

Sheth T.J. Education Society's
Sheth N.K.T.T. College of Commerce and Sheth J.T.T. College of Arts, Thane

7.3 Institutional Distinctiveness
(2019-20)

Mentor-Mentee System

The college has a well-defined student mentoring system for all programs. Each class has 2 class mentors. Whatsapp group is formed by mentor and every update and communication done through using the same. The main aim is to develop the mentoring system which promotes interactions between the student and the faculty members and helps in gauging the learning levels of the students and taking appropriate steps in this regard. It helps in developing a cordial relationship between the mentors (teachers) and mentees (students). The teachers provide support in academic, personal, career counseling and other matters. Mentor encourages students to take part in co-curricular activities conducted at intra and inter collegiate level.

The institutional practice of Mentoring System has been designed and implemented

-to be student-centric

-to render equitable service to students of varied academic financial backgrounds etc.

Mentors motivates holistic approach in following ways:

1. Mentor motivates their advanced learner as well as slow learner students

2. Mentor looks after the holistic development of every student with respect to intellectual, emotional, social, physical, creative, religious etc. The roles and functions performed by mentors are as follows:

Attendance: The mentor also keeps a track and monitors the attendance of the mentee of their respective classes based on the defaulter list for the month given by the subject teacher and takes necessarily follow up actions with regard to students who do not meet the attendance norms of the University of Mumbai.

Academic Counseling: Students are helped with time management and learning techniques through a mentor system, one to one counseling and parent teacher meetings. Plan of study is given at the beginning of the academic year. Reference books for different papers are suggested and guidance is provided for the preparation of the synoptic answers. The question banks of all subjects are given to the students. Teachers give information about distribution of marks (weightage) to different chapters in different papers and also discuss the nature of questions on each topic. The mentor also keeps a track of the academic performance of mentees including continuous assessment, term end examination and helps the mentee through counseling or by arranging remedial teaching, if necessary.

Personal Counseling: Mentors help the students to solve their personal problems, if any such as relationship issues, family issues through interaction with students and their parents.

Career Counseling: Students are given knowledge about various career opportunities suitable to their aptitude. Various career-oriented guidance lectures are also conducted through Career Guidance and Placement Cell. Women Development Cell is established as per the directives of University of Mumbai to deal with the problems encountered by female students and staff. This Programs focuses on career option programs for female students. Entrepreneurship cell is established to develop entrepreneurial skills among the students by conducting various activities.



Co-ordinator

**Internal Quality Assurance Cell
Sheth T.J. Education Society's
Sheth N.K.T.T. College of Commerce and
Sheth J.T.T. College of Arts, Thane (W).**



PRINCIPAL

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