

**Peer Team Report on**  
**Institutional Re-accreditation (3<sup>rd</sup> Cycle)**  
**of**  
**SHETH T.J. EDUCATION SOCIETY'S**  
**SHETH NANJIBHAI KHIMJIBHAI THAKKAR THANAWALA**  
**COLLEGE OF COMMERCE & SHETH JAYANTILAL**  
**TRIBHOVANDAS THANAWALA COLLEGE OF ARTS ,**  
**THANE – 400 601, MAHARASHTRA**

**Visit Date: February 27-28, 2017**



**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
**Opposite to National Law School of India University**  
**Nagarbhavi, Bangalore - 560072**

**PEER TEAM REPORT ON  
Institutional Re-accreditation (3<sup>rd</sup> Cycle)**

of  
**Sheth T.J. Education Society's Sheth Nanjibhai Khimjibhai Thakkar Thanawala  
College of Commerce & Sheth Jayantilal Tribhovandas Thanawala College of Arts ,  
Thane – 400 601, Maharashtra**

<b>SECTION: I General</b>	<b>INFORMATION</b>
<b>1.1 Name &amp; Address of the Institution</b>	<b>SHETH T.J. EDUCATION SOCIETY'S SHETH NANJIBHAI KHIMJIBHAI THAKKAR THANAWALA COLLEGE OF COMMERCE &amp; SHETH JAYANTILAL TRIBHOVANDAS THANAWALA COLLEGE OF ARTS , THANE – 400 601, MAHARASHTRA</b>
<b>1.2 Year of Establishment:</b>	1990
<b>1.3 Current Academic Activities at the Institution</b>	
* Faculties/Schools	Two – Commerce & Arts
* Departments/ Centre:	12 subjects (Accountancy, Commerce, Economics, English, Law, Geography, Mathematics & Statistics, Philosophy, Psychology, Sociology, Management Studies, IT)
* Programmes/Courses offered	UG-05; PG-01
*Permanent Faculty Members	11
*Temporary Teachers:	32
*Permanent Support Staff:	34
*Students:	2637 (UG: 2523 +PG: 114)
<b>1.4 Three major features in the Institutional context [As Perceived by Peer Team]</b>	<ul style="list-style-type: none"> <li>* Imparting education to Rural and marginalized section of the society.</li> <li>* Gujarati Linguistic Minority College</li> <li>* Dedicated faculty with sufficient Management Support</li> </ul>
<b>1.5 Date of Peer Team-visit:</b>	<b>February 27-28 , 2017</b> (A detailed visit schedule is enclosed here with)
<b>1.6 Composition of Peer Team which Undertook the on-site visit</b>	
<b>Chairperson</b>	Prof. S.P. Bansal, Vice-Chancellor, Indira Gandhi Haryana State University, Meerapur-123401, Rewari, Haryana
<b>Member Coordinator</b>	Dr. Karamjeet Singh, Professor, University Business School, Punjab University Chandigarh-160014
<b>Member</b>	Dr. Chandrakanta Sharma, Former Principal, Women College. Tinsukia C/O Asiatic Trading Co.; RD Sharma Complex, GNB Road, P.O. & Dist. Tinsukia-786124, Assam

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## SECTION II CRITERION WISE ANALYSIS:

<b>2.1. CURRICULAR ASPECTS</b>	
<b>2.1.1 Curricular Planning and Implementation</b>	<ul style="list-style-type: none"> <li>* Curriculum, as designed &amp; developed by the affiliating University, is followed by the college</li> <li>* Senior Faculty takes part in framing the curriculum at University level.</li> <li>* Classroom teaching supplemented with projects, case studies and presentations.</li> </ul>
<b>2.1.2 Academic Flexibility</b>	<ul style="list-style-type: none"> <li>* Semester based choice Based Credit system is followed as per the guidelines of Mumbai University</li> <li>* College has no autonomy to introduce need based combination of subjects/ programs</li> <li>* College has no formal skill oriented programs in addition to the regular conventional courses.</li> </ul>
<b>2.1.3 Curriculum Enrichment.</b>	<ul style="list-style-type: none"> <li>* Talks organized to impart moral and ethical values besides making an effort to promote employable and life skills in learners</li> <li>* Different Associations, Clubs, Environment awareness, co-curricular activities, study tour organized by the college.</li> </ul>
<b>2.1.4 Feedback System.</b>	<ul style="list-style-type: none"> <li>* College gets feedback from students</li> <li>* Feedback mechanism needs to be developed/ strengthened in the college at 360 degree level.</li> </ul>
<b>2.2. TEACHING-LEARNING &amp; EVALUATION</b>	
<b>2.2.1 Student Enrolment and Profile.</b>	<ul style="list-style-type: none"> <li>* Information about admissions widely publicized, following the norms of university and Government of Maharashtra.</li> <li>* College Admission Committee ensures transparency &amp; equity in admissions pursuant to prescribed norms.</li> <li>* Being a Linguistic Minority institution, 50% seats in all courses reserved for Gujarati Community</li> </ul>
<b>2.2.2 Catering to Student Diversity.</b>	<ul style="list-style-type: none"> <li>* Students' knowledge &amp; skill assessed informally through Discussions/ Tests; and measures adopted accordingly.</li> <li>* Disadvantaged community &amp; Economically Backward sections given due guidance and assistance as well.</li> </ul>
<b>2.2.3 Teaching-Learning Process</b>	<ul style="list-style-type: none"> <li>* IQAC monitors teaching plan and facilitate the use of ICT in teaching.</li> <li>* Academic calendar and schedule of examination provided by university.</li> <li>* Department chalk out the teaching plan in the beginning of the semester.</li> <li>* Students need to have internet and e-books/ Journals accessibility in the library.</li> </ul>

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<b>2.2.4 Teacher Quality</b>	<ul style="list-style-type: none"> <li>* 10 teachers holding Ph. D.; 04 teachers are having M.Phil. degrees and rest 29 are PG</li> <li>* Teachers upgrading their knowledge through Orientation and Refresher courses.</li> <li>* Recruitments of Faculty based on University Norms.</li> </ul>
<b>2.2.5 Evaluation Process &amp; Reforms</b>	<ul style="list-style-type: none"> <li>* College follows Evaluation System evolved by university</li> <li>* Evaluation procedure made known to students during teaching process.</li> <li>* Transparent Examination System is in place</li> </ul>
<b>2.2.6 Student Performance and Learning Outcomes</b>	<ul style="list-style-type: none"> <li>* Academic Performance and Progress of the students needs to be monitored and improved</li> <li>* Learning outcomes are discussed and conveyed to the students by the concerned teachers</li> </ul>
<b>2.3 RESEARCH, CONSULTANCY &amp; EXTENSION</b>	
<b>2.3.1 Promotion of Research</b>	<ul style="list-style-type: none"> <li>* Some teachers are recognized as research guides</li> <li>* Research Development Committee of the college is in place</li> <li>* Support is given to Faculty to undertake research in terms of technology or study leave, which needs to be further strengthened</li> </ul>
<b>2.3.2 Resource Mobilization for Research</b>	<ul style="list-style-type: none"> <li>* Received money under minor Research Projects from University of Mumbai</li> <li>* Management needs to provide seed money to the Faculty for Research Projects</li> <li>* More efforts required by the college to tap industries for the promotion of research</li> </ul>
<b>2.3.3 Research Facilities</b>	<ul style="list-style-type: none"> <li>* College has some research facilities and also acquired some minor equipment</li> <li>* INFLIB-Net, e-books, e journals etc. exist in library</li> <li>* Experts are invited by the college for interaction but more interaction is required with eminent experts from academia and industry</li> </ul>
<b>2.3.4 Research Publications and Awards</b>	<ul style="list-style-type: none"> <li>* Faculty has published few research papers and attended various conferences</li> <li>* Three teachers received best paper awards</li> <li>* Some faculties have published books/ Chapter in Books</li> <li>* Quality of research work needs to be improved</li> </ul>
<b>2.3.5 Consultancy</b>	<ul style="list-style-type: none"> <li>* Limited consultancy is provided by the Faculty without any financial benefits to the college.</li> <li>* Efforts be made to publicize the available expertise</li> </ul>
<b>2.3.6 Extension Activities and Institutional Social Responsibility</b>	<ul style="list-style-type: none"> <li>* NSS unit of the college conduct various activities like Blood Donation Camps, Tree Plantation, Campus Cleaning etc</li> <li>* College developed constructive relationship with local groups for working on various outreach and extension activities.</li> <li>* Expenditure made by the college in WDC and DLLE for outreach activities</li> </ul>
<b>2.3.7. Collaborations</b>	<ul style="list-style-type: none"> <li>* Students seek the help of other institution for their</li> </ul>

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	<p>research work.</p> <ul style="list-style-type: none"> <li>* Workshop organized in collaboration with Tata Institute of Social Sciences</li> <li>* Needs more academic collaborations with neighboring Universities/Institutions</li> </ul>
<b>2.4 INFRASTRUCTURE and LEARNING RESOURCES</b>	
<b>2.4.1 Physical Facilities for Learning</b>	<ul style="list-style-type: none"> <li>* Spread over a built up area 8270 sq.mt.</li> <li>* Sufficient classrooms and common facilities in the college</li> <li>* College take care of differently abled child but ramps not available</li> <li>* Facilities available for extracurricular activities with Gym.</li> <li>* Hostel facilities and playground for outside sports not available</li> </ul>
<b>2.4.2 Library as a Learning Resource.</b>	<ul style="list-style-type: none"> <li>* Library has 26508 books, 27 Journals and some educational CD's.</li> <li>* Internet, reprographic unit, printer and INFLIB NET available</li> <li>* More funds to procure latest books and automation software be procured for strengthening of library</li> </ul>
<b>2.4.3 IT Infrastructure.</b>	<ul style="list-style-type: none"> <li>* College has its own WEB site, which needs to be regularly updated</li> <li>* 51 Desktops, 25 laptops for faculty and 38 computers, internet facility, LCD available for both teachers and students</li> <li>* Wi-fi facility available only to a limited area.</li> <li>* ICT enabled class rooms and National knowledge Network connectivity need to be strengthened</li> </ul>
<b>2.4.4 Maintenance of Campus Facilities.</b>	<ul style="list-style-type: none"> <li>* Necessary budget be given for equipments and ICT facilities.</li> <li>* System for maintenance of the equipments/computers exists.</li> <li>* Arrangements made for regular power and water supply</li> </ul>
<b>2.5 STUDENT SUPPORT and PROGRESSION</b>	
<b>2.5.1. Student Mentoring and Support</b>	<ul style="list-style-type: none"> <li>* Students are encouraged to participate in cultural &amp; sports activity and it is visible by students participation at different level</li> <li>* OBC, SC &amp; ST students receive scholarships from Government and other students receives partial financial assistance from college management.</li> <li>* College offers different programs for development of life skills</li> </ul>
<b>2.5.2. Student Progression</b>	<ul style="list-style-type: none"> <li>* Institution organizes counseling session for providing employment opportunities</li> <li>* Remedial coaching was given to failure/ weak candidates, which need to be further strengthened</li> <li>* Student progression from UG and PG is satisfactory</li> </ul>
<b>2.5.3 Student Participation and Activities</b>	<ul style="list-style-type: none"> <li>* Actively participating in NSS programmes .</li> <li>* Alumni Association exists but need to be registered</li> </ul>

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	<p>and more activated.</p> <ul style="list-style-type: none"> <li>* More students need to be encouraged for participation in sports, cultural and other extracurricular activities.</li> <li>* More representation be given to the students in academic/administrative bodies of the college</li> </ul>
<b>2.6 GOVERNANCE , LEADERSHIP AND MANAGEMENT</b>	
<b>2.6.1 Institutional Vision and Leadership</b>	<ul style="list-style-type: none"> <li>* Management trying to fulfill its vision and mission by imparting education to the students of social and educationally backward area</li> <li>* Good liaisoning between administration and staff under the effective guidance of Principal</li> <li>* Teaching and non teaching staff need to be more actively involved in institutional developments and decision making</li> </ul>
<b>2.6.2 Strategy Development and Deployment</b>	<ul style="list-style-type: none"> <li>* Management gets feedback from different sources and acts on the suggestions</li> <li>* Institution needs to develop long term perspective plan</li> <li>* Regular meeting of various bodies required for smooth functioning</li> </ul>
<b>2.6.3 Faculty Empowerment Strategies</b>	<ul style="list-style-type: none"> <li>* Faculties need to be encouraged to participate/organized various educational training and programs to improve professional ability.</li> <li>* College must arrange ICT training to improve professional skill of the teaching and non-teaching faculty</li> <li>* Achievements of faculty are monitored on the basis of Annual Performance Based Appraisal System</li> </ul>
<b>2.6.4 Financial Management and Resource Mobilization</b>	<ul style="list-style-type: none"> <li>* College mobilizes resources only from state Government but other agencies like UGC, ICSSR, Industry etc. need to be tapped</li> <li>* Accounts of the college regularly audited</li> <li>* Adequate budgetary provisions for day to day expenses</li> </ul>
<b>2.6.5 Internal Quality Assurance System</b>	<ul style="list-style-type: none"> <li>* IQAC exists, but needs to be strengthened to enhance the quality in teaching, learning and research.</li> <li>* IQAC need to provide training to faculty and office staff</li> </ul>
<b>2.7 INNOVATIONS and Best Practices.</b>	
<b>2.7.1 Environment Consciousness</b>	<ul style="list-style-type: none"> <li>* Concerted efforts be made to ensure clean environment with tree plantation and adopting eco friendly practices for Green &amp; clean campus</li> </ul>
<b>2.7.2 Innovations</b>	<ul style="list-style-type: none"> <li>* Disadvantaged &amp; economically backward sections given due consideration/assistance at all stages</li> <li>* Faculties and students need to be engaged for innovative work</li> </ul>
<b>2.7.3 Best Practices.</b>	<ul style="list-style-type: none"> <li>* Participatory Learner- Centered Method in the form of 'We do-We understand' Philosophy</li> <li>* Girls students are provided guidance for maintenance of health and hygiene</li> </ul>
<b>SECTION III: OVERALL</b>	Observations [Five Major ones]

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<b>ANALYSIS</b>	
<b>3.1 Institutional Strengths:</b>	<ul style="list-style-type: none"> <li>* Cordial &amp; supportive relationship between students &amp; teachers</li> <li>* Catering to educational needs of rural &amp; poor students</li> <li>* Consistent academic progress</li> <li>* Counseling provided to students for Career Orientation</li> <li>* Earning by learning introduced</li> </ul>
<b>3.2 Institutional Weaknesses:</b>	<ul style="list-style-type: none"> <li>* Insufficient space for future expansion and Classrooms</li> <li>* Well equipped Auditorium and Seminar Hall is required for extracurricular activities of students.</li> <li>* Feedback system from all stakeholders is not formalized</li> <li>* Inadequate regular teaching faculty</li> <li>* Smart Classrooms, ERP System not in place</li> </ul>
<b>3.3 Institutional Opportunities.</b>	<ul style="list-style-type: none"> <li>* Strengthening of Industry-College Interaction</li> <li>* Extension Activities be expanded through village adoptions for socio-economic upliftment</li> <li>* To enhance national and international academic exchange programmes and collaborations</li> <li>* Need based Skill Oriented Courses need to be introduced</li> <li>* Strengthening of training &amp; Placement cell by involving Alumni and Industry, which may also help in resource mobilization</li> </ul>
<b>3.4 Institutional Challenges</b>	<ul style="list-style-type: none"> <li>* ICT to be made potential learning resource to promote sustainability in today's world</li> <li>* Teaching-learning process to be enhanced in the light of changing trends/ demands</li> <li>* To strengthen faculty capabilities in terms of research and publications</li> <li>* Funds to be tapped from Industry, Alumni and other sources for infrastructure development</li> <li>* Launching of skill-based programmes</li> </ul>

**Section IV: RECOMMENDATIONS for QUALITY ENHANCEMENT of the INSTITUTION**

- \* **Courses with contemporary relevance and employment prospects may be introduced with industry collaboration**
- \* **Considering the increasing strength of students, infrastructural augmentation needed**
- \* **Opportunities for Collaborative studies & research may be explored at National and International level**
- \* **Faculty may be sufficiently encouraged with incentives like seed money for research and innovative works**

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- \* Career Counseling Cell and Placement Cell to be effectively activated
- \* IQAC to be more focused
- \* Sufficient use of ICT devices may be encouraged among staff and students
- \* Well-equipped Seminar Hall may be constructed for academic activities
- \* Adequate posts in all departments be created and filled up as per UGC Norms
- \* College must publish its own research journal and encourage faculty to conduct more research and to convene more National level Conferences
- \* English Language and Communication Lab be established on priority basis

I agree with the observations of the Peer Team as mentioned in this report.



Signature of the Peer Team Members

Signature of the Head of the Institution

Seal of Institution

*Principals*

PRINCIPAL  
SHEMJI J. EDUCATION SOCIETY  
SEAL OF INSTITUTION OF COMPUTER &  
SHEMJI J. EDUCATION SOCIETY

Name	Designation	Signature with Date
Prof. S.P. Bansal	Chairperson	<i>S.P. Bansal</i> 28/02/2017
Prof. Karamjeet Singh	Member Coordinator	<i>K Singh</i> 28/2/17
Dr. Chandrakanta Sharma	Member	<i>C Sharma</i> 28/2/2017
Dr. Ganesh Hegde	NAAC	

Place: Thane (Maharashtra)

Date: 28/02/2017