

**Sheth T.J. Education Society's
Sheth N.K.T.T. College of Commerce and Sheth J.T.T. College of Arts, Thane**

Mentor: mentee system Report (2021-22)

The student mentoring system is introduced in the college. All the teachers are involved in the process of mentoring. Every mentor is allotted with about 60 to 70 mentees depending upon programme and division. List of mentees was shared with mentors. Objectives of mentoring system and general guidelines were shared with mentors. Standard operating system was prepared and shared with mentors. Guest lecture on 'Role of Teacher as a mentor' was organized on 18th September 2021. Prof. K. Venkatramani was invited as a chief guest. This session was beneficial to mentors as it has helped in improving their skills as a mentor. Feedback was collected from mentors and mentees regarding mentoring system. Mentors have carried out various activities for their mentees.

- Mentors have guided and motivated students beyond the scope of academics
- Mentors have guided mentees for their psychological and personal problems
- Mentors have guided academic underachievers and helped them cope with academic pressure by their motivation.
- Mentors have guided and advised students and helped them attain future growth
- Mentors have collected mentee information to know their socio-economic status and their past academic performance.
- Mentors have motivated and encouraged advanced learners along with slow learners.
- Mentors have motivated and guided students to participate in various activities, according to their capabilities, talent and progress.
- Mentors have conducted mentor: mentee meeting in online/ offline mode as per the requirement.
- Mentors have provided timely information to mentees regarding lectures, LRC, various activities, office notices and examination by formation of their respective class whatsapp groups. Mentees were encouraged to contact mentors in case of any difficulties faced by them.
- Mentees were encouraged to take COVID vaccination and attend offline lectures. Data regarding their vaccination was also collected. They were also asked to take proper precautions while attending college in offline mode. They were asked to attend mock test in case of online examination. They were also informed by offline mode of examination. Importance of Open book test was explained to mentees and they were motivated to appear. Discussion was also done on concentration and memorizing techniques. Mentees were encouraged to visit Library and read books. Few class level activities were also organized.

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Convener, Mentor: mentee system

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PRINCIPAL