

Sheth T.J. Education Society's
Sheth N.K.T.T. College of Commerce and Sheth J.T.T. College of Arts, Thane.

Date: 27th October, 2023

Minutes of the Internal Quality Assurance Cell (IQAC) meeting held on **Friday, 27th October, 2023** at 9.30 am in the MMS – 5 commenced under the Chairmanship of Hon'ble Principal, Dr. Dilip Patil.

Dr. Himanshi Mansukhani, IQAC Coordinator initiated the meeting by welcoming all IQAC members present.

1. The minutes of last meeting held on 26th April, 2023 were read and confirmed.

2. Discussion on implementation of Autonomy.

- It was reported that college has been granted autonomous status on **28th September, 2023** for the period of 5 years w.e.f. 2023-24. However, a request letter has been sent to UGC requesting it to be implemented from 2024-25.
- It was informed that Governing Body, Board of Studies, Academic Council and related committees need to be constituted as per Autonomy norms.
- Syllabus Structure, examination pattern etc. will be reframed as per guidelines of Academic Council and approval of Governing Body of the college Autonomy norms.
- Standard Operating Procedures (SOPs) need to be set for all stakeholders.

3. Reporting of submission of PM-USHA proposal

Principal reported that the scrutiny was completed on the PM – USHA (Pradhan Mantri Uchchatar Shiksha Abhiyan) portal and a copy was submitted to management.

4. Discussion on implementation of NEP, 2020

It was reported that work for implementation of National Education Policy, 2020 has commenced. A Committee for the implementation of NEP, 2020 has being constituted with Prof. Heena Chande as the convener.

5. Discussion on Budgetary provision for Autonomy

It was informed that estimated budget for implementation of autonomy needs to be submitted to the management.

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6. Discussion on conversion of Strategic plan in Institution Development plan

It was reported that IQAC has prepared and submitted Perspective Plan for 5 years (AY 2022 - 2027). However, under National Education Policy, 2020, it is required to prepare Institutional Development Plan, comprising of Short term and Long term plans of every 5 years. IQAC decided to convert the perspective plan into strategic plan.

7. To review activities conducted in First Term of AY 2023 – 24.

It is reported that convener and Heads of Departments have submitted the activities list First Term of AY 2023 – 24 to IQAC.

8. Any other matter with the permission of the Chair.

- Management suggested revising the fees for certificate courses.
- Principal Dr. Dilip Patil congratulated Prof. (Dr.) Heena Chande for being recognized by University of Mumbai as Research Supervisor in subject of Economics. It was also informed that the institution has applied for Research Center in the subject of Economics.

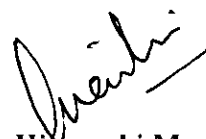
Dr. Himanshi Mansukhani, IQAC Coordinator proposed Vote of thanks to the chair.

Prepared by:



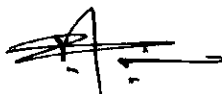
Mr. Vibhav Galadagekar
Member, IQAC

Submitted by:



Dr. Himanshi Mansukhani
IQAC Coordinator

Approved by:



Dr. Dilip Patil
Principal
Chairperson IQAC

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ACTION TAKEN REPORT of meeting held on 27th October, 2023

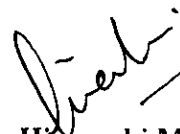
- Governing Body, Board of Studies, Academic Council and related committees were constituted as per Autonomy Norms; meetings were conducted and Syllabus, examination patterns etc. were finalized.
- SOPs and code of conduct for all stakeholders were submitted by IQAC.
- Proposal and Budget for autonomy approved by management.
- Institutional Development Plan comprising of Short term and Long term plans work in progress.
- Certificate courses successfully completed for Academic Year 2023 – 24.

Prepared by:



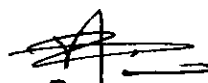
Mr. Vibhav Galadagekar
Member, IQAC

Submitted by:



Dr. Himanshi Mansukhani
IQAC Coordinator

Approved by:



Dr. Dilip Patil
Principal
Chairperson IQAC

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