Sheth N.K.T.T College of Commerce and Sheth J.T.T College of Arts, Thane (W) (Autonomous)

(Affiliated to university of Mumbai) Credit Structure as per NEP-2020(w.e.f 2024-25)

F.Y.B.Com. (Management Studies)

Code	Semester I Subjects	Cr	Code	Semester II Subjects Cr
Major BMP101 BMF102	Principles of Management Introduction to financial Accounts	2	BMP201 BMH202	Principles of marketing Fundamentals of human skill
Minor	-	-	BML203	1. Business Law 2
BME103	OE1: Managerial Economics I	4	BME204	OE2: Managerial Economics II
BMM104	 VSC: Business Mathematics 	2	BMS205	VSC: Business statistics 2
BMI105	SEC: Information Technology in Business management I	2	BMI206	SEC ::: Information 2 Technology in Business management II
BMC106	AEC : Corporate Communication-I	2	BMC207	AEC: Corporate 2 Communication II
BMB107 BMK108	VEC : Business environment IKS : Indian ethos in commerce and management	2	BMT208	2. VEC :Business Ethics 2
BMS109 BML109	 CC: NSS/ Sports/ Cultural/ Yoga 	2	BMS209 BML209	CC: NSS/ Sports/ Cultural/ Yoga 2
BMP109			BMP209	
	Total	22		22

Sheth T. J. Education Society's Sheth N.K.T.T College of Commerce and Sheth J.T.T College of Arts, Thane (W), (Autonomous)

Programme Name: B. Com(Management Studies)	Semester: II
Course Category/Vertical: Major	
Name of the Dept: BMS	
Course Title: Principles of Marketing	
Course Code: BMP201	Course Level:4.5
Type: Theory	
Course Credit: 4 credits	
Hours Allotted: 60 Hours	
Marks Allotted: 100 Marks	·

Course Objectives(CO): (List the course objectives)

- CO.1 To make learners aware of the basic concepts of marketing
- CO.2 Make learners aware about the importance of marketing research
- CO.3 Train the learners to make effective use of marketing mix for developing marketing plans
- CO. 4 Introduce them to various modern trends in marketing and core marketing concepts

Course Outcomes (OC): (List the course outcomes)

- OC 1.Gain knowledge about the concepts of marketing and its implications in the business
- OC 2.Understand the importance of marketing research and its contribution in analysing the market and decision making
- OC 3.Learners would be able to make effective use of marketing mix while developing marketing plans
- OC 4.Understand the importance of core marketing concepts and various modern trends in marketing and its role in changing business scenario

Description the course:

(Including but not limited to)

The course introduces the learners to the concept of marketing and its practical application in the current competitive world. The learners could upgrade their current understanding of marketing and get themselves ready for the workforce. Students would be able to explore new areas of marketing, such as executive MIS, marketing research, and much more, which are in high demand right now in the business world.

Unit No.	Content	Hours
I	Introduction to Marketing	15
	Introduction to Marketing: Definition, features, advantages and	
	scope of marketing. The 4P's and 4C's of marketing. Marketing v/s	
	Selling, functions of marketing	

	Concepts of Marketing: Needs, wants and demands, transactions, transfer and exchanges	
	Orientations of a firm: Production concept; Product concept; selling concept and marketing concept, social relationship, Holistic marketing	
II	Marketing Environment, Research and Consumer Behaviour The micro environment of business: Management structure; Marketing Channels; Markets in which a firm operates; competitors and stakeholders. Macro environment: Political Factors; Economic Factors; Socio-Cultural Factors, Technological Factors (PEST Analysis) Marketing research: Meaning, features, Importance of marketing research. Types of marketing research: Product research; Sales research; consumer/customer research; production research MIS: Meaning, features and Importance Consumer Behaviour: Meaning, feature, importance, factors affecting Consumer Behaviour	15
III	Marketing Mix Marketing mix: Meaning –elements of Marketing Mix. Product-product mix-product line lifecycle-product planning – New Product development- failure of new product-levels of product. Branding –Packing and packaging – role and importance Pricing – objectives- factors influencing pricing policy and Pricing strategy. Physical distribution – meaning – factor affecting channel selection-types of marketing channels Promotion – meaning and significance of promotion and tools	15
IV	Segmentation, Targeting and Positioning and Trends In Marketing Segmentation – meaning, importance, basis Targeting – meaning, types Positioning – meaning – strategies New trends in marketing – E-marketing, Internet marketing and marketing using Social network Social marketing/ Relationship marketing	15
	Total Hours	60

- **1.** Saxena, Rajan. Marketing Management. Fourth edition, Tata McGraw Hill Publishing Co., New Delhi
- **2.** Ramaswamy V.S. and Namakumari S. Marketing Management Planning, Implementation and Control. Fourth edition, Macmillan
- 3. Kumar Arun & N Meenakshi. Marketing Management. Second Edition; Vikas Publications
- **4.** Michael Vaz Manan Prakashan
- 5. Kale Vipul Publication

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Programme Name: B.Com (Management Studies) Semester:II

Course Category:Major
Name of the Dept: BMS

Course Title: Fundamentals of human skills

Course Code: BMH202 Course Level:4.5
Course Credit: **02** Total Marks: **50**

Course Objectives:

CO1:To acquaint the students to understand and appreciate the basis of Human Skills in general and in certain specific situations.

CO2:To explain human nature and its impact on business circumstances

Course Outcomes:

OC1: It would support the student to learn practical knowledge of soft skills and Behavioural skills and development required to engage Human Capital as per the industry needs.

• OC2:Understand individual, group and organizational behavioural dynamics

Unit No.	Content	Hours
I	Understanding of Human Nature Individual Behaviour: individual differences, factors affecting individual differences, Big five model, locus of control, introversion-extroversion achievement orientation, self – esteem, risk taking, self-monitoring and type A and B personalities, Concept of understanding self through JOHARI WINDOWS, Nature and components of attitude, Functions of attitude Thinking, learning and perceptions: Thinking skills, thinking styles and thinking hat.	15
II	Organizational Culture and motivation at workplace Introduction to Group Behaviour	15

Group Dynamics: Nature, types, group behaviour model (roles, norms, status, process, structures) Team effectiveness: nature, types of teams, ways of forming an effective team.	
Setting goals. ● Organizational Processes and System. Organizational Culture: Characteristics of organizational culture. Types, functions and barriers of organizational culture. Motivation at workplace: Concept of motivation Theories of motivation in an organisational setup. A. Maslow Need Heirachy F. Hertzberg Dual Factor Mc. Gregor theory X and theory.stress management	
Total Hours	30

- 1. Organisational behaviour, S.Robbins, Prentice Hall
- 2. Organisational behaviour, John W.Newstrom and Keith Davis, Tata McGrawhill
- 3. Organisational behaviour, Fred Luthans, McGrawhill, Newyork
- 4. Organisational behaviour, K.Aswathappa, Himalaya Publishing House
- 5. Essentials of management, Koontz, Harold, Tata McGrawhill

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Programme Name: B.Com(Management Studies)	Semester: II
Course Category/Vertical: Minor	
Name of the Dept: Bachelor of Management Studies	
Course Title: Business Law	
Course Code: BML203	Course Level:4.5
Type: Theory	
Course Credit: 2 credits	
Hours Allotted: 30 Hours	
Marks Allotted: 50 Marks	·

Course Objectives(CO): (List the course objectives)

CO.1 To familiarize the learners with basic laws governing commercial contracts and agreements, legal aspects governing the sale of goods and understand corporate structure, governance, compliance and penalties for non-compliance.

CO.2 To make the learners understand companies act.

Course Outcomes (OC): (List the course outcomes)

OC 1. Learners would get knowledge about commercial contracts, and laws governing trade and companies.

OC 2. Learners would gain knowledge about companies act

Description the course:

(Including but not limited to)

This course provides an overview of various laws and regulations in India, including the Indian Contract Act, Sale of Goods Act, Company Law, The course covers essential elements, key concepts, and definitions of each act, aiming to equip students with a comprehensive understanding of the legal framework governing business and commerce in India.

Unit No.	Content	Hours
I	Indian Contract Act, 1872 Essential elements of Contract; Agreement and Contract – Capacity to Contract, free consent, consideration, lawful objects/ consideration, Breach of contract, Remedies for breach of Contract. Sale of Goods Act, 1930 Scope of Act, Sale and Agreement to Sell, essential of a valid Sale Contract – Conditions and warranties – Implied Conditions and warranties, Rights of an unpaid seller.	15

II	Company Law	15
	Company Law: What is a Company? – Incorporation of company –	
	MOA, AOA, Prospectus, Meetings, Meaning of transfer and	
	transmission of shares	

- 1. Elements of mercantile Law N. D. Kapoor
- 2. Business Law P.C. Tulsian
- 3. Business Law SS Gulshan
- **4.** Company Law Dr. Avtar Singh
- **5.** Indian Contract Act Dr. Avtar Singh

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Sheth N.K.T.T College of Commerce and Sheth J.T.T College of Arts, Thane (W)((Autonomous)

Programme Name: B.Com(Management Studies)		Semester: II
Course Category/Vertical: Open Electives (OE)		
Name of the Dept: BMS		
Course Title: Managerial Economics-II		
Course Code:BME204	Course Level:4.5	
Type: Theory		
Course Credit: 4 credits		
Hours Allotted: 60 Hours		
Marks Allotted: 100 Marks		
Course Objectives (CO). (List the course objectives	1	

Course Objectives (CO): (List the course objectives)

- CO1. To introduce students to the basic concepts of Macroeconomics.
- CO 2. To understand the Keynesian and post Keynesian Economics.
- CO 3. To acquaint the students with the concepts of Money, Prices and Inflation.
- CO 4. To give insight of Banking sectors.

Course Outcomes (OC): (List the course outcomes)

- OC1. Students will learn the basic concept of National Income and Its Circular Flow.
- OC 2. Students will be able to understand the Keynesian and post Keynesian Economics.
- OC 3. Students get acquainted with the concepts of Money, Prices and Inflation.
- OC 4. Students will gain knowledge of Banking Sectors.

Description of the course:	The study of this paper will help students to		
(Including but not limited to)	understand basic concepts of Macroeconomics		
	which can be applied in day-to-day life.		
	Students will be able to understand National		
	Income & its flow in an economy.		
	Knowledge of Money, prices and Inflation		
	helps students to understand the functioning of		
	an economy. Students will understand how the		
	banking sectors work and its role in economic		
	development.		

Unit No.	Content	Hours	
I	Module I: Introduction:	15	
	Macroeconomics: Meaning, Scope and Importance, Concepts of		
	National Income, Measurement of National Income, Circular flow of		
	National Income -Closed Economy and Open Economy		
II	Module II: Keynesian and Post Keynesian Economics:	15	

	The principles of effective demand- Aggregate Demand & Aggregate Supply, Consumption function and investment Multiplier Inflation and Unemployment: Philips Curve Stagflation: Meaning, Causes & Consequences Supply side Economics	
III	Module III: Money, Prices and Inflation: Money Supply: Components, Determinants of Money Supply, Factors influencing Velocity of Circulation of Money Demand for Money: Classical, Neo-classical and Keynesian approaches of Demand for Money Inflation: Demand Pull Inflation and Cost Push Inflation - Effects of Inflation- measures to control inflation	15
IV	Module IV: Banking: Commercial banks – Features & Functions, Commercial Banks balance Sheet, Recent Development in the Banking sector, Central bank- Introduction, Definition and Function: Traditional, Developmental and Supervisory	15
	Total Hours	60

- 1. N. Gregory Mnakiv, (2015), Principle of Macro Economics, 7th Edition, Cengage Learning.
- 2. Abel A.B.B.S. Beranake and D. Croushore (2013), Macro Economics, Pearson, New Delhi.
- 3. Ahuja H.L. (2008), Macro Economics theory and policy, S. Chand and Company Ltd. New Delhi.
- 4. Dwivedi D.N. (2007), Macro Economics theory and policy, TATa Mcgrow Hill Publication Company Ltd. Delhi.
- 5. Dombusch Rudiger, Fischer, Stanley and Startz, (2017) (Indian Edition), Macro Economics Delhi; Mcgrow Hill Publication.
- 6. Paul Samuelson and William Nordhaus, (2010), Economics.

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Programme Name: B.Com(Management Stud			
Course Category/Vertical: Vocational Skill Cou	arse(VSC)		
N 01 D D16			
Name of the Dept: BMS			
Course Title: Business Statistics			
Course Code: BMS205	Course Level:4.5		
Type: Theory			
Course Credit: 2 credits			
Hours Allotted: 30 Hours			
Marks Allotted: 50 Marks			
Course Objectives(CO): (List the course obje			
	combine practical & theoretical knowledge of		
Statistic & Mathematics			
-	vledge of statistical techniques as applicable to		
business.			
Course Outcomes (OC): (List the course out			
OC 1. Organize data using frequency distribu			
	e mean, median and mode and recognize the		
applicability of these in business.			
OC 2. Apply various measures of dispersion.	Understand covariance, correlation and		
regression.	T		
Description the course:	It provides basic knowledge of statistical		
(Including but not limited to)	techniques as applicable to business		
	management. Course provides statistical		
	literacy, Essentials for conducting research		
	effectively, proficiency in course can enhance		
	career prospects in numerous fields. Provides		
	a foundation for lifelong learning in fields where data analysis and statistical reasoning		
	are continuously evolving.		

Unit No.	Content	Hours
I	INTRODUCTION, ORGANISING, DATA, FREQUENCY	15
	DISTRIBUTION, DATA REPRESENTATION	
	Organizing Data, Frequency Distribution, Measure of Central tendency,	
	Org Data, preparation of frequency distribution graphical and	
	diagrammatic representation histogram, frequency polygon.	
	MEASURES OF CENTRAL TENDENCIES	
	Definition of Averages and objective of Averages Types of Averages.	
	Arithmetic mean, Geometric Mean, Harmonic Mean and its	

	advantages, Disadvantages and usages, mode, median, quartiles, deciles and percentiles for both grouped as well as ungrouped data.	
II	MEASURES OF DISPERSION Concept and idea of dispersion. Various measures Range, quartile deviation, Mean Deviation, Standard Deviation and corresponding relative measure of dispersion. Geographical representation and utility of various is measure of Dispersions. CO-VARIANCE, CORRELATION AND REGRESSION Meaning, definition and Application of covariance, concept of correlation. Rank correlation, regression concept, relationship with correlation, Method od Least squares.	15
	Total Hours	30

- Fundamentals of Statistics D. N.Elhance,
- Statistical Methods S.G. Gupta (S. Chand &Co.
- Statistics for Management Lovin R. Rubin D.S, (PrenticeHall ofIndia)
- Statistics Theory, Method & Applications D.S.Sancheti & V. K.Kapoor.
- Modern Business Statistics (Revised)-B. Pearles & C.Sullivan -Prentice Hall ofIndia.
- Business Mathematics & Statistics : B Aggarwal, AneBook Pvt.Limited
- Business Mathematics : D C Sancheti & V K Kapoor, Sultan Chand &Sons
- Business Mathematics: A P Verma, Asian Books Pvt.:Limited.
- IRDA: IC.33

Fundamentals of Applied Statistics: S G Gupta and V KKapoor, Sultan Chand &Co

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Programme Name: B. Com	Management Studies)	Semester:II	
Course Category: Skill Enha	ancement Course(SEC)		
Name of the Dept: BMS			
Course Title: -Information Technology in Business Management II			
Course Code:BMI206	Course Level:4.5		
Course Credit: 2	Total Marks: 50		
Course Objectives:		_	

Course Objectives:

CO1:To Understand the role of information technology in modern business management CO2:To learn and understand the relationship between Database Management and Data ware house and application of data Mining in Business.

Course Outcomes:

After completion of the course, learners would be able to:

OC1: Understand managerial decision-making and to develop perceptive of major functional areas of MIS & ERP

OC2: Demonstrate proficiency in the concepts of DBMS, Data

Warehouse & Data Mining in Business

Description of the course: This Computer course provide students with essential knowledge on MIS and database management skills that are highly relevant and in demand across various industries.

Unit No.	Content	Hours
I	Management Information System	15
	Overview of MIS, Definition, Subsystems of MIS,	
	Characteristics, Structure of MIS	
	Understanding Major Functional Systems	
	Marketing & Sales Systems, Finance & Accounting	
	Systems, Manufacturing & Production Systems, Human Resource	
	Systems, Inventory Systems, Decision support system-	
	Definition, Relationship with MIS, objectives, components, applications	
	of DSS	
	ERP-ESCM-ECRM	
	Concepts of ERP,Architecture of ERP,Generic modules of	
	ERP, Applications of ERP, ERP lifecycle, Features of Commercial ERP	
	Software Study of SAP, Oracle Apps, MS Dynamics NAV, Peoplesoft	

	Concept of e-CRM	
	E-CRM Solutions and its advantages, CRM Capabilities and Customer	
	Life Cycle, Data Mining and CRM, CRM and workflow Automation	
	Concept of E-SCM	
	Strategic advantages, benefits, SCM Components and Chain	
	Architecture, Major Trends in e-SCM	
	Case Studies ERP/SCM/CRM	
II	Introduction to Data Base and Data Warehouse	15
	Introduction to DBMS	
	Meaning of DBMS, Need for using DBMS. Concepts of tables,	
	records, attributes, keys, integrity constraints, schema architecture.	
	Data Warehousing and Data Mining	
	Concepts of Data Warehousing, Characteristics of Data Warehouse,	
	Functions of Data Warehouse, Data Warehouse Architecture, Business	
	use of data warehouse	
	Data Mining	
	The scope and the techniques used, Business Applications of Data	
	Warehousing and Data Mining	
	Total Hours	30
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- 1. Information Technology for Management, 6TH ED (With CD) By Efraim Turban, Dorothy
- 2. G. K. Gupta:"Database Management Systems", McGraw Hill
- 3. Elmasri and Navathe, "Fundamentals of Database Systems", 6th Edition, PEARSON Education.
- 4. Han, Kamber, "Data Mining Concepts and Techniques", Morgan Kaufmann 3nd Edition

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Programme Name: B.Com(Management Studies)		Semester: II
Course Category/Vertical: Ability Enhancement Course		
Name of the Dept: BMS		
Course Title: Corporate Communication – II		
Course Code:BMC207	Course Level:4.5	
Type: Theory		
Course Credit: 2 credits		
Hours Allotted: 30 Hours		
Marks Allotted: 50 Marks	·	

Course Objectives(CO): (List the course objectives)

CO1. To inculcate the knowledge of business etiquette and various barriers one may face while communicating

CO2. To make learners aware about role of Public Relations in business communication and give them knowledge of business letters

Course Outcomes (OC): (List the course outcomes)

OC1: Learners would develop their etiquettes making them job ready

OC2: Learners would be able to develop their public relations skills and get hands on training in writing business letters

Description the course:

(Including but not limited to)

The course introduces learners to basic etiquettes one needs to have, learn about various barriers to communication and ways to overcome it. It will also give an overview of RTI and Consumer rights. Drafting of letters will assist the learners to upgrade their business writing skills further helping them to enhance their professional writing skills.

Unit No.	Content	Hours
I	Business etiquettes and Group Communication	15
	Business etiquettes	
	Meaning, Types – Business Meal, Telephone, Handshake, Cubical	
	Public Relations: Meaning, importance, scope of public relations – internal and external	
	Conference:	
	Meaning and Importance of Conference Organizing a Conference	
	Modern Methods: Video and Tele – Conferencing	

	Public Relations: Meaning, Functions of PR Department, External and Internal Measures of PR	
II	Barriers to communication and Business Correspondence Channels of Communication Formal and Informal- Vertical, Horizontal, Diagonal, Grapevine Obstacles to Communication Physical/ Semantic/Language / Socio-Cultural / Psychological / Barriers, Ways to Overcome these Barriers Trade Letters: Order, Credit and Status Enquiry, Collection (just a brief introduction to be given) Letters of Inquiry, Letters of Complaints, Claims, Adjustments Sales Letters, promotional leaflets and fliers Consumer Grievance Letters, Letters under Right to Information (RTI) Act	15
	Total Hours	30

- Professional Communication Aruna Koneru Tata McGraw Hill 2008 2
- The Ethics of Information Luciano Floridi Oxford University Press -2013
- Business Communication A. C."Buddy" Krizan, Patricia Merrier, Joyce Logan, Karen Williams -Thomson -2008
- Manan Prakashan

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Programme Name: B.Com(management studies)	Semester: II
Course Category/Vertical: Value Education course	
Name of the Dept: Bachelor of Management Studies	
Course Title: Business Ethics	
Course Code: BMT208	Course Level:4.5
Type: Theory	
Course Credit: 2 credits	
Hours Allotted: 30 Hours	
Marks Allotted: 50 Marks	

Course Objectives(CO): (List the course objectives)

- CO.1 To familiarize the learners with the concept and relevance of Business Ethics in the modern era.
- CO.2 To make the learners understand the relevance and importance of Ethics in Business World.

Course Outcomes (OC): (List the course outcomes)

- OC 1. Learners would get acquainted with relevance of Business Ethics in modern world.
- OC 2. Learners would understand the importance of implementation of Business Ethics in the business world.

Description the course:

(Including but not limited to)

The course introduces the learners to the concept of Business Ethics and its need and importance in the business world. The students would also gain insights about the various approaches of ethics. The learners would also get knowledge about Gandhian Approach in Management and Trusteeship, new values in Indian Industries and ethics in various business functions.

Unit No.	Content	Hours
I	Introduction to Business Ethics	15
	• Business Ethics – Concept, Characteristics, Importance and	
	Need for business ethics. Indian Ethos, Ethics and Values, Work	
	Ethos.	
	• Sources of Ethics, Concept of Corporate Ethics, code of Ethics-	
	Guidelines for developing code of ethics, Ethics Management	
	Programme, Ethics Committee.	
	• Various approaches to Business Ethics - Theories of Ethics-	
	Friedman's Economic theory, Kant's Deontological theory, Mill	
	& Bentham's Utilitarianism theory.	

II	Indian Ethical Practices	15			
	• Gandhian Approach in Management and Trusteeship,				
	Importance and relevance of trusteeship principle in Modern				
	Business, Gandhi's Doctrine of Satya and Ahimsa.				
	• Emergence of new values in Indian Industries after economic reforms of 1991.				
	• Ethics in Marketing and Advertising, Human Resources				
	Management, Finance and Accounting, Production, Information				
	Technology, Copyrights and Patents.				

- 6. S.K.Bhatia, Business Ethics and Corporate Governance
- **7.** William Shaw, Business Ethics, Wordsworth Publishing Company, International Thomson Publishing Company.
- 8. Corporate Crimes and Financial Frauds, Dr. Sumit Sharma, New Delhi India
- 9. R.C. Sekhar, Ethical choices in Business, Sage Publications, New Delhi
- 10. Business Ethics, Andrew Crane and Dirk Matten, Oxford University Press.
- 11. Business Ethics, Text and Cases, C.S.V. Murthy, Himalaya Publication House.

Scheme of Examination

Scheme of Examination

Course with Credit	External Examination	Internal Examination	Total
Credit 4	60 marks	40 marks	100 marks
Credit 2	30 marks	20 marks	50 marks

BoS Members of Department B.Com(management Studies)

Sr. No.	Name of BOS Member	Designation	Signature
1	Ms. Darshana Bande	In charge of Department of B.com(management Studies)	
2	Mr. Nitin Pagi	Expert nominated by Vice Chancellor	
3	Dr. Prashant V Patil	subject experts from outside the parent university nominated by the Academic Council	
4	Ms. Sushma Ahire	Subject experts from outside the parent university nominated by the Academic Council	
5	Mr. Visakh Dayanandan	Representative from the industry/corporate sector/allied areas nominated by Principal	
6	Mr. Suyash Shirke	Representative from the industry/corporate sector/allied areas nominated by Principal	
7	Dr. Yogeshwari Patil	SFC Coordinator	
8	Ms. Maithilee Kende	Member	
9	Ms. Aditi Mone	Member	
10	Ms. Bhavika Khadpkar	Member	
11	Ms. Shilpa Shelar	Member	
12	Ms. Namrata Sawant	Member	
13	Ms. Darshana Sawant	Member	
14	Ms. Nayana Lagade	Member	
15	Ms. Ashwini Sawant	Member	