SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

SHETH T.J. EDUCATION SOCIETY'S SHETH NANJIBHAI KHIMJIBHAI THAKKAR THANAWALA COLLEGE OF COMMERCE AND SHETH JAYANTILAL TRIBHOVANDAS THANAWALA COLLEGE OF ARTS

NEAR CKP HALL, KHARKAR ALI, THANE (WEST)
400601
www.nktdegreecollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

November 2022

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sheth T.J. Education Society was founded in 1949. The founders of this institution are entrepreneurs and philanthropists who are driven with a mission to serve the society and have made significant contribution in the field of education.

Sheth N.K.T.T. College of Commerce was established in August, 1990. Sheth J.T.T. College of Arts was added in the year 1993. The college is permanently affiliated to the University of Mumbai and recognized under Section 2(f) and 12(B) of the UGC Act, 1956, and is also ISO Certified 9001:2015, providing education under seven undergraduate and two post graduate programmes. In addition, the college helps students to pursue education through Yashwantrao Chavan Maharashtra Open University, Nashik. The Learning Resource Centre is automated with SOUL 3.0 software.

The college has been reaccredited with a B+ Grade (Third Cycle CGPA - 2.62) by National Assessment and Accreditation Council.

The college encourages holistic development by providing the learners opportunities to grow professionally, intellectually and academically. The College has got approval for new programs B. Sc (Data Science), M.A. (Psychology), M.Com (E-Commerce), M.Sc (Information Technology) and Research Centre in subject of Commerce from the academic year 2022-2023.

The college has always adapted itself to the changing times focusing on global competency while preserving the ideals that it upholds.The college has a career consultant for providing guidance to the students those who are willing to pursue higher studies abroad and also has a professional counsellor and a doctor on call for the well-being of students.

The institute has also registered with SWAYAM -NPTEL Local Chapter, approximately 300 students have been enrolled.

One of the principal objectives of the institution is to spread higher education to all sections of the society in general. The institution has acquired linguistic minority status to address the needs of Gujarati speaking community in the nearby area. However, the college admits students from notified reserved categories and extends the benefit of freeships and scholarships provided by government and non-government agencies. This helps the disadvantaged students to pursue their higher education without any financial constraints.

Vision

Committed and Persuasive efforts towards Holistic Education.

Our Vision statement emphasises that the institution is committed to develop and nurture all aspects of the students including their mind, body and spirit and for attaining/achieving this; the institution makes convincing/dedicated/continuous efforts to give the learners a wholesome/beneficial learning experience. These are carried out through the mentor system. The mentors, through regular discussions persuade students to grow

professionally, intellectually and academically. Values such as 'Sharing and Caring' are built in through group activities and discussions. Learners are persuaded to volunteer and participate in social activities conducted by NSS and WDC. Commitment of college is also reflected through a well planned and structured teaching plan which ensures proper time management.

The departments/committees of our college have always consciously planned programmes/activities so that the mind, body and spirit of the students can be nurtured. The responsibility of moulding the mind and spirit of the learners through yoga/meditation and self-defence is shouldered by NSS, WDC and Health Services Committees. Development of physique of learners is adequately undertaken by the physical/sporting activities conducted by the Gymkhana committee.

Mission

- **To impart education based on values, justice and equality among students from all strata of society.**
- **To enable students to grow intellectually, professionally and ethically throughout their lives**.

The mission statements exhibit the process undertaken by the college to address the 'Vision'. It has always been the mission of our college management to impart education which would be based on values, justice and equality among students. The college also wants the students to grow intellectually, professionally and ethically throughout their lives. For achieving these mission statements, college conducts activities/programmes. NSS activities such as blood donation camps, organ donation awareness drives, tree plantation drives, AIDS awareness drives, pulse polio immunization drives instill life-long values among the students. Women Development Cell and Department of Business Law conduct seminars and workshops which create awareness and provide information on legal issues and justice. Research Development and Student Research Cell to inculcate a research aptitude among students and facilitate them to participate in intercollegiate/University level research conventions and competitions which help them to grow intellectually. The Entrepreneurship Cell and Career Guidance and Placement Cell (CGPC) strive to inspire and motivate learners to grow professionally. Career fairs, placement drives and Informative sessions on entrepreneurship and start-ups. With discussions on topics such as Intellectual Property Rights, Euthanasia and Living Will conducted by Department of Business Law, learners are made aware about ethical practices.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Proactive, supportive and philanthropic management.
- The college is strategically located and is well connected to the central and western suburbs of Mumbai.
- Funding for research project made available at institutional level
- Regular organization of workshop and talks for faculty development
- Organization of programs/ seminars/workshop at international/national level
- Updated digital infrastructure for extensive use of ICT in teaching learning process
- Experiential learner centric teaching-learning process
- Diploma and certificate courses based upon industry needs
- Accessible education to people from all sections of society

- Robust system for seamless admission, fee payment and other administrative procedure
- State of the art library and additional departmental library
- Facilities for differently abled students.
- Responsive to students' feedback
- Strong mentoring and counselling system
- Provision of student welfare and scholarship schemes and earn while you learn scheme for students from financial weaker sections
- Good relationship with stakeholders
- Medical insurance for students, self-financed section staff and non-teaching staff
- Mechanism to identify advanced and slow learners
- Association with YCMOU, Nasik for Distance learning
- Encouragement towards paperless office and reduction in wastage of resources.

Institutional Weakness

- **Availability of space:**

Space is a very big issue in a metro city like Thane and Mumbai. Therefore, colleges find it difficult to provide playgrounds and open spaces for sports activities. However, the college hires government playgrounds in the vicinity for conducting sports events.

- **High number of students per class:**

Number of students in the class is high. Approximately eighty to one hundred and forty. It is a challenging task to give personal attention to each and every student.

- **Limited Linkages with Industries for Consultancy Services:**

The college has to make more efforts in developing linkages with industries for consultancy. Presently there are very few consultancy projects being undertaken by faculty members.

- **Limited scope in syllabus for involvement of Undergraduate Students in Research:**

As per the need of curriculum, students are involved in projects and assignments wherever applicable. In addition to this some students participate in Avishkar- a research convention.

Institutional Opportunity

There are various opportunities which can be capitalized by the college. The opportunities are as follows:

- To establish linkages with foreign universities.
- To increase industry linkages.
- To achieve the status of academic autonomy.
- To increase involvement of teachers in research
- To develop e-content for slow learners with the help of faculty and advanced learners
- To collaborate with reputed organisations for teaching and research.

- To undertake global collaboration for research.
- To promote faculty exchange and student exchange programmes.
- To introduce more activities that cater to the needs of the industry.
- To have a full-fledged operational incubation centre.
- To start an in-house journal publication.
- To conduct regular training programmes for non-teaching staff.
- To establish a spacious campus.
- To bring about an increase in alumni support.
- To achieve an increase in funding from external agencies.

Institutional Challenge

Sheth NKTT College has various opportunities and at the same time it faces various challenges. The challenges faced by the college are:

- Getting a No Objection Certificate (NOC) for vacant posts. The college has to function with teachers appointed on contractual basis, which impacts the quality of teaching as there is no consistency in the teaching staff. It also impacts the motivation of teachers as they do not have stability.
- Delay in sanctioning teaching and admin posts, leading to increase in hiring cost of manpower for academic, administrative and technical work which is high when no grants are received.
- High number of students in each class makes personalized attention and teaching a challenge.
- To Increase faculty involvement in consultancy services.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- The college is affiliated to the University of Mumbai, so the curricular aspects are governed by the University. All programmes offered in the institution from UG to PG are updated as per the guidelines prescribed by the University of Mumbai.
- The college offers program such as B.A., B.Com., B.M.S., BA (Mass Media and Communication), B.Com (Accounting & Finance)., B.Com (Banking &Insurance)., B.Sc (Information Technology) at undergraduate level and M.Com. (Advance Accountancy), M.Com. (Business Management) at post graduate level. From the academic year 2022-23, B.Sc.(Data Science), M.Com. (e-Commerce), M.A (Psychology) and M.Sc. (Information Technology) have been added. The college follows the curriculum designed by the Board of Studies (BoS) of the University. The Principal is member of Academic Council of Chetna College (Autonomous), Mumbai. Four faculties are members in the sub committee of Board of Studies of the University and other autonomous colleges. Teachers are involved in question papers setting, assessment and moderation work for evaluation at University level.
- The academic calendar and teaching plans are prepared in advance for teaching learning sessions. For curriculum enrichment and holistic development of students', institution offers certificate courses, value-added courses and short-term courses.
- All cross-cutting issues such as human values, professional ethics, gender sensitization and environment sustainability have been integrated in the curriculum.

- Feedback is taken from all stakeholders on curriculum and analyzed to enhance learning effectiveness. Suggestions from the feedback are communicated to the University for consideration.

Teaching-learning and Evaluation

- The teaching learning process revolves around the need, interest and capabilities of students. It is a student-centric process employing experiential, participative, problem solving and constructivist techniques. Experiential and participatory teaching-learning methods constitute an integral component of the curriculum and of the continuous evaluation. These include: projects, field visits, case studies, presentations, assignments and industrial visits.

- The examination committee ensures the smooth functioning of the examination process as per the guidelines of the University of Mumbai. The college follows and communicates all guidelines issued by the University for grievance redressal during the conduct of internal or external examinations.

- Being an affiliated college, POs and COs are followed as per guidelines given by parent University and these are communicated to students through website and discussed in the beginning of academic session. The programmes offered by college cater to multiple interests of the student community and also at building the human capital needed by the society and nation. The course outcomes primarily aim at imparting knowledge and skills which is critical for building students' competence and personality. There is also an emphasis on holistic development of the students as the learning outcomes focus on imparting values and ethics and enhancing their interpersonal and communication skills.

Research, Innovations and Extension

- The institution has created an ecosystem for innovation and has taken initiatives for creation and transfer of knowledge by conducting workshops/ conferences/training programs.

- Workshops, development programs are conducted by Research Development Cell (RDC) to encourage research among faculty members and students. Guest lectures and quizes are organized on issues related to IPR.

- National conferences are organised. The college has also received funding from ICSSR-WRC for organising a national conference in 2021-2022.

- The college strives to sensitize students about various issues prevalent in society. To achieve this objective the college organizes activities that engage students through an experimental learning process and motivates them to become responsible citizen leading to their holistic development. Students have received various awards/ recognition for extension activities.

- Number of extension and outreach programs are conducted by the college through NSS, WDC, DLLE and Entrepreneurship cell in collaboration with Industries and NGOs.

- MoUs are signed for conducting collaborative activities, providing internship, and placement to the students. Field visits are also arranged.

- To encourage research, college has conducted various programs such as faculty and student development programs, webinars/workshops/ seminars/ research paper presentation and quiz competition.

- Faculties have published research papers in journals notified on the UGC website and have published chapters in books with ISBN. Five books are published by faculty with international and national publishers. Three teachers have received grants from University of Mumbai for completion of research projects during last five years.

- The entrepreneurship cell has initiated process of setting up an Incubation center 'KEICE' (Knowledge

Enrichment and Incubation Center) and has applied for the funding from MSME for startup and innovation.

- Research Centre in the subject of commerce has been established from academic year 2022-23.

Infrastructure and Learning Resources

- The college provides optimum infrastructure and learning resources. The management and principal meet frequently and discuss the requirements which are needed in a rapidly changing academic scenario.These are prioritized and the facilities are upgraded in a phased manner.
- The institution has 39 airy and spacious classrooms out of which 33 are ICT enabled. Computers have been upgraded, new high speed computers and LCD have been installed in view of the requirement of the curriculum.
- Digital language laboratory has been set up to fulfil the communication need of vernacular medium students.
- In view of securing the assets and ensuring the safety of the students and staff, the entire premises is under digital surveilance. CCTV system has been installed in the campus, corridors, classroom, office, library, examination office, gymkhana, conference room, AV room and computer laboratory.
- Two solar panels have been installed as an alternative source of energy.
- The institution has installed generator as a precautionary measure to handle sudden power failure
- Water coolers with purifiers have been installed on each floor for the use of staff and students. Water dispensers have been placed in staff room.
- A full-time electrician is appointed by the management and a carpenter is called whenever required to look after the electrical, furniture and fixtures of the college under annual maintenance contract.
- AMC for the upkeep and maintenance of computers, projectors, air conditioners and other machinery items is in place. Floor in-charge peons are employed to look after the respective floors.
- Fire extinguishers are installed on every floor. The college has also undertaken power saving measures on premises by using LED tube lights to improve overall efficiency and to save electricity.
- The library is computerized with SOUL 3.0 with application of barcode technology. Students have an access through OPAC (Online Public Access Catalogue). The institution has NLIST- INFLIBNET facility with e-Books and e-Journals.
- The college has a spacious community hall 'NKT Sabhagruh' for conducting cultural activities, annual day and other gatherings.

Student Support and Progression

- Sheth NKTT College strives to support students for their holistic development. Nearly 10 % students avail government scholarships of various kinds besides free ships offered by NKT Trust which is provided to poor and meritorious students.
- All students are insured under 'Yuvaraksha' (group insurance scheme).
- Institution believes in instilling the right values and to create an atmosphere conducive for its students, so that they can flourish in all spheres of life.
- Needy students are provided placement in the college and other sister institutions of the management.
- Students are given due representation on decision making bodies including IQAC to ensure their involvement in college development.
- Fee installment facilities are provided to needy students on request.
- Students are provided skill-based courses in 'NKT Knowledge Center' based within the college

premises.

- Institution provides mentoring and guidance to the students in various aspects of co-curricular and extra-curricular activities. Various sessions relating to soft skills, language and communication skills, and life skills are organized for students to help them to improve their communication skills. Guidance is provided to students for competitive examinations such as MPSC and UPSC examinations.
- Guidance lectures are arranged to train students to improve their interview skills.
- Placement drives are conducted where students are selected and recruited by various companies.
- Gymkhana committee of the college conducts various competitions at intra-college level. Selected students are sent for National, State and University level competitions.
- Various cultural events are organized by Arts Circle to encourage students to explore their talents and skills. Selected students are sent for Youth Festival at University level.
- College has a registered alumni association with the name 'ANVAY – NKTT College Alumni Association'. It plays a vital role in overall development of the students by organizing programs such as guest lectures and motivational sessions for students. Association also conducts various activities for the benefit of the students of the Institution.
- Alumni members are invited as resource person and judges for guest lectures and competitions.

Governance, Leadership and Management

- The college has a vision statement with the core aim of holistic development and empowerment of the youth. The institution focuses on imparting value oriented, skill based and quality education.
- The vision and mission is displayed on the website and in the premises. Vision statement is stated on every notice of the college and also on students' identity card.
- The activities of the college are decentralized through various committees to encourage effective participation
- The college prepares a strategic perspective plan and it is uploaded on the college website.
- The college CDC, IQAC and other committees are formed for the smooth functioning of the day to day activities.
- E-governance is implemented to the maximum extent in administration, finance and accounting, examination, admission and Learning Resource Centre.
- IQAC plays an important role in planning and executing through proper established systems and procedures through continous meetings and action taken report is prepared and maintained by IQAC for improvisation in all aspects of institutional operations and procedures.
- IQAC makes suggestions and recommendations through CDC to start new programs and makes provisions keeping in mind the growing needs of students.
- IQAC ensures the quality assurance strategies by conducting Academic and Administrative Audit. The quality initiative of IQAC is to conduct Gender and Green Audit. Regular meetings of IQAC are held and documented for quality improvement. AQAR is prepared and submitted to NAAC on time.
- The institution has effective welfare measures for teaching and non-teaching staff.
- Staff is covered under Medical insurance for which premium is paid by the management.
- Financial support is provided to faculty members to attend seminars, workshops and conferences.
- The institution follows the performance-based Assessment Scheme (PBAS) for the faculty based upon UGC and University norms. In addition, D2 forms are filled by faculty and submitted to the principal through heads of the departments. Performance appraisal for non-teaching staff is based on confidential reports.
- The performance of faculty is also assessed through structured feedback from the students.
- Financial statements are audited on regular basis.

Institutional Values and Best Practices

- College conducts various programs to promote gender equity. Short term course on legal empowerment for women, webinar series on women empowerment and self -defense workshops are organised by WDC and NSS.
- Every year the college celebrates various national and international commemorative days to inculcate values among staffs and students.
- For environmental consciousness the institution has undertaken various initiatives like installation of solar panel, terrace garden, veritical garden, construction of water tanks etc.
- The institution aims for an inclusive environment. To help and support divyangjan students, the college has an elevator facility. The college also facilitates assistance to divyangjan students by providing writers during examination.
- The institution has conducted green energy and water audit. Efforts are taken to keep the college campus clean and eco-friendly.It has been putting efforts to keep campus environment clean.
- For the cultural, regional, linguistic and socio-economic harmony, the college celebrates various days like Marathi Bhasha Din, Hindi Bhasha Diwas etc.
- Efforts are taken to promote paperless governance to the maximum extent. All notices and proposals are finalized through e-mail before taking the final print.

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2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHETH T.J. EDUCATION SOCIETY'S SHETH NANJIBHAI KHIMJIBHAI THAKKAR THANAWALA COLLEGE OF COMMERCE AND SHETH JAYANTILAL TRIBHOVANDAS THANAWALA COLLEGE OF ARTS
Address	Near CKP Hall, Kharkar Ali, Thane (West)
City	THANE
State	Maharashtra
Pin	400601
Website	www.nktdegreecollege.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Dilip M.patil	022-25431119	9323334623	-	nkttiqac1718@gmail.com
IQAC / CIQA coordinator	Himanshi D. Mansukhani	-	7738703957	-	dilippatil0602@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	Yes Minority Status.pdf
If Yes, Specify minority status	
Religious	
Linguistic	Gujarati
Any Other	

Establishment Details

State	**University name**	**Document**
Maharashtra	University of Mumbai	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	16-02-2010	View Document
12B of UGC	16-02-2010	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Near CKP Hall, Kharkar Ali, Thane (West)	Urban	1.88	25104

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BCom,Commerce	36	Higher Secondary	English	1717	1717
UG	BCom,Commerce	36	Higher Secondary	English	384	303
UG	BCom,Commerce	36	Higher Secondary	English	324	302
UG	BA,Arts	36	Higher Secondary	English	384	308
UG	BA,Arts	36	Higher Secondary	English	120	38
UG	BMS,Management	36	Higher Secondary	English	579	579
UG	BSc,Information Technology	36	Higher Secondary	English	194	194
PG	MCom,Commerce	24	Graduation	English	132	128
PG	MCom,Commerce	24	Graduation	English	120	38

Position Details of Faculty & Staff in the College

Teaching Faculty

	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				5				17
Recruited	0	0	0	0	2	3	0	5	3	6	0	9
Yet to Recruit				0				0				8
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				37
Recruited	0	0	0	0	0	0	0	0	8	29	0	37
Yet to Recruit				0				0				0

Non-Teaching Staff

	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				23
Recruited	15	4	0	19
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				21
Recruited	10	11	0	21
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	3	0	0	2	0	7
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	3	3	0	6
UG	0	0	0	0	0	0	0	0	0	0

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Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	2	0	2
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	8	26	0	34
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	2	8	0	10

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

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Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1635	6	0	0	1641
	Female	1790	10	0	0	1800
	Others	0	0	0	0	0
PG	Male	50	0	0	0	50
	Female	116	0	0	0	116
	Others	0	0	0	0	0
Diploma	Male	7	0	0	0	7
	Female	27	0	0	0	27
	Others	0	0	0	0	0
Certificate / Awareness	Male	400	0	0	0	400
	Female	408	0	0	0	408
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	77	55	80	88
	Female	102	61	87	102
	Others	0	0	0	0
ST	Male	6	5	4	3
	Female	17	11	13	14
	Others	0	0	0	0
OBC	Male	140	130	183	221
	Female	217	180	251	274
	Others	0	0	0	0
General	Male	1058	1081	1175	1344
	Female	1261	1366	1402	1525
	Others	0	0	0	0
Others	Male	11	13	17	21
	Female	22	20	39	23
	Others	0	0	0	0
Total		2911	2922	3251	3615

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	As Our college vision is Committed and Persuasive efforts towards Holistic Education, the college takes efforts to inculcate the sense of discipline and develop a holistic approach among the learners. Being an affiliated college to University of Mumbai, the college offers multidisciplinary courses under Commerce and Arts faculty such as Foundation Course, Business Law, Environmental Studies, Marketing Management, Psychology, Media Studies, Effective Communication skills, Information Technology etc. The institute have taken proactive steps in supplementing the knowledge and enhancing skills of the students The College also introduced value-based courses and Certificate Courses such as

	Basics Tally ERP9, Art and Beauty, Web designing and JAVA etc. In view of the transformations envisioned in NEP 2020, Mumbai University has initiated an ambitious programme to revise and upgrade the commerce and business management syllabi for affiliated college to align them with the changing needs of business and industry. The college will also plan along with the existing programs, courses and available infrastructure to introduce more Multidisciplinary as well as Interdisciplinary Courses. In addition to this, college celebrates National festivals like Independence Day and Republic, observing the Death and Birth Anniversary of our National leaders which help in imbibing the good qualities of the students. To sensitize students about the societal issues, the college has associated with Swami Vivekananda Kendra a NGO to create awareness among students by conducting sessions on the problems in the Society like Gender Sensitivity.
2. Academic bank of credits (ABC):	The affiliating University has already introduced Credit Based Choice System and multiple entry system for students at any of the three years degree programme is already in existence in our system. With the multiple exit options, the students will be provided with academic credits earned at each exit option. For earning academic credit points, college encourages students to register for online education such as Swayam/NPTEL. In order to introduce experiential learning, students are made to do projects on various current topics which are credit based. After acquiring autonomous status, institution plans to register with Academic Bank of Credits (ABC) through National Academic Depository, Ministry of Education, Government of India.
3. Skill development:	College has yet to venture into introduction of formal vocational courses and formal skill based courses which may lead to Degree in relevant courses. Besides regular curriculum, the college conducts 30 hours certificate courses in Skill Development such as Corporate Communication, Skills Enhancement Course, Investment Analysis and Portfolio Management, Cyber Security etc. The college also offers B.Sc. in Data Science a degree programme, Responding to the changing skills and technology requirements in the market, the institution and plans to integrate with more industries for internship.

4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Various programmes and competitions are organised by literary Association of the college to encourage students for Indian languages such as Marathi Bhasha Diwas, Hindi Bhasha Diwas. Art Circle organizes different events based on cultural diversity of India like Annual Day on the theme of "Sangam- Cultural Magic". Cultural and heritage programmes, classroom decoration, patriotic programs on Independence Day and Republic Day. Ancient Indian culture and systems are integrated in curriculum to create awareness among students on Indian knowledge, tradition and culture. Some of the courses are taught in regional language, also the students are permitted to write answers in Marathi in their examination as per the University directives. The teachers assess the answer books of the students written in Marathi without any difficulty. Workshops and Training sessions are conducted on basics and Importance of yoga, stress management, life skills etc.
5. Focus on Outcome based education (OBE):	New Education Policy is more focused on outcome and learning based education. The university frames syllabi of all the courses and mention Programme Outcomes and Course outcomes which are displayed on college website. Pedagogy is designed and used in teaching-learning practices to achieve the learning outcomes. To attain POs and COs, Continuous Internal Assessment (CIA) is undertaken which comprises tests, assignment, presentation and practical on the basis of direct and indirect methods. the College conducts tutorials and field visit in smaller groups to make learning more effective. College will be heading towards complete implementation of NEP 2020 within the framework set by the University of Mumbai from time to time.
6. Distance education/online education:	During pandemic, teachers and students were trained with usage of online teaching-learning technology. The college has sufficient IT infrastructure to support online and blended teaching-learning. College also offers distance education through YCMOU, Nasik. During the pandemic, the college successfully conducted regular online classes and examinations through Teach us Application, Zoom, Google meet etc. Moreover, the college had successfully conducted short term/certificate online courses (30 hours) on corporate communications, skill enhancement course, Stock market etc.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3615	3251	2922	2911	2742

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 78

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
51	45	43	44	45

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
291.72	135.38	161.90	221.96	228.03

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The institution is permanently affiliated to University of Mumbai, as per the guidelines of the University and Board of Studies of all programs, curriculum is implemented. The college has a well-planned delivery of curriculum so that the students are enabled to achieve their learning goals.

- IQAC and Academic Calendar Committee prepare Academic Calendar based on University's Plan and display on college website for all stakeholders.
- Time Table Committee prepares master time table, departmental time table and each department is given time table prepared by time table committee of the institution.
- In the beginning of academic year, departments conduct meetings to decide academic and activities planning.
- Based on the updated syllabus given by the University, teachers prepare teaching plan for each class as per individual time table.
- Teachers maintain daily record of lectures engaged and other activities conducted in annual planner/diary.
- Teachers recommend the necessary study materials such as reference books, periodicals, text books to the students.
- Teachers prepare study materials keeping in mind the intellectual level of the students.

Continuous Internal Evaluation-

All programs of the college are designed and structured by University. Most of the programs / courses do not have CIE system as a part of their curriculum but departments take efforts in conducting workshops, seminars, power point or classroom presentations, quiz competitions, assignment through Google classroom, practical exam to evaluate the students.

- For effective implementation of the curriculum and Continuous Internal Evaluation (CIE) the classroom teaching is supplemented with class tests, case studies and group discussion.
- Internal assessment wherever applicable, is planned by the Examination Committee and informed to students through examination tab on the college website. Notices are also circulated in the classrooms.
- Teachers conduct Open Book Tests (OBT) and preliminary examination for the students. Random assessment of answer books of OBT is done through model answers and their performance is discussed in the class.
- Students are continuously evaluated by conducting unit tests, tutorials and quizzes offline/online as per the requirement of the syllabi concerned of different courses. Revision lectures are also taken.
- Result analysis of internal tests is done by teacher concerned of the department and the performance of the students is discussed with the students.

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- In addition, confidence building program, personality development program, skill development etc. are undertaken through the conduct of certificate courses.
- Experts from industries and academia are invited to guide on specific topic/subject to empower the students for raising their employability.
- During the pandemic, the institution followed guidelines given by the University, teachers used Zoom platform, Google Meet to engage the online lectures using Teach Us Application. Regular attendance of students was taken through Google forms and also recorded in Teach us App.
- For the development of skills and human values among students, co-curricular and extracurricular activities were designed and organised through online and offline mode by various departments and committees to supplement the effective implementation of the curriculum.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 18

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 6.09

1.2.2.1 **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
226	194	70	451	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

Cross-cutting issues related to gender, environment and sustainability, human values and professional ethics are integrated into the curriculum. Some of these courses are compulsory for students.

Professional Ethics- Courses focus on the development of professional ethics in the domain of Management, Information Technology, Banking and Insurance, Accounts and Finance, Marketing Research, Advertising, etc Research related ethics are taught to PG students

Gender Issues- The institution offers programs and courses which include issues like Gender and Society in TYBA program in the subject of Sociology. The courses make students aware of gender related issues as well as laws which provide protection to women. Many programs and activities are conducted to make students aware on the issues like sexual harassment, domestic violence and other women related issues. Co-education system of the institution promotes a sense of gender equality among the students.

Human Values- Mission of the institution aims instill human values with respect to equality and justice. Human values are central to all courses taught at the institution. Courses provide an equality in approach and humanism to economically disadvantaged groups. Also, principles of professional ethics as implied in the mission of the institution are adhered.

The institution offers compulsory course, viz., Foundation Course for all program at UG level which includes basic human values, socio-economic issues, environment related issues which learnt and acquired by students through project work and PPT.

Environment and Sustainability- Students are made aware about Environment related issues through the course on Environmental Studies which helps students to acquire knowledge of ecological concepts, contemporary ecological challenges and responses to them.

To ensure sustainability**,** the institution offers courses/papers such as Foundation Course, Economics and Environmental Studies wherein the students are familiarized with issues like urban ecology, global warming, pollution, biodiversity, equity and justice etc. These issues are discussed through the pedagogy.

In addition, Women development Cell, a statutory body also conducts lectures, short term course etc. for girl students. Various academic programmes employ an interdisciplinary lens to understand multiple facets of human experiences, social, economic and political life and explore interconnections between the courses and programmes offered.

File Description	Document
Upload Additional information	[View Document](#)

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 79.28

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 2866

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: No

File Description	Document
Upload supporting document	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 91.95

2.1.1.1 **Number of students admitted year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3615	3251	2922	2911	2742

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3884	3505	3177	3200	3027

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 95.97

2.1.2.1 *Number of actual students admitted from the reserved categories year - wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
662	582	410	528	178

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
662	582	410	528	277

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 70.88

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

The teaching learning process is a student-centric process employing experiential, participative, problem solving and constructive techniques. E-content such as study material, YouTube links and question banks are created and shared by the faculties with the students on a regular basis through Whats App group of mentors and also uploaded on the college website by respective teachers. During pandemic, teachers used Google classroom for sharing study materials and conducted viva-voce through online platform.

Experiential Learning

- Projects are assigned to students to provide exposure to practical work followed by power Point presentations. ICT-enabled learning tools such as e-content, videoclips, and e-resources are provided to enhance experiential learning.
- Study tours, field visits and industrial visits are arranged for students by departments.
- Students are provided internships in collaboration with organizations. The Department of Sociology conducted a mock parliament to understand the protocols and proceedings of the legislation.
- Short films are screened for students.
- Students are encouraged to carry out the coverage of the events/functions in the college and submit report
- Practicals are conducted as per curriculum.

Participatory Learning.

- The college encourages students to contribute and design the cover page and content of the college

magazine.

- Departments conduct group discussion; role play and presentations as a part of an enriched curriculum.
- Seminars, workshops and webinars are conducted by the departments to help students in acquiring organizational skills.
- Students participate in various inter-collegiate competitions, practicals, tutorials and quizzes. Online quizzes are made available related to different subjects on the college website for all students.

Problem-solving methods

- Project work is assigned to students based on the curriculum for building their confidence.
- Case studies are analyzed by students which provides insight into problem solving methodologies.
- Students are provided access to KIBO software for translating study materials in Indian languages. This helps in solving problem of vernacular medium students.
- A Digital language laboratory has been installed with unique state of Art solution developed to improve the communication skills of students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 93.83

2.4.1.1 **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
59	47	46	46	45

File Description	Document
Upload supporting document	[View Document](#)

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 43.86

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	20	21	22	25

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The examination system followed by the college is robust and transparent. The examination committee prepares the schedule in consultation with the principal and conveys to the stakeholders well in advance through college website. Teachers discuss question paper pattern, syllabus for the respective subject and question bank with students in the class.

Internal Assessment:

- The college has adopted internal assessment system for all programs as per University guidelines.
- Since the institution is affiliated to University of Mumbai hence, it follows the mechanism as per University.
- In all self-financing programs, assessment is done by conducting Internal tests.
- Project work is assigned at UG and PG level to the students followed by submission of projects and presentations as a part of internal evaluation as per guidelines.
- In T. Y B. Com internal practical examination is conducted in the subject of Computer Systems and Applications.

External Assessment:

The college conducts semester-wise examinations for B. A, B.Com for 100 marks and B.M.S, B.Com(Banking and Insurance), B.Com (Accountancy and finance), BMM, B.Sc. (Information Technology) and M.Com for 75 marks.

- All question papers are printed in the college examination department under the strict supervision of the examination chairperson and principal.

- Unique seat numbers are allotted to every student for external examination so that the identity of the student is not revealed.
- Computer-generated hall tickets are given to students appearing for college and University examinations.
- Model answers are prepared by teachers to ensure uniformity in assessment.
- Evaluation is done through the Centralized Assessment Process (CAP) followed by moderation as per guidelines.
- External examiners are appointed for viva-voce examination as per University panel norms.
- The college has an upgraded software for preparing results and mark sheets of students. Results are declared on the college website within 45 days from the last day of examination to ensure timely declaration of results.
- To ensure security, garde cards bearing students' photographs are provided.

Grievance Redressal System:

- The College follows and communicates all guidelines issued by the University for grievance redressal to the students at the beginning of the year through college website and prospectus.
- Examination-related grievances are addressed by the examination committee as per the guidelines.
- Additional examination is conducted for students who remain absent in the examination on the account of medical reasons or participating in extracurricular activities.
- Applications received for additional examination are scrutinized by the examination committee. Students fulfilling the norms are permitted to appear for additional examinations.
- After declaration of result, a notice for photocopy and revaluation is displayed on the college website.
- Photocopy of answer books is provided to the applicants.
- In case of revaluation, an external subject expert is appointed and the revaluation process is completed.
- 'Unfair means' cases, if any, are referred to a separate Unfair Means Inquiry committee. Committee follows ordinance 0.5050 of University of Mumbai to take appropriate disciplinary actions.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The learning effectiveness of any programme and course depends on the POs and COs. which are prescribed by University. The college helps to attain POs and COs taking into consideration the Vision, Mission and Objectives of the Institution.

- IQAC conducts meetings with the departments to frame and state the programme outcomes and course outcomes.
- The programmes offered by college cater to multiple interests of the student community and building the human capital needed by the society and nation.
- The course outcomes primarily aim at imparting knowledge and skills which is critical for building students' competence, personality and holistic development of the students.
- Vision statement of the college is in line with the COs to develop and nurture the learners professionally, intellectually and academically.
- The syllabi of courses with the POs and COs are displayed on the College website.

The POs and COs attainment is evaluated in the following ways

Direct Method:

- Continuous Internal Assessment (CIA) comprises tests, assignment, presentation, practical and attendance. The performance of the student is associated with POs and COs.
- The Continuous Internal Assessment and semester end examinations are the prime tools for evaluation of POs and COs attainment for the courses.
- The Examination Committee prepares and verifies the results and submits to the principal.
- The results are communicated to the students through the college website on time.

Indirect Method:

- A few UG programmes have internship where the industry evaluates the students' performances based on certain criteria drawn from the POs.
- Students' feedback on curriculum is obtained, shared with the departments and discussed for necessary action.
- POs are evaluated based on the performance of the students in terms of their progression to higher studies, qualification in competitive examinations and placement.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2 Pass percentage of Students during last five years

Response: 88.96

2.6.2.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
962	921	834	591	601

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1038	950	864	817	725

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.23

File Description	Document
Upload database of all students on roll	[View Document](#)

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Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 1.1

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0.50	0	0	0.20	0.40

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Institution has created an ecosystem for innovation and taken initiatives for creation and transfer of knowledge. Activities such as workshops/ conferences/ training programs are conducted. Teachers are encouraged to carry out research activities.

Conference/ workshop/ training program

- Research and Students Development Cell organized 5-days online faculty and students development program on Research Steps and Procedures with the objective to inculcate research attitude and aptitude amongst faculty and students.
- Conducted an inter-collegiate competition on Research Project for students.
- Regional level workshop for faculty on Research Funding Sources was organized by Research Development Committee (RDC).
- Regional level workshop for faculty on Developing Research Proposal & Literature Review was organized by RDC.
- A One Day Workshop on Intellectual Property Rights to understand practical aspects of IPR related issues
- ANVAY-Ex-Students Association conducted webinar in three sessions on Intellectual Property

Rights - Trademark and Current Case Laws with special reference to Copyrights.

- Department of Business Law In association with Assistant Controller of Patents and Designs, Patent Office Mumbai conducted webinar on "Intellectual Property Rights" through Google Meet platform for students under the banner of 75th Azaadi ka Amrit Mohotsav -The National Intellectual Property Awareness Mission.
- An online national webinar on recent trends in Intellectual Property Rights for teachers, research scholars and students was conducted by department of Business law in collaboration with BSE Institute Ltd.
- The Entrepreneurship Cell conducted an online IPR Awareness Campaign.
- Organized National Quiz on Intellectual Property Rights to make students and faculty aware regarding IPR.
- Organized webinar on IPR – Introduction to IPR and IPR related issues including importance of IPR in academics, protection, significance in research proposal and other practical aspects.
- IQAC organised session on "Improving score in NAAC cycle IV, undertaken under the guidance of Resource person Dr Farooqui.
- Organized 5-days workshop for students on e-learning: Blackboard to Broadband.
- Organized 5-days online web workshop on e-Content Management for the faculty of the college
- A workshop was organized for students to create awareness about various cyber security threats in times of digitization of business processes and how to protect important and confidential information through various security measures available.
- Workshop on "Filing AQAR under new NAAC Process." was organized by IQAC.
- Department of Commerce organized national conference on "Self Reliant India (Atmanirbhar Bharat) – Opportunities and Challenges"
- Department of Economics and Department of English organized ICSSR (WRC) sponsored one-day multidisciplinary national conference on "New dimensions to Social and Economic Development of India in the presence of COVID – 19 Pandemic"
- Library Resource Centre organized a national seminar on Transforming work culture in academic and public libraries; Challenges and opportunities.
- Department of Business Law with ANVAY – Ex Students Association organised webinar on Life Skills for Stress Management.
- Students and faculties participate in Avishkar, an inter-collegiate convention organized by Department of Students Development, University of Mumbai

File Description	Document
Upload Additional information	[View Document](#)

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 30

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
6	10	12	1	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1 *Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

Response: 0.42

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
15	11	1	5	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.13

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
43	5	21	11	8

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college strives to sensitize students about various issues prevalent in society. To Achieve this objective the college organizes activities that engage students through an experimental learning process and motivates them to become responsible citizen leading to their holistic development. Students have received various awards/ recognition for extension activities.

National Service Scheme

- Organizes tree plantation in adopted area and nearby areas. Students took up plantation projects in their locale during pandemic.
- Rally on AIDS awareness and vyasan mukti.
- Awareness campaigns on voters' registration, leprosy case detection training programme were organized in collaboration with government and non-government organizations also organized guest lecture on health and hygiene
- Organizes blood donation camp and assists in mob control during ganeshotsav, session on road safety rules and training on disaster management. International yoga day is celebrated to encourage students for healthy life.
- Conducts residential camps in adopted area every year. At these villages students perform street plays on social issues, donate books and groceries, organize medical camps for villagers also constructed bandharas around the river at campsite.
- Students perform street plays on organ donation and road safety.
- During the pandemic, volunteers distributed masks, bed sheets and groceries in neighbouring areas
- Organized online training programs in association with Civil hospital, Thane to enlighten students about HIV AIDS.
- Organized awareness programs such as organ donation, health and nutrition, well-being of women, COVID care immunity program.
- In collaboration with Entrepreneurship Cell organized a crash course on Avenues for Women Entrepreneurs.
- The NSS unit has a facebook page to reach out to the society.

Women Development Cell

- Organized workshop on flower-making and self-defense also organized one-day webinar on Cyber Sakhi.
- In association with DLLE, Entrepreneurship Cell and Heartfulness Institute organized a workshop on Warli painting, Gender Equity and Promotion through HELM.

- Celebrated International Women's Day by organizing a two day-program "Aai Majha Mahavidyalayat" (an interactive program with mothers of female students).
- Organized National Short-Term Course followed by a webinar Series focusing on women empowerment for protecting and promoting rights of women, gender-equity, self-defense, personality development and entrepreneurship.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

- Students participating through NSS won a first prize in "Awareness Campaign" organised by S. K. Somaiya College.
- DLLE students received participation certificate in the UDAAN festival organized by S. K. Somaiya College of Arts, Science and Commerce on 11th and 12th December, 2017
- The College secured 'Consolation prize' in street play competition in UDAAN festival organised by V. K. K. Menon College on 21st January, 2019.
- Ms. Prachi Katte won 2nd prize in Intercollegiate elocution competition held on 8th March to 10th March, 2022 organized by G.M Momin College Bhiwandi.
- Ms. Prachi Katte won 3rd prize in the intercollegiate creative writing competition in the DLLE festival UDAAN on 8th March to 10th March, 2022 organized by G.M Momin College Bhiwandi.
- Ms.Vanshika Bhushan Joil selected under Top10 (Merit) at the National Drawing Contest organized by D.G.Vaishnav College (Autonomous) Arumbakkam, Chennai on 27th July, 2020
- Ms.Vanshika Bhushan Joil stood 2nd Rank at the University level intercollegiate competition 'Tribal Handicrafts' and also in "Tribal Art" under Vaarsa Fest organized by Lala Lajpat Rai College of Commerce & Economics Mumbai on 19th March 2021.
- Mr. Rahul Dharne secured 2nd Rank at the National level event "NSS Got Talent" initiated by NSS for India on 15th August 2020.
- Mr. Rahul Dharne received Consolation prize in Spoken Poetry Intercollegiate Competition organized by S.M.Shetty College Powai, Mumbai. Dated 21st March 2021
- Mr. Rahul Dharne won 2nd prize in the "Online Digital Poster making Intercollegiate competition" organized by Valia C.L College, Andheri, Mumbai on 1st April 2021.
- Our NSS UNIT was declared as 1st Runner Up at the University level intercollegiate competition *SANKALP 2021* 'VAARSA - Tribal Colours of India' organized by NSS Unit Lala Lajpat Rai College of Commerce & Economics, Mumbai on 20th March 2021.
- Swatantra Veer Dattaji Tamhane Puraskar for best teacher, awarded to Dr. Pallavi Shah by Satish Pradhan Dnyanasadhana College, Thane for contribution to academics and society in 2019-20.

File Description	Document
Upload Additional information	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 73

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
24	13	21	8	7

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 11

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

The institution ensures adequate availability and optimal utilization of physical infrastructure to conduct UG/PG programmes, distance learning programmes under YCMOU and 'NKT Knowledge Centre' for Value -Added Courses.

Physical and Academic Facilities

- **Class Room**- The Institution has 39 airy and spacious wi-fi enabled classrooms of which 33 classrooms are equipped with LCD projectors, audio-visual aids (collar mike, laptops) and white boards for conducting lectures
- **Laboratories -**The college has 4 computer laboratories containing 111 desktops with updated licensed software for conducting practicals and certificate courses.
- **Library-** The Institution has a spacious library equipped with computer, xerox machine and printers. A range of collection of knowledge resources and information services fulfills an essential requisite in the intellectual pursuit of students and faculty members. Along with these 13 laptops are made available on issue & return basis to teachers for supplementing the teaching learning process
- **Research Center**: - Institution has set up a well-equipped Ph.D. research centre in the subject of Commerce from Academic Year 2022-23. Enrollment of 4 students is in process.
- **Incubation Cell -** Institution has initiated the process of setting up Incubation Cell 'KEICE' (Knowledge Enrichment and Incubation Centre for Entrepreneurship) from Academic Year 2022-23.
- The college has principal's cabin attached with conference room, administrative office, two staff rooms with separate departmental cubicles, IQAC cabin, vice-principal's cabin, SFC coordinator's cabin, audio-visual room, seminar hall *[NKT Sabhagruha]*, examination room, NSS office, art circle cabin, WDC cabin, DLLE cabin, commerce association room, counselling room and ladies common room.
- **Activity Room** - Activity room is used for practice of skit, dance, singing, yoga and other performing art activities.
- **Gymkhana-** Institution has a well-equipped gymkhana that conducts indoor events. Gymnasium is available within gymkhana separately for girl students with necessary equipment like treadmills and strength machines for exercise. Students are issued material as and when required. Faculty members motivate students to participate in intra and inter-collegiate sports activities. Central ground near the college is hired for outdoor events.
- **Digital Language Lab-** Digital language laboratory is installed and functional with necessary software and equipment.
- Elevator is provided for the staff. This facility is extended to differently abled students and other students during examination and in emergency
- Entire college campus is under CCTV surveillance with 92 cameras to ensure the security and safety.

- Filtered drinking water facility is made available with water coolers on each floor of the college.
- Two solar panels with the capacity of 20 kw and 60 kw have been installed as an alternative source of energy.
- The institution has installed generator with the capacity of 85 kve as a precautionary measure to handle sudden power failure.
- Fire extinguishers are installed throughout the campus.
- The whole college building is insured against fire.
- As a part of green initiative, the institution has developed pot gardening, terrace garden and vertical garden with the help of students.
- Maintenances of infrastructure is ensured through AMC (Annual Maintenances Contract).

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 20.85

4.1.2.1 **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
44.69	16.20	11.13	59.81	84.79

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The institution has sufficiently spacious wi-fi enabled library with a seating capacity of 108 readers. The Wi-Fi facility is given to students on request. The library advisory committee ensures to provide necessary services to the users. The library has Institutional repository which consists of reference books, e-books, e-

journals, past years' question papers, syllabus, and teachers' publications.

Integrated Library Management System (ILMS)-

- The library uses SOUL3.0 on Windows NT operating system as a backend to store and retrieve data. It provides two options for backend DBMS-MS-SQL and MySQL. User-friendly OPAC with system allowing scalability to users and provides facility to create, view & print records in regional languages. It supports LAN & WAN environments. Logbook register (Foot Falls) is computerized using ILM software.

Subscription to e-resources-

The Institution is a subscriber of N-List INFLIBNET which includes Shodhganga, e-Shodhsindh, e-books, databases and remote access to e-resources and accessed by students and faculty members.

The library has **35163** books including textbooks, reference books, encyclopedias, literary books, general books, bound volumes and **25** journals, **16** newspapers. Every year the college renews subscriptions for journals, periodicals and e-resources.

Amount spent on purchase during last 5 years:

Sr.	Particulars	2017-2018		2018-2019		2019-2020		2020-2021		2021-2022		
		Nos	Amount Rs.	Nos	Amount Rs.	Nos	Amount Rs.	Nos	Amount Rs.	Nos	Amount Rs.	
1.	Print Materials -											
	Text Books	2185	273890	2147	316705	1051	165849	189	35782	441	67738	
	Reference Books	299	120929	274	105510	238	113840	50	21099	60	15241	
	Journals + Newspapers	26 + 16	53214	28+16	53251	30+16	58166	14+17	40409	14+17	53149	
2.	E-Resources											
	e-Journals	6000		6000		6000		6150		6150		
	e-Books	135000	5900	135000	5900	135000	5900	139309	5600	139309 600000 [NDL]	11800	

*- Every year renewal as per the recommendation received from department concerned.

**- E-Resources are subscribed under e-Shodhsindhu-N-LIST Consortia

Per day Usage Data:

The users visit library for the purpose of availing services such as circulation, reading, reprography etc. they login in the ILMS system through their ID. The process of circulation such as issue and return of reading materials are done through the system.

Library provides login credentials to the registered members for remote access of subscribed e-resources. On basis of that, daily and monthly report is generated for record of e-resource users

Per day usage shows an average login of **250 students and teachers** for the latest completed year.

The library provides different types of services to the student and faculty members such as - reprography (xerox and printing) facility, Book Bank Scheme, Earn and Learn Scheme, outreach to community, Best Reader Award, additional borrowing privileges for reserved category & toppers. Reference/bibliographical services, remote access to subscribed e-resources, newspaper clippings, display of new arrivals, current awareness and selective dissemination of Information.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

The college understands the importance of technology and its use in education. To make students user friendly with new technology, the college ensures that ICT facilities are constantly updated with time.

- The college campus is Wi-Fi enabled with a bandwidth speed of 100 mbps and computer laboratories that are connected through LAN with internet facilities.
- The laboratory has additional electronic components to perform practical- based operations such as IoT (Internet of Things). Computer lab currently has i3 processor and i5 processor upgraded computers.

- The institution has **168** computers with other accessories such as printers, scanners. These equipment are maintained on a regular basis and updated as and when required. Quick Heal Antivirus software is installed and renewed after every 3 years.
- The college has installed MS-Office, Visual Studio, QGIS (Open Source), Linux OS, Python software as per curriculum requirement and for administrative purposes.
- The college website is regularly updated and maintained through a website committee and vendor.
- The college has purchased extra server space for data storage required for the website.
- Server space is a web portal developed to collect data from various academic and extra-curricular activities. It is password protected and makes data available centrally to IQAC.

- The campus is well connected with intercom facility and additional MTNL landline connections are available.
- AMC for ICT /Hardware related support and maintenance and on-site technical assistance whenever technical issues arise is provided.
- During pandemic, the college adopted online teaching mode through many digital platforms like Zoom, Google meet, Google classroom etc.

File Description	Document
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Provide Link for Additional information	[View Document](#)

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 31.16

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 116

File Description	Document
Upload supporting document	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 36.83

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
150.27	67.56	57.10	52.99	54.77

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 9.52

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
313	281	264	283	329

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2 *Capacity building and skills enhancement initiatives taken by the institution include the following*

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 21.05

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
857	776	560	377	680

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

    1. **Implementation of guidelines of statutory/regulatory bodies**
    2. **Organisation wide awareness and undertakings on policies with zero tolerance**
    3. **Mechanisms for submission of online/offline students' grievances**
    4. **Timely redressal of the grievances through appropriate committees**

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	[View Document](#)

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 31.62

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
127	89	371	455	194

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
962	921	834	591	601

File Description	Document
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5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 55.56

5.2.2.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	2	0	1

5.2.2.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	3	0	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 15

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at*

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	7	1	5

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 38.2

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
19	24	68	41	39

File Description	Document
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5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Institution has registered alumni association with the name 'ANVAY – NKTT College Alumni Association', registered under societies registration act 1860. Association plays a vital role in overall development of the students by organizing programs and sharing their own experience with the students. Association contributes to the development of the institution through support services such as –

- Free coaching on preparation for competitive examination to guide students how to make goal

orientated preparation of MPSC

- Donated software of Spoken English to the college library with an objective of improving communication skills of the students.
- Awarded trophies to the best volunteers of gymkhana, WDC, NSS, art circle & DLLE committees on the annual day to encourage students to do best of their efforts for the institute.
- Prepared short film on Anti-Terrorism to create an awareness amongst youth regarding the perils of terrorism organized by Thane Police Commissionerate, Anti-Terrorism Cell, Thane City.
- Certificate course on Entrepreneurship skills to create awareness of entrepreneurial skills among students
- One of the alumni, yoga and fitness guru Shri Girish Kadam, founder and director of Yoga Sanskar Sutra conducts free training sessions on Basics of Yoga.
- Another distinguished alumnus, famous actor Mr. Santosh Juvekar and partner of E Drishyam-Film and Drama Academy, has trained students to participate in youth festival organised by University of Mumbai.

Webinars and Sessions

- Session on Life Skills for Stress Management to enable students to cope up with stress related to online examination and to prepare positively for the same
- Webinar on Intellectual Property Rights to create awareness among students about concept of Intellectual Property Rights and to introduce practical concept of IPR cases to students through practicing lawyers
- Motivational speech on Key to Success in Entrepreneurship
- Yoga and meditation on the occasion of International Yoga Day to enable students to live with freedom in all walks of life, health and harmony

Visits

- 7- Days NSS residential camp and conduct sessions on various topics.
- Jeevan Samvardhan Foundation, a rehabilitation centre for platform children at Titwala with the object of fulfilling social responsibility, conducted session and donated Rs. 5000 from alumni fund.

Our alumni are occupying distinguish positions in varied fields. List of some of such alumni is displayed on website.

File Description	Document
Upload Additional information	[View Document](#)
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Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

Vision:

Committed and persuasive efforts towards Holistic education.

The institute is committed towards the overall development of students through education. Various activities are aligned with the vision and mission for cultivating moral, emotional, physical and spritual dimension of students such as counselling session, workshop on Intellectual Property Rights, community service through NSS.

Mission:

- To impart education based on values, justice and equality among the students from all strata of society.
- To enable students to grow intellectually, professionally and ethically throughout their lives.

The vision, mission and objectives of the institution are displayed at prominent places in the institute for all stakeholder and also stated on the college website.

Strategic Perspective Plan

The perspective plan committee consists of IQAC coordinator and four teacher representatives who prepare strategic perspective plan in consultation with the principal. In accordance with vision and mission, delivery of co-curricular, extracurricular activities and infrastructural development are included in the perspective plan.

Institutional Governance- In-built within the hierarchical structure of governance, the institutional decision-making process is democratic and collective. All stakeholders participate actively in administration at different level

- The Governing Body delegates authority to the joint secretary and principal
- The College Development Committee (CDC) has been constituted as per the section 97(5b) of Maharashtra University act 2016
- IQAC plays a vital role to enhance quality in education and other matters of the institute.
- Principal delegates authority to vice- principal and department heads in allocation of workload, subject, paper setting, evaluation, organizing workshops, seminars etc.
- Institution has statutory and non-statutory bodies to plan and conduct the extra and co-curricular activities.

Decentralization and Participation

The college provides autonomy to the departments and committees to prepare and plan academic activities in consultation with the principal and vice-principal.

- The examination committee plans and conducts various examinations and results are declare results in time as per the guidelines of Uni.
- The college encourages the culture of collective responsibility amongst its faculty members. The faculties are involved in policy and decision making at various stages.
- Suggestions and recommendations are taken from the staff before CDC meeting about infrastructure development and enhancement of quality education.
- Students are actively involved in planning and implementing the activities in the respective committees.

Case Study- Examination system

The effective practice of decentralization and participative management is clearly reflected in the Examination process of the institution.

- The examination committee constituted as per University statutes consists of the faculty, takes all the decisions from the conduct of examination to declaration of the result.
- The examinations of first and second year are conducted by the college on behalf of University of Mumbai and final year examinations are conducted by the University.
- The confidential work of examinations like printing of question papers is done and stored in the strong room
- The entire examination process is online right from application to declaration of result using customized software RESO.
- Examination related grievances are resolved by examination committee as per guidelines of University of Mumbai.

File Description	Document
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6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

The Organogram depicts the institutional bodies that are responsible for creating and implementing the policies in an effective manner.

Governing Body- Governing body of Sheth T.J.Education Society, the parent body decides the policies to be adopted and laid down based on recommendations given by CDC for smooth functioning of college administration. The president of the society Dr. Sheth Nanjibhai Thakkar Thanawala a well- known philanthropist, founded this institute to provide education to the underprivileged and weaker sections of the society.

College Development Committee (CDC)- CDC delibrates suggestions and recommendations given by IQAC regarding quality initiatives for approval to governing body.

Principal- The principal who is the executive and academic head of the institution is entrusted with the responsibility of managing the day-to-day affairs of the college. Principal implements the directives of the governing body in accordance with the norms and guidelines stipulated by the government and other regulatory agencies.

Vice Principal- Vice principal assists and supports the principal in administration work and day-to-day functioning of the college.

Internal Quality Assurance Cell (IQAC) - IQAC formulate the plans and policies of the college, duly approved by the CDC for the enhancement of quality education.

Administrative Staff- The administrative planning of the year is done by the office superintendent and the head clerk. The non-teaching staff working under the office superintendent, execute all the administrative, academic supportive and other allied services of the institution under the guidance of principal and vice principal.

Statutory Bodies, Committees and Cells- committees are formed as per guidelines and institutional requirements at the beginning of the academic year. Some of the committees like examination committee, internal compliance cell, admission committee, purchase committee, discipline committee, attendance committee etc. are formed for the smooth conduct of academic activities.

Appointment and Service Rule, procedure - The direct recruitment to the posts of assistant professor is on the basis of merit through an advertisement, followed by selection of a duly constituted committee as per the provisions of UGC Regulations. The service rules and regulation are followed as per the guidelines of University of Mumbai and Government of Maharashtra from time to time.

Deployment of perspective plan

1.   **New Program and Certificate Courses:**

As per recommendations of peer team during III cycle, following programmes and certificate courses have been started-

A.   Programme-

·   B.Com (Accounting & Finance)

·   B.A. (Mass Media and Communication)

·   M.Com (Business Management)

B.   Certificate Courses

Stock Market

Web Designing

Python Programming

Gender Equity and Promotion through Leadership Mastery Program

2. English Language Lab:

Digital language laboratory is set up by installing a software to improve the communication skills of students. Vernacular medium students can improve their command over language, gain confidence and get ready for real world challenges like facing interviews, doing presentations, expressing thoughts etc.

3. Ph.D. Research Centre- The institution has set up Ph.D. research centre from the academic year 2022-23 in the subject of Commerce.

File Description	Document
Upload Additional information	[View Document](#)
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6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

The college has undertaken several measures to ensure the wellbeing of staff and faculty. Welfare schemes given by Government of Maharashtra and University of Mumbai are Followed by the college

Welfare measures for teaching Staff and Non- Teaching Staff

- Faculties are provided with provided duty leave to attend conferences, seminar, workshop. Various leaves are sanctioned for teaching staff such as medical, casual, maternity and child care leave for female staff.
- Provident fund is deducted as per the norms.
- Reprographic and internet facilities are available for staff.
- Laptops are provided to staff whenever required.
- The management has extended the benefit of Group Insurance and Provident Fund to SFC (Self Financing Courses) staff.
- Financial assistance is provided in case of a medical emergency.
- Staff members are encouraged to participate in workshops and seminars for their skill development and quality enhancement. The registration fee for publication and participation is reimbursed by the college.
- Government welfare schemes like gratuity, family pension, DCPS are made available to the employees of the college as per the government rules.
- Interest free loan is provided to staff members in case of family emergency.
- The institute provides two sets of uniforms to Class IV employees.
- Concession in fees is provided to staff members and their ward taking admission in our college.
- Water filters with coolers are provided in the staff room and office.
- Sanitary pad-vending machine facility is available for girl studnets and female staff.
- Parking facility is provided for staff member's vehicles.
- Staff members are felicitated on achieving higher qualification and getting recognition.

Performance Appraisal System

- The teaching staff fill D2 form at the end of every academic year and submit it to the principal through heads of departments. Also, the faculty members fill the PBAS-API form and submit it through the HOD to the IQAC. Forms are verified by IQAC coordinator and submitted to the principal.
- Faculty appraisal is also done through student feedback mechanism. A well drafted feedback form with specific questions as per the comprehension level of students is distributed to evaluate teachers' performance in reaching out to students.
- The performance appraisal for non-teaching staff is taken in the form CR (Confidential Report) prepared by office superintendent, who forwards it to the principal.

File Description	Document
Upload Additional information	[View Document](#)

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 52.19

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
30	1	13	54	21

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 97.45

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
33	95	22	25	92

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
27	0	1	15	3

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Strategies for Mobilization

The College Development Committee of the institution prepares the annual budget based on the requirement from various departments and committees for academic and administrative activities.

- The budget is approved in the CDC meeting and necessary funds are allocated to departments and committees.
- Reserve funds are maintained as fixed deposits by the Institute.
- All accounts are maintained through ERP TALLY 9 software. All vouchers are duly recorded and signed before making the payment to maintain transparency.
- Major aspects like Infrastructure and purchase of major equipments are decided by the principal in consultation with the management.

List of Resources

- Fees from students
- Grant-in-Aid received from the Government towards salary of aided staff. Salary of SFC staff is paid by management
- Funds from University to faculty for minor research projects
- Fund from University to conduct NSS regular activities and residential camp
- Fund from government towards students' scholarship
- Library fine from students
- Interest on fixed deposit/ saving account
- Fees for conducting certificate courses

Optimal Utilization of resources

- Salary grants and tuition fees utilized for the salary of the staff
- Fund received for minor research utilized by teacher concerned
- Fund received for NSS utilized for NSS activities
- Scholarship fund paid to students
- Library fine is utilized for payment to students under earn and learn scheme
- Interest and fees of certificate courses utilized for students' welfare, sports and cultural activities

Internal and External Audits -

Institution has a transparent financial management system. At the end of the financial year internal and external auditing is conducted to ensure utilisation and proper accounting of the funds availed. The principal is empowered by the Governing Body to monitor the effective utilization of financial resources and conducts internal and external audits.

- The Governing Body has appointed financial consultants and internal auditors for statutory auditing

and monitoring the financial transactions.

- The Internal Audit is carried out by the Vishal H. Shah & Associates and the external audit is done by the Joint Director, Department of Higher Education Government of Maharashtra.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The institution Vision, Mission, Objectives and well-defined Quality Policy are made known to the students, teachers, staff and other stakeholders in a variety of ways such as board displays, prospectus, notices, sessions and parent teachers' meetings. Besides this, it is disseminated globally/locally through the college website. It is displayed at the main entrance, Learning Resource Centre, gymkhana, common rooms and every floor of the college building. The Logo of the college "Knowledge is Adorned by Modesty" reflects the core values being practiced by the college to impart holistic education.

Quality Initiative by IQAC

- Sample student satisfaction survey is conducted by IQAC every year.
- Timely submission of AQARs
- The IQAC of the college is actively involved in monitoring the quality initiatives. Based on the observation and reports, it has implemented several quality initiatives for advanced learners. Such as field visit to botanical garden under MoU with Sadhubela College, Ulhasnagar.
- CGPC with IQAC and BMS Department organized one day webinar on Resume building and Interview Tips.
- As per the suggestion of IQAC, Academic and Administrative Audit was conducted from the year 2017-18 to 2020-21.
- 360-degree feedback is taken from all stakeholders.

Capacity Building and Training program for Faculty

IQAC has conducted various training programmes for faculty on skill improvement and development.

- Department of Mathematics and Statistics in association of IQAC organized 5 days training program on e-Content Management.
- A guest lecture on Need for systematic documentation work and its presentation by an eminent speaker. The session focused on procedural aspects involved in NAAC documentation work with practical xxamples.

- One day workshop held on "Filing AQAR under New NAAC Process. Guest lecture by Mr. Peeyush Pahade, member IQAC Cluster India.
- Organized an online workshop on Improving score in NAAC Cycle IV Preparation, Resource person was NAAC Advisor of the college Dr M.Z.Farooqui.

Review of teaching-Learning;

IQAC reviews teaching -learning process by conducting meetings.

The heads of departments conduct regular meetings with the members to review about the teaching -learning process.Completion of syllabus of the course, preparation of the question bank, question paper setting, assignment etc are discussed.

- Remedial lectures are conducted for those students, having poor performance in the subject/s.
- Various bridge and value-added courses, subject related courses were conducted by different departments.
- Necessary actions are taken based on the analysis of the feedback to improve the overall performance of the institution.

ICT for Teaching-Learning: -

- 33 classrooms are ICT enabled by the institution. Computers / laptop & wi-fi facilities are provided to teachers for teaching-learning process.
- IQAC organized two workshops to train the teachers in the use of ICT and LMS such as Google Classroom and Prezi and also provided hands-on training in the computer laboratory.
- During pandemic and post pandemic period, faculties created WhatsApp groups and Google classrooms for communication and providing e-content, notes and study material as per subject requirement to the students

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document]()
Institutional data in the prescribed format	[View Document]()

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

The institute provides equal opportunities to all individuals irrespective of gender, caste, language and religion and encourages participation in activities, training programs, placement, sports, etc., at the departmental, inter-departmental, and inter-collegiate levels.

Promotion of gender equity

The Women Development Cell of the college plays an important role in promoting gender equity and gender sensitization. As per the suggestion given by IQAC, Women Development Cell and other committees have been organizing training sessions, webinars, certificate and short-term courses for gender equity promotion over the last five years that include –

- Self-defense training for girl students
- Guest lecture on issues related to gender promotion and sensitisation like Shadi Ki Pathshala, Dignity of Women, Health issues related to women, Gender equality today for a sustainable tomorrow etc.
- 30 Hours certificate course on Gender Sensitization
- 7-Days national level Short-Term Course on Legal Empowerment of Women as per the guideline issued by UGC with reference to the MHRD circular
- The Entrepreneurship Cell has organized a session on Art of Baking on the occasion of International Women's Day.
- National level webinar series on Women Empowerment
- Webinar on Cyber Sakhi
- A national level 30 hours certificate course on Gender Equity and promotion through Heartfulness Enabled Leadership Mastery Program.

Safety and Security

The institution is very keen on the safety and security of students, teachers, non-teaching staff and visitors.

- To ensure safety, the college has installed CCTVs in the entire campus.
- Anti-Ragging Cell and Internal Complaint Cell are formed in the college to deal with the problems of students.
- The college has a discipline committee that monitors the discipline of students in campus
- Spacious girls common room with facilities like sanitary napkin vending machine and first aid box, suggestion box (Sakhi Box)
- Separate gymnasium facility for girl students and female staff in gymkhana
- Installed Fire extinguishers

- Separate washrooms for girls and boys

Celebration of National and International Commemorative days

To inculcate cultural and ethical values, every year institute celebrates national and international commemorative days and various birth and death anniversaries of great personalities like Mahatma Gandhi, Subhash Chandra Bose, Swami Vivekanand, Sardar Vallabhai Patel, Krantijyoti Savitribai Phule, etc.

- In addition to this, several important occasions are also celebrated in the college including Constitution Day, Marathi Rajbhasha Din, Shiv Swarajya Din, Guru Pournima, Teacher's Day, International Women's Day, International Yoga Day, Kargil Vijay Diwas, Aids Awareness Day, National Youth Day, Human Rights Day, National Voters Day etc.
- College imparts patriotic fervour amongst students and staff members by celebrating national festivals like Independence Day, Republic Day and Maharashtra Din.

File Description	Document
Upload Additional information	[View Document](#)

7.1.2 The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Our students are from different cultural, regional, linguistic and socio-economic backgrounds and thus we provide an inclusive and favorable learning environment to everyone. The institution organizes different sports and cultural activities to promote harmony towards each other.

- NSS unit of the college organizes various activities such as tree plantation, organ donation, street play, rally on Road Safety Program, blood donation camps

- The NSS Volunteers assist the traffic police during the Ganpati festival to control traffic The College organizes various rallies on Vyasan Mukti, Maha Walkathon 2019, and voters' rights awareness.

- During COVID 19 pandemic our NSS volunteers have donated masks, bed sheets, grocery packets in nearby slum areas.

- Career Guidance and Placement Cell organizes a job fair for the students and unemployed youth of the local area.

- The Art Circle conducted an inter-collegiate culture fest- NKT TARANG in online mode during pandemic. This establishes positive interaction among people of different racial and cultural backgrounds.

- The institution provides a conducive environment for creativity among students that imbibes tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities by celebrating various cultural and traditional days of Indian states.

Constitutional Obligations

The institution takes adequate measures to sensitize students and staff to the constitutional obligations about values, rights, duties, and responsibilities of citizens.

- The college establishes policies that reflect core values. The affiliating University curriculum is framed with mandatory courses like professional ethics and human values, Constitution of India, as a small step to inculcate constitutional obligations among the students.

- The students have taken up many cleanliness drives both on and off the campus understanding that it is a responsibility of every citizen.

- Various committees conduct activities such as quiz competition on Human Rights Day, celebration of voter's day, role play on mock parliament etc. Our students are sensitized towards being responsible citizens by taking part in activities which contribute to a clean and green environment under the green campus initiative.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice 1

1. Title of Practice - "Nurturing and fostering girl students of the college"

2. Objectives of Practice –

- To achieve gender equality
- To create gender sensitization through curricular and extra- curricular activities
- To foster women empowerment and create leadership quality through workshops, surveys and training programmes
- To provide hands on training in Self-defense to girls
- To encourage girl students belonging to weaker sections of the society

3. The Context –

Women in India are suffering from a number of constraints in the form of gender inequality, domestic violence, secondary treatment etc. However due to increasing literacy rate, a growing trend towards equal treatment to the girl child and education is observed. Number of girls enrolled for undergraduate courses have been consistently increasing than the boys in the college. The conducive college environment plays a very important role in overall personality development of girl students.

4. The Practice –

To nurture and foster girl students, following activities were conducted by the college:

- Every year WDC organizes a workshop on self-defense training
- Various guest lectures were organized by WDC, NSS and Health and Wellness Committee.
- Warli painting workshops for entrepreneurship development
- Installation of suggestion box 'Sakhi'
- Video survey on topic #ME TOO and screening of movie Naam Shabana
- WDC conducted a flower making workshop in Jeevan Samvardhan Foundation (Matruchhaya Gurukul), Thane
- 30 Hours certificate course on Gender Sensitization in collaboration with Bhartiya Stree Shakti (BSS)
- A separate gymnasium

- Provides encouragement to participate in various sports and cultural activities.
- DLLE has selected the project topic on Status of Women in Society (SWS) for creating awareness among students about women related issues in Indian society.
- WDC has organized a national level short-term course on Legal Empowerment of Women and national Level webinar series on Women Empowerment.

- The Entrepreneurship Cell in association with the SFC department of the college celebrated International Women's Day by organizing a session on "Art of Baking".

5. Evidence of Success –

- Every year many girl students participated in a self-defense workshop and were acquainted with techniques of self-defense.
- 112 students completed warli painting workshop
- 34 students participated in the DLLE Status of Women in Society project.
- 25 girls from the orphanage participated in Flower Making workshop
- 102 girl students completed the certificate course on Gender Sensitization.
- College women's cricket team has achieved 1st position in Underarm Box Cricket Competition organized by Underarm Cricket Association of India.
- Sheetal Mishra has been selected for Maharashtra Team Tug of War competition held at Agra.
- Girl students have secured 3rd position in Tug of War Competition, 4th position in women's Team by University of Mumbai.
- Girl students have achieved 1st position in Tug of war competition U -19 Girls team
- Ms. Asmita Shenoy and Ms. Payal Agarwal participated in inter collegiate business plan competition at IIM Bangalore.
- Girls' student group won first prize in Group Folk Dance at zonal round in Youth festival organized by University of Mumbai.
- More than 100 girl students successfully completed the national short-term course on Legal Empowerment organized by WDC.
- 71 girls and female staff of the college have attended 5 days national level webinar series on "Women Empowerment".
- 115 girl students participated in workshop on "Art of Baking"

6. Problems Encountered –

Through informal discussions it has been observed that number of prejudices, wrong beliefs about many things such as social issues among girls, lack of family support, increasing health issues prove to be a hindrance in the participation of girls.

7. Resources Required -

- Sufficient number of trained personnel
- Financial assistance

Best Practice 2

1. Title of Practice - "Skill Enhancement of students through Certificate Courses"

2. Objectives of Practice –

1. To inculcate industry-based and experiential learning among students
2. To provide employability-based courses
3. To enhance practical exposure to the students

3. The Context –

Education plays a vital role in the overall development of a human being. As per the market demand, certificate courses perform a prominent role in career advancement of an individual. As per the guidelines given by UGC about certificate courses and by identifying the need about new opportunities, the college has introduced certificate courses which help students to enhance their skills and competencies.

4. The Practice –

The college has introduced certificate courses to enhance the skills of students which are as follows -

- Certificate course on Web Designing
- Certificate course on Object Oriented Course
- Certificate course on Python Programming.
- Certificate course on Finance - Stock Markets Basics and its fundamentals
- Certificate course on Fundamentals of Banking Operations and Examination
- Certificate course on Corporate Soft Skills and Effective Communication
- Certificate course on Gender Equity and Promotion
- Certificate course on Skill Enhancement

5. Evidence of Success –

- 11 students completed an online certificate course on Web Designing
- 19 students completed certificate course on Object Oriented Course
- 21 students completed certificate course in Python Programming
- 61 students completed certificate course on Finance - Stock Markets Basics and its fundamentals
- 64 students completed certificate course on Fundamentals of Banking Operations and Examination
- 23 students completed certificate course on Corporate Soft Skills and Effective Communication
- 67 students from different colleges completed certificate course on Gender equity and promotion
- 72 students completed certificate course on Skill enhancement

6. Problems Encountered –

- Lack of encouragement to the students from their families
- Irregularity of students during course

7. Resources Required -

- Adequate infrastructure
- Financial Assistance

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

LEARNING RESOURCE CENTER

The role of LRC has been changing according to the evolving paradigm shift in teaching methodologies from time to time. The college library has transcended from its traditional image of only being a collection of books to a Learning Support Center by creating a comfortable learning environment. This has been achieved through managing digital information resources, developing institutional repositories, developing digital library services, offering virtual reference services, promoting open access resources, etc. The college library is in a process of adaptation due to the recent changes in the teaching-learning process. College library is enriched with many textbooks, reference books, journals, magazines, literary books, novels, economic surveys etc.

The library plays a vital role as a reliable and beneficial information provider in the students' academic success and performance. Its basic objective are:

- To improve and expand and the knowledge of students
- To provide encouragement to advanced learners as well as slow learners.
- To develop self-learning as well as group learning
- To provide a platform for effective teaching and learning process with the available resources
- It is an instrument in the institution's teaching learning process to provide continuous access to information and knowledge

During the pandemic, the library has blended an extensive use of social networks and adopted innovative online practices. Following are the different efforts undertaken by the learning resource center for students -

Book-Bank Scheme

For the benefit of all students, Book Bank Scheme comprises the following programs -

- **STUDENT'S WELFARE BOOK BANK SCHEME (SWBBS)** - Under this scheme, a set of textbooks are issued to the students belonging to marginalized section of society. Every year the textbooks are purchased from the grant received from the Department of Student Welfare of the University of Mumbai. Under this scheme, remedial lectures are conducted for different classes.
- **ADVANCED LEARNERS' BOOK BANK SCHEME (ALBBS)** - This scheme has been introduced for meritorious students. A set of textbooks is provided to the students, who have achieved success in their previous year's examination.
- **SLOW LEARNERS' BOOK BANK SCHEME (SLBBS)** - Students unsuccessful in previous year's examination, but willing to achieve success in the next examination are eligible to take benefit of this scheme.
- **ECONOMICALLY BACKWARD CLASS BOOK BANK SCHEME (EBCBS)** - Students belonging to Economically Backward Class and wish to achieve success, can avail this scheme.
- **UGC-REMEDIAL COACHING CLASS BOOK BANK SCHEME (RCBBS)** - A set of textbooks are issued to the students belonging to marginalized class under this scheme. Textbooks are purchased from the grant received from UGC.
  Earn and Learn Scheme
- This scheme helps financially weak students to earn while they learn. The task assigned in the learn and earn scheme is basically the library work and maintaining the library records. Since 2005, based on the students' response, this scheme has been generating interest among students towards employment and giving them financial empowerment.
- Students enrolled have to dedicate some hours after lectures. These students are able to earn an additional amount for extra hours. No work is assigned during the practical or examination period.
- The nature of work assigned to participant students is to work as per the daily requirement of the library such as to support the counter work, shelving books, article indexing, reprography service, entry in library automation system, technical support for LRC, updating LRC website, etc.

- Students get first-hand experience and knowledge of the tasks mentioned above. It helps the students in gaining experience regarding the library system and also helps the institution in establishing good rapport with students.

- Participants are able to make their career in the field of Library and Information Science.
  Best Readers Award

The Best Readers Award Scheme is an initiative to develop reading habits among the students. Students have to read maximum books as per their choice from the reference section and then have to submit book reviews in the prescribed format. Questionnaires are given to shortlisted students. The Best Readers Selection Committee interviews shortlisted students and then the awardee is selected.

Other Services

- The college also undertakes 'Outreach activity' by providing books to orphans, senior citizens of Thane city. External membership is offered to nearby Government & Corporate office employees. Additional services like newspaper clippings, bibliographic compilation,

reprographic services, scanning and printing, etc. are made available on request.

- Library conductsorientation programme with support of departments, inter-library borrowing and resource sharing through associate colleges in Thane.
- Distance Learning Support to YCMOU students is offered

- LRC also offers 'External Membership' at a minimum fee for the students, who are preparing for competitive examination or completing their education through distance learning.

The Learning resource center is automated with SOUL 3.0. Integrated Library Management Software. The LRC also provides e-book links to the students for reference and educational purposes. All books are bar coded which facilitates easy search. The library staff are highly supportive towards the students. The library staff upgrade their skills and knowledge by attending various conferences, seminars, workshops organized by nearby colleges in Thane and Mumbai.

The LRC displays collections to acquaint and familiarize students with the enriched collection available with the library. The LRC displays the collection of books on the occasion of the birth and death anniversaries of eminent personalities like APJ Abdul Kalam, Dr. S. R. Ranganathan, Lokmanya Tilak, Kranti Jyoti Savitribai Phule, etc. Alumni of the college also contributed in library development by donating books and software of spoken English. During pandemic period library has provided e – link of textbooks and reference books to the students.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

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5. CONCLUSION

Additional Information :

Sheth T. J Education Society's. N.K.T.T. College of Commerce and Sheth J.T.T College of Arts College is a Gujarati minority institution which imparts education to more than 3500 students across traditional and self-financed courses. The institution has always believed in 'Gandhian Principle' of providing a holistic education for overall development of students. The college believes in equal right and equal benefit to all. It provides education to students from all sections of the society.

The president of the institution is a philanthropist, an educationist, a social worker but most importantly a warm and kind-hearted person with the will and ability to make things happen. "Jai Bhagwan" is the mantra of life for the inimitable and inspirational Dr. Nanjibhai Khimjibhai Thakkar Thanawala. According to Nanjibhai, it is this mantra that has given him the power to become fearless and forge ahead and to undertake the philanthropic and social activities that he started not only for the poor and downtrodden in Thane district, but across the country and abroad.

The college had achieved NAAC accreditation for the first time in 2004 and subsequently has been accredited in the year 2011 and 2017 with a progressing status.

Compliance of recommendations as suggested by NAAC peer team in 3rd cycle are as follows:

- Added 2 UG and 1 PG programmes
- Initiated several contemporary skilled based courses for employability
- Initiated vertical and horizontal expansion of campus
- Linkages with institute/ industry
- Provision of seed money for research and innovation by management
- Separate cell for competitive examination
- Increase in activities of Career Guidance and Placement Cell
- Active involvement of IQAC in policy making and development
- Sufficient use of ICT tools for teaching-learning
- Research paper presentation of teachers through Staff Academy
- Started Ph.D research center in the subject of Commerce
- Setting up of Digital language laboratory
- Published research papers in UGC care listed journals
- Increased participation in orientation programmes/ refresher courses/FDP
- Initiated welfare schemes for staff
- Introduced conservation of energy resources such as installation of solar panel and borewell
- Initiated incubation center (KEICE)
- Achievements of students at Youth Festival conducted by University of Mumbai
- Students have received recognition from other institutions for outreach activities

Few more achievements can be enumerated in this assessment period.

- One teacher is a recognized Guide of University of Mumbai
- Five teachers have been awarded Ph.D.
- Eight teachers are pursuing Ph.D.

- Two teachers have been promoted to the professor grade
- Sixteen teachers have acquired NET/SET qualification.

Concluding Remarks :

This Self-Study Report gives a comprehensive view of the various facets of Sheth NKTT College of Commerce and Sheth JTT College of Arts. True to its vision statement- 'Committed and Persuasive Efforts towards Holistic Education', the college continuously works to update its curriculum and make its students future ready. The college has decided to focus on expansion, enrichment, empowerment and erudition. This will facilitate the establishment of an environment conducive to multi-disciplinary undergraduate and post graduate programmes aligned with NEP 2020. The college will focus on adding linkages with foreign higher education institutions in order to foster global competency. The college wishes to groom students to be responsible and civilized citizens in every manner.

The accreditation cycle, while being intense, helps us to scale new heights without losing our vision of imparting inclusive and holistic education.

We eagerly look forward to our interaction with the National Assessment and Accreditation team for validation and guidance.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Add on /Certificate/Value added programs offered during the last five years** Answer before DVV Verification : Answer After DVV Verification :18 Remark : as per final observation
1.2.2	**Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years** 1.2.2.1. **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
260	209	97	451	0 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
226	194	70	451	0	 Remark : as per final observation
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 2951 Answer after DVV Verification: 2866 Remark : as per final observation
1.4.1	**Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)** Answer before DVV Verification : Yes Answer After DVV Verification: No Remark : Not available on website
2.4.1	**Percentage of full-time teachers against sanctioned posts during the last five years** 2.4.1.1. **Number of Sanctioned posts / required positions for teaching staff/ full time teachers**

year wise during the last five years:

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
59	46	46	46	45

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
59	47	46	46	45

Remark : as per final observation

2.4.2	**Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)** 2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
25	22	21	20	12

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
12	20	21	22	25

Remark : as per final observation

5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years** 5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
128	89	565	463	194

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
127	89	371	455	194

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
962	921	834	591	601

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
962	921	834	591	601

Remark : as per final observation.

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations