### YEARLY STATUS REPORT - 2021-2022

Part A		
Data of the Institution		
1.Name of the Institution	SHETH T.J. EDUCATION SOCIETY'S SHETH NANJIBHAI KHIMJIBHAI THAKKAR THANAWALA COLLEGE OF COMMERCE AND SHETH JAYANTILAL TRIBHOVANDAS THANAWALA COLLEGE OF ARTS, THANE (WEST)	
• Name of the Head of the institution	Dr. Dilip Murlidhar Patil	
<ul><li>Designation</li></ul>	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	02225431119	
Mobile no	9323334623	
Registered e-mail	nkttiqac1718@gmail.com	
Alternate e-mail	nkttdg@yahoo.co.in	
• Address	Kharkar Ali, Behind Collector office, Thane (W)	
• City/Town	Thane	
• State/UT	Maharashtra	
• Pin Code	400601	
2.Institutional status		
Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	

• Location	THANAWALA COLLEGE OF ARTS Urban
• Financial Status	UGC 2f and 12(B)
Name of the Affiliating University	University of Mumbai, Mumbai, Maharashtra
Name of the IQAC Coordinator	Dr. Himanshi Dilip Mansukhani
• Phone No.	02225431119
Alternate phone No.	
• Mobile	7738703957
• IQAC e-mail address	nkttiqac1718@gmail.com
Alternate Email address	nktdegreecollege@rediffmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://nktdegreecollege.org/uplo ads/igac/agar/AQAR 2020-21.pdf
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://nktdegreecollege.org/uplo ads/igac/academic_calendar/Academ ic_Calendar_2021-22.pdf

#### **5.**Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	2.40	2004	03/05/2005	02/05/2009
Cycle 2	В	2.49	2011	26/03/2011	27/03/2016
Cycle 3	B+	2.62	2017	28/03/2017	27/03/2022

6.Date of Establishment of IQAC	01/07/2004
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7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

### Annual Quality Assurance Report of SHETH T.J. EDUCATION SOCIETY'S SHETH NANJIBHAI KHIMJIBHAI THAKKAR THANAWALA COLLEGE OF COMMERCE AND SHETH JAYANTILAL TRIBHOVANDAS

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	A COLLEGE OF ARTS Amount
NIL	NIL	NIL	NIL	NIL

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	03
<ul> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

#### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

• Registration to NIRF 2021-22 • Timely submission of AQAR 2020-21 • Conducted workshop/ certificate courses/training session • Organized National Conference on Self-Reliant India (Atmanirbhar Bharat) Opportunities & Challenges on 4th December 2021 • Organized ICSSR sponsored National Conference on New dimensions to social and economic development of India in the presence of Covid-19 Pandemic on 12th March 2022.

## 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes  THANAWALA COLLEGE OF ARTS
Set up of Language Lab	Digital language lab has been set up
Organize Student Induction Programme	Conducted Student Induction Programme from 25th September, 7th October and 9th October 2021.
Organize National Level Conference	Organized National Conference on Self-Reliant India (Atmanirbhar Bharat) Opportunities & Challenges on 4th December 2021
Organize funded National Conference	ICSSR sponsored National Conference was organized by Department of Economics and English on 12th March, 2022
Conduct Workshop/ Certificate Courses/Training Session	1.Conducted 3-months training session on Basics of Yoga 2. Workshop on Warli Painting organized by Women Development Cell
13.Whether the AQAR was placed before statutory body?	Yes

Name of the statutory body

Name	Date of meeting(s)
College Development Committee	19/01/2023

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	05/01/2023

#### 15. Multidisciplinary / interdisciplinary

As Our college vision is Committed and Persuasive efforts towards Holistic Education, the college takes efforts to inculcate the sense of discipline and develop a holistic approach among the learners. Being an affiliated college to University of Mumbai, the college

offers multidisciplinary courses under Commerce and Arts faculty ARTS such as Foundation Course, Business Law, Environmental Studies, Marketing Management, Psychology, Media Studies, Effective Communication skills, Information Technology etc. The institute have taken proactive steps in supplementing the knowledge and enhancing skills of the students The College also introduced value-based courses and Certificate Courses such as Basics Tally ERP9, Art and Beauty, Web designing and JAVA etc. In view of the transformations envisioned in NEP 2020, Mumbai University has initiated an ambitious programme to revise and upgrade the commerce and business management syllabi for affiliated college to align them with the changing needs of business and industry. The college will also plan along with the existing programs, courses and available infrastructure to introduce more Multidisciplinary as well as Interdisciplinary Courses. In addition to this, college celebrates National festivals like Independence Day and Republic, observing the Death and Birth Anniversary of our National leaders which help in imbibing the good qualities of the students. To sensitize students about the societal issues, the college has associated with Swami Vivekananda Kendra a NGO to create awareness among students by conducting sessions on the problems in the Society like Gender Sensitivity.

#### 16.Academic bank of credits (ABC):

The affiliating University has already introduced Credit Based Choice System and multiple entry system for students at any of the three years degree programme is already in existence in our system. With the multiple exit options, the students will be provided with academic credits earned at each exit option. For earning academic credit points, college encourages students to register for online education such as Swayam/NPTEL. In order to introduce experiential learning, students are made to do projects on various current topics which are credit based. After acquiring autonomous status, institution plans to register with Academic Bank of Credits (ABC) through National Academic Depository, Ministry of Education, Government of India.

#### 17.Skill development:

College has yet to venture into introduction of formal vocational courses and formal skill based courses which may lead to Degree in relevant courses. Besides regular curriculum, the college conducts 30 hours certificate courses in Skill Development such as Corporate Communication, Skills Enhancement Course, Investment Analysis and Portfolio Management, Cyber Security etc. The college also offers B.Sc. in Data Science a degree programme, Responding to the changing skills and technology requirements in the market, the institution

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### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Various programmes and competitions are organised by literary Association of the college to encourage students for Indian languages such as Marathi Bhasha Diwas, Hindi Bhasha Diwas. Art Circle organizes different events based on cultural diversity of India like Annual Day on the theme of "Sangam- Cultural Magic". Cultural and heritage programmes, classroom decoration, patriotic programs on Independence Day and Republic Day. Ancient Indian culture and systems are integrated in curriculum to create awareness among students on Indian knowledge, tradition and culture. Some of the courses are taught in regional language, also the students are permitted to write answers in Marathi in their examination as per the University directives. The teachers assess the answer books of the students written in Marathi without any difficulty. Workshops and Training sessions are conducted on basics and Importance of yoga, stress management, life skills etc

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

New Education Policy is more focused on outcome and learning based education. The university frames syllabi of all the courses and mention Programme Outcomes and Course outcomes which are displayed on college website. Pedagogy is designed and used in teaching-learning practices to achieve the learning outcomes. To attain POs and COs, Continuous Internal Assessment (CIA) is undertaken which comprises tests, assignment, presentation and practical on the basis of direct and indirect methods. the College conducts tutorials and field visit in smaller groups to make learning more effective. College will be heading towards complete implementation of NEP 2020 within the framework set by the University of Mumbai from time to time.

#### 20.Distance education/online education:

During pandemic, teachers and students were trained with usage of online teaching-learning technology. The college has sufficient IT infrastructure to support online and blended teaching-learning. College also offers distance education through YCMOU, Nasik. During the pandemic, the college successfully conducted regular online classes and examinations through Teach us Application, Zoom, Google meet etc. Moreover, the college had successfully conducted short term/certificate online courses (30 hours) on corporate communications, skill enhancement course, Stock market etc.

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Exter		
1.Programme		
1.1	247	
Number of courses offered by the institution adduring the year	ross all programs	
File Description	Documents	
Data Template	<u>View File</u>	
2.Student		
2.1	3615	
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
2.2	306	
2.2  Number of seats earmarked for reserved category  Govt. rule during the year		
Number of seats earmarked for reserved categor		
Number of seats earmarked for reserved category. The control of the year	ory as per GOI/ State	
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3.2	THANAWALA COLLEGE OF ARTS 59
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<u>View File</u>
4 Institution	

4.Institution	
4.1	41
Total number of Classrooms and Seminar halls	
4.2	291.72
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	116
Total number of computers on campus for academic purposes	

#### Part B

#### **CURRICULAR ASPECTS**

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows the curriculum designed by the University of Mumbai and Board of Studies of various subjects of the respective academic year. The institution prepares the academic calendar at the beginning of the academic year comprising of the entire schedule of the activities of the year. Regular monitoring of the academic activities is done by the IQAC. The time table committee prepares Master Time table and departmental time table. Every teacher prepares a weekly Teaching Plan for the different courses, showing topics to be taught based on the syllabus. also annual planner is maintained by teachers.

As the Pandemic situation continued the mode of teaching plan was based on online mode, using online platforms like, Zoom, Google Meet etc. to deliver the lectures and use Google Classrooms for assignments in the first term. Due to certain relaxations in Covid-19 norms, lectures were conducted on hybrid mode in the second term. For effective implementation of the curriculum, the classroom teaching is supplemented with projects, case studies, presentations,

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personality development program, skill development program,  $\frac{THANAWALACOLLEGE\ OF\ ARTS}{THANAWALACOLLEGE\ OF\ ARTS}$ workshops which are done on online platform and few programs were conducted on offline mode in the second term.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares academic calendar at the beginning of the year to inform the students, faculty and staff about the various curricular and extra-curricular activities which will be conducted throughout the academic year. All department heads and committee incharges submit their plans of activities to be organized to the academic calendar committee. Based on the plans submitted, the committee prepares academic calendar for the year. The committee collects likely dates of ATKT and Regular semester examination from examination committee. The institution follows Mumbai University norms for Continuous Internal Evaluation as a part of internal evaluation for different programs like BA, BCOM, BMS, BBI, BSC IT, and BAF etc. Learners are continuously evaluated by the conduct of unit tests, tutorials and quizzes online in the first term as per the requirement of the concerned syllabi of different courses. In the second term internal unit tests of BMS, BBI, BSC IT, and BAF are conducted on offline mode due to certain relaxations. The institution conducted Open Book Test for students. Result analysis of internal tests is done by concerned teacher and the performance of the students at the different tests is discussed. Result of internal evaluation is sent to the examination committee.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://nktdegreecollege.org/uploads/iqac/academic calendar/Academic Calendar 2021-22.pd

#### 1.1.3 - Teachers of the Institution participate in | B. Any 3 of the above following activities related to curriculum

THANAWALA COLLEGE OF ARTS

development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

#### 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

260

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The programs and courses offered by the institution help to integrate cross cutting issues, like, 'Gender and Society' in TYBA program in the subject of Sociology. Through several courses, different papers like Business Law, Economics and Environment Studies are taught to the students which helps them to get knowledge about global issues of sustainability, development, urban ecology, global warming, pollution, biodiversity, equity and justice. The course of FYBCOM, has a subject of Environment Studies in which environment preservation, pollution, global warming, bio-diversities etc are discussed with the pedagogy. The institution owns Solar Plant with a good number of carbon credits, which promotes the sense of energy preservation among the pedagogy. The mission of the institution includes human values with respect to equality and justice. The institution offers compulsory course, viz., "Foundation Course" for of BA, BCom, BMS and other programs, which includes issues like, basic human values, socio-economic issues, environment related issues, etc. These courses provides information to the learners on professional ethics in the domain of management, IT, Banking and Insurance, Accounts and Finance, Operations research, marketing research, advertising, etc. In addition to this MCOM course also provides information to the learners on Business Ethics

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#### and Sustainability.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<u>View File</u>

#### 1.3.3 - Number of students undertaking project work/field work/ internships

#### 2866

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

#### 1.4 - Feedback System

### **1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution**

A. All of the above

#### from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://nktdegreecollege.org/uploads/reports /Feedback analysis report for the academic y ear 2021-22 (1).pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	No File Uploaded

# **1.4.2 - Feedback process of the Institution may** be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

THANAWALA COLLEGE OF ARTS

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	
	https://nktdegreecollege.org/uploads/reports
	/Feedback analysis report for the academic y
	<u>ear 2021-22 (1).pdf</u>

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of students admitted during the year

#### 1431

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

#### supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

306

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Mentor mentee system has been continued in the college. Mentors conduct interactive sessions with mentees to address the issues of the students. Learners who have communication problems are addressed in the language they understand. Special Communication Courses are organized for such students. Bridge courses are conducted for students to bridge the gap between school and graduate-level learning or interdisciplinary subjects depending upon the need of the course. Class Toppers are recognized by displaying their names on the College website and college magazine & rewarded with Trophies and Cash Prizes. By using social media various students' WhatsApp groups are created for doubt solving, sharing lecture notes, assignment submissions, sharing lecture links etc.

File Description	Documents
Paste link for additional information	https://nktdegreecollege.org/uploads/igac/cr iteria-documents/2 2 1 Advance Learners.pdf
Upload any additional information	No File Uploaded

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3615	51

File Description	Documents
Any additional information	<u>View File</u>

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#### 2.3 - Teaching-Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are given research-based projects and internship projects. Students perform research in the areas of their selected specializations to find out solutions to various research problems. Mock Group discussions, role-plays and presentations are conducted by the faculty. Students are encouraged to be a part of such activities in order to understand group dynamics and also boost their confidence, interpersonal skills and communication skills. It also helps in creating a healthy educational environment in the virtual classroom wherein the students can come up with various suggestions and solutions to certain problems and encourages more participation among the students. Informal Feedback is given to the student participants during virtual lectures by the teachers on a regular basis for their improvement. Case studies are used by the teachers in various subjects such as Advertising, Corporate Communication, Public Relations, Foundation Course, Business Economics, Accountancy, Commerce, Business Law and Business Communication as a method of enhancing the understanding of the students and having better knowledge about the particular topic.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://nktdegreecollege.org/uploads/igac/cr iteria- documents/2 3 1 Student centric methods.pdf

### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

There are adequate ICT-enabled classrooms in the institution. There are an adequate number of e-resources subscribed under the N-list programme available with the college library to which the students can have access anytime. Teachers are using various techniques such as the use of Google classroom for sharing of study materials like presentations, notes for respective subjects, taking quizzes and giving assignments. WhatsApp groups of each class are formed to ensure smooth and regular communication between the faculty and students. E-content such as PowerPoint presentations, question banks for examination are also created and shared by the faculties with the students on a regular basis through Google classrooms and

WhatsApp group. E-contents are uploaded on the website of the German College. During Pandemic, faculties were also conducting regular online lectures through platforms like zoom and Google meet. Online guest lectures are also conducted through these platforms. Videos related to the subjects and their topics are shared with the students and also they are encouraged to visit YouTube channels related to the topic of their subjects. Links for such videos are also shared in the Google classrooms and also in the official WhatsApp group of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<u>View File</u>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

44

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	<u>View File</u>

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

374

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The University of Mumbai has introduced the CBCS system in 2016-17 and the College has adhered to the norm laid down by the University

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of Mumbai. During the year, due to Covid 19 situation, College Ras RTS adopted an online internal evaluation system that includes quizzes, tests and assignments followed by an online discussion with the students. Students are asked to submit their project/practical journals on Google drive. Subject Teachers evaluate projects/ practical journals and PowerPoint Presentations through the Zoom and google meet. For the subject of the Foundation Course, projects as internal evaluations are given to students, followed by online submission of projects and presentations. An internal practical examination is conducted for the subject of Computer systems and applications. Project work is given to the students, followed by online submission of projects and presentations. Self-finance teachers have conducted online internal theory examinations for each subject as per the guidelines given by the University of Mumbai. The department of B.Sc. (IT) has conducted project and practical examinations for students. In the subjects of Mathematical and Statistical Techniques, Business Communication and Communication Skills in English, tutorials are conducted and class assignments are given to the students.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

College follows and communicates all guidelines issued by the University of Mumbai for the grievances redressal to students at the beginning of the year through college website and prospectus. During Covid 19 pandemic situation, the college has adopted an online examination mode for internal examinations. The type of examination and timetable are communicated to the students through the college website. The timetables are also shared with the students by appointed class teacher mentors in the class WhatsApp group through teacher mentors. Internal Examination is conducted using Google forms by subject teachers. Examination committee members/course-wise changes have monitored the conduct of the examination. All examrelated grievances (if any) are addressed by the examination committee as per the guidelines given by the Examination Chairperson. Unfair means cases, if any, are referred to separate Unfair Means Inquiry Committee. Committee follows ordinance 0.5050 of the University of Mumbai to take appropriate disciplinary action.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	
	https://nktdegreecollege.org/uploads/rules_o
	<u>f_examinations.pdf</u>

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has developed its POs and COs taking into consideration the Vision, Mission and Objectives of the Institution. The COs are thus in keeping with the Vision statement of the college i.e. 'Committed and Persuasive efforts towards Holistic Education' which is committed to developing and nurturing the learners professionally, intellectually and academically. The syllabi of UG and PG programs with the program outcomes and the Course Outcomes of all the individual courses offered by the departments are displayed on the College website and communicated to all stakeholders. Communication of the CO to the teaching faculty: The COs finalized by Departments are put forth to the Principal and IQAC for approval. The COs are finalized and displayed on the website. At the end of the semester, the CO attainments are reviewed by each of the Departments. Communication of the POs/COs to the Students: At the beginning of the academic year during the Orientation Programme students are briefed about the COs. The mentors communicate and explain the COs to the mentees during discussion sessions held at the beginning of the academic year. The faculty concerned of each of the departments also briefs their respective classes about the COs.

File Description	Documents	
Upload any additional information	No File Uploaded	
Paste link for Additional information	https://nktdegreecollege.org/academics/learn ing-outcomes	
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded	

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The PO and CO attainment is evaluated in the following way:

#### a. Direct Method:

The Continuous Internal Assessment and Semester End Examinations are the prime tools for evaluation of POs and COs attainment for the traditional courses. In the Self Financed Courses, the CIA comprises tests, assignment, presentation, practicals and attendance. The marks obtained by the students are mapped/associated with CO and PO.The PO attainment of the postgraduate students is also evaluated on the basis of their internal assessment. Community Development Programme through NSS and DLLE is an optional component of the PG and UG programmes. The involvement of students in Sports and Cultural activities is awarded with 10 grace marks, also helps to map PO attainment. The Examination Committee prepares the results which are submitted to the Principal for approval. After approval, the results are communicated to the students through the College Website.

#### b. Indirect Method:

A few UG programmes have a mandatory Internship where the Industry evaluates the student's performance based on certain criteria drawn from the POs. Experiential learning in the form of organizing events like workshops/seminars/fests is also used to evaluate students' organizational and leadership skills which are a component of PO attainment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

#### 2.6.3 - Pass percentage of Students during the year

2.6.3.1 -	Total number of final year	students who passed	the university ex	amination during the
vear				

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	Nil

#### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://nktdegreecollege.org/uploads/naac/SSS Report.pdf

#### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.50

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

#### 3.2 - Innovation Ecosystem

### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Entrepreneurship Development cell in association with Department of Business Law organized IPR awareness Campaign the webinar's objective was to provide an introduction to basic concepts of IPR. Mr. Vibhav Galadagekar, Assistant Professor of college was invited as an esteemed speaker for the session. The Commerce department in Association with IQAC has organized one day National Conference Self Reliant India (Atmanirbhar Bharat) - Opportunities and Challenges. Dr. Mahesh Chandra Joshi, Principal of Chetana College was invited as Chief Guest & Dr. Kinnary Thakkar was invited as speaker. Department of Business law in association with ANVAY has organized one day workshop on Intellectual Property rights to introduce concept of participants through practicing layer in the fields. A Webinar on Intellectual Property rights in collaboration with central government of India was organized under the banner of "75 th Azaadi ka Amrit Mohotsav to make students aware about. An ICSSR (WRC) sponsored one-day multidisciplinary national conference on New dimensions to Social and Economic Development of India in the

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Annual Quality Assurance Report of SHETH T.J. EDUCATION SOCIETY'S SHETH NANJIBHAI KHIMJIBHAI THAKKAR THANAWALA COLLEGE OF COMMERCE AND SHETH JAYANTILAL TRIBHOVANDAS

presence of COVID - 19 Pandemic was organized by department of Economics & English. NSS unit in collaboration with Entrepreneurship cell organises One Week crash course on Avenues on women Entrepreneurship.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://nktdegreecollege.org/uploads/naac/3 2 1.pdf

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

#### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

File Description	Documents
URL to the research page on HEI website	https://nktdegreecollege.org/committee/resea rch-development-committee
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

THANAWALA COLLEGE OF ARTS

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

- 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year
- 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

42

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NSS unit of the college organized Clean India program form 1st October, 2021 to 30th October, 2021 whereby students conducted Swachatta Abhiyan in their society and nearby areas. 113 students actively participate in this initiative.

NSS unit celebrates a week as "Save Energy and water Awareness week" from 8th November, 2021 to 15th November, 2021 whereby the volunteers created awareness in their residence areas. 115 volunteers actively participate in this activity

NSS unit organizes tree plantation whereby 51 students planted trees in their nearby areas.

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17 Volunteers of NSS unit assisted Maharashtra Police Abtrictats of ARTS under Police Mitra scheme to observe curbs placed by government officials with reference to COVID-19 outbreak during of Ganesh Visarjan.

NSS volunteers organized street play on "Organ Donation" on 25th and 29th December, 2021.

The college with University of Mumbai organized blood donation camp at Thane railway station on 5th January, 2022. 22 students volunteered at the event.

The Covid Management Cell organized COVID Vaccination Drive from 25th October 2021 to 2nd November 2021 for students and their parents. 64 students took benefit of the same.

During 7 days residential camp NSS volunteers engaged in Shramdaan, organized health check-up camp and distributed food to villagers.

File Description	Documents
Paste link for additional information	https://nktdegreecollege.org/uploads/naac/3_ 4_1.pdf
Upload any additional information	<u>View File</u>

# 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community

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#### and NGOs ) during the year

# 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

24

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

- 3.4.4 Number of students participating in extension activities at 3.4.3. above during year
- 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1487

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.5 - Collaboration

- 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year
- 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/internship year wise during the year

File Description	Documents
e-copies of related Document	<u>View File</u>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### **4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution ensures adequate availability and optimal utilization of physical infrastructure to conduct UG/PG programmes, distance learning programmes under YCMOU and 'NKT Knowledge Centre' for Value -Added Courses.

Physical and Academic Facilities-

- Research Center: Institution has set up a well-equipped
   Ph.D. research center in the subject of Commerce Enrollment of
   4 students is in process.
- Incubation Cell Institution has initiated the process of setting up Incubation Cell 'KEICE' (Knowledge Enrichment and Incubation Centre for Entrepreneurship).

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- The college has principal's cabin attached with conference aroom, administrative office, two staff rooms with separate departmental cubicles, IQAC cabin, vice-principal's cabin, SFC coordinator's cabin, audio-visual room, seminar hall [NKT Sabhagruha], examination room, NSS office, art circle cabin, WDC cabin, DLLE cabin, commerce association room, counseling room and ladies common room.
- Digital Language Lab- Digital language laboratory is installed and functional with necessary software and equipment.
- As a part of the green initiative, the institution has developed pot gardening, terrace garden and vertical garden with the help of students.
- Maintenance of infrastructure is ensured through AMC (Annual Maintenances Contract).

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://nktdegreecollege.org/uploads/iqac/cr iteria- documents/4_1_1-Photos_Revised_removed.pdf

- 4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.
  - The college provides classroom, auditorium, A.V. room for practice of cultural events and , Ground for celebration of National Festivals.
  - A Gymkhana and Gymnasium available within campus for students and faculty.
  - Girls and boys are provided with separate gymnasium rooms,
     which are furnished with world class equipment like treadmills and strength machines.
  - Students are provided with necessary equipment with their Identity card.
  - Selected event-wise separate coaches have been appointed.
  - Selected Outdoor games are organized on college grounds.

    Annual Athletic / Sports Meet is conducted on nearby central ground.
  - Sport-wears are provided to the students participating at University Level tournaments.
  - Sport performance is properly recognized and rewarded with trophies, medals and certificates.

- Annual Quality Assurance Report of SHETH T.J. EDUCATION SOCIETY'S SHETH NANJIBHAI KHIMJIBHAI THAKKAR THANAWALA COLLEGE OF COMMERCE AND SHETH JAYANTILAL TRIBHOVANDAS
- Activity Room Activity room is used for practice of skit, and dance, singing, yoga and other performing art activities.
- Gymkhana- Institution has a well-equipped gymkhana that conducts indoor events. Gymnasium is available within gymkhana separately for girl students with necessary equipment like treadmills and strength machines for exercise. Students are issued material as and when required. Faculty members motivate students to participate in intra and inter-collegiate sports activities. Central ground near the college is hired for outdoor events

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

33

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://nktdegreecollege.org/uploads/igac/cr iteria-documents/4 1 3 Photos.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

44.69

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

#### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Library- The Institution has a spacious library equipped with computers, xerox machines and printers. A range of collection of knowledge resources and information services fulfills an essential requisite in the intellectual pursuit of students and faculty members. Along with these 13 laptops are made available on issue & return basis to teachers for supplementing the teaching learning process. Logbook register (Foot Falls) is computerized using SOUL2.0.12 ILM Software, a State-of-Art Integrated Library Management software designed, developed and supported by the INFLIBNET Centre. The Third latest version of the software i.e., SOUL 3.0 released in February 2021. College has upgraded from SOUL2.0 ILMS Limited Edition to SOUL 3.0 Full Edition in June-2021. It has userfriendly OPAC WEBOPAC & M-OPAC with system allowing scalability to users and provides facility to create, view & print records in regional languages. Links for easy access of the subscribed and databases is made available on the library
- Software programmes and internet connections, library resource maintenance, weeding and paste control is done at regular intervals. For 'maximum utilization' of the resources by the patrons of the institution, the N-LIST has provided supportive system for each and every step. We have also providing guideline for easy access of the resources.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 1.47928

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

250

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

#### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- THANAWALA COLLEGE OF ARTS
- The laboratory has additional electronic components to perform practical- based operations such as IoT (Internet of Things).
   Computer lab currently has i3 processor and i5 processor upgraded computers.
- The institution has 168 computers with other accessories such as printers, scanners and are maintained on a regular basis and updated as and when required. Quick Heal Antivirus software is installed and renewed after every 3 years.
- The college has installed MS-Office, Visual Studio, QGIS (Open Source), Linux OS, Python software as per curriculum requirement and for administrative purposes.
- The college website is regularly updated and maintained through a website committee and vendor.
- The college has purchased extra server space for data storage required for the website.
- Server space is a web portal developed to collect data from various academic and extracurricular activities. It is password protected and makes data available centrally to IQAC.
- The campus is well connected with an intercom facility and additional MTNL landline connections are available.
- AMC for ICT /Hardware related support and maintenance and onsite technical assistance whenever required.
- During the pandemic, the college adopted online teaching on digital platforms

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

#### **4.3.2 - Number of Computers**

168

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<u>View File</u>

# 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

#### 4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

150.27

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

- 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc.
  - The Authorities and CDC frequently discuss the availability, requirements and decide policies and procedures for maintaining and utilizing physical, academic, and support facilities.
  - In view of securing the assets and ensuring the safety of the stakeholders, the entire premises are under high digital vigilance.
  - Annual Maintenance Contract (AMC) of college infrastructure is maintained.
  - LED tube lights to save electricity, provision of generator, Solar Panels are installed.
  - Need Based maintenance of infrastructure is ensured.
  - The hardware Engineer looks after hardware related support and maintenance. New computers and LCD have been installed with higher speed.
  - Laboratories are used for conducting tutorials, practical

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sessions and special training programmes with the help of Lab assistant and technician.

- Computers have license copies of operating systems and other software including antivirus software.
- All accessories, inverters, Air Conditioners, projectors, machinery and other electrical equipment are properly maintained and are under AMC of the infrastructure is maintained by the college administration.
- The classrooms are airy with ample lighting, blackboards pulpit and nodes to use audio visual aids.
- An elevator with a liftman is provided by the management and the AMC for evaluator is regularly renewed.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

#### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

313

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non-government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

#### institution / non- government agencies during the year

O

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills
enhancement initiatives taken by the
institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://nktdegreecollege.org/uploads/igac/cr iteria-documents/5 1 3.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

# **5.1.4** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

857

### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

#### **5.2 - Student Progression**

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student placement during the year (Data Template)	<u>View File</u>

## 5.2.2 - Number of students progressing to higher education during the year

## 5.2.2.1 - Number of outgoing student progression to higher education

#### 111

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

## 5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

# 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

## **5.3 - Student Participation and Activities**

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

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## during the year

# 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute has a Students' Council which is a statutory body constituted as per the University Act after receiving the notification from the University of Mumbai. Apart from students' council, there are various academic and administrative committees on institutional level that have students representation such as Internal Quality Assurance Cell, Women Development Cell, National Service Scheme, Department of Lifelong Learning and Extension, Art Circle, Gymkhana, Career Guidance and Placement Cell, Library Committee, Research and Development and Students Research, Gujarati Sahitya Mandal, Marathi Wangmay Mandal, Hindi Sahitya Manch, Entrepreneurship Cell, Green Campus and Nature Club, Covid Management Cell, Literary Association, Commerce Association, Nature Club, Economics Club and NKT Snehankit Centre,. Various activities and events are organised by these committees. Students members contribute towards smooth functioning of these committees through their active participation in organising Workshops, Seminars and other Programmes, preparing budgets of committees and of programmes, maintaining discipline during programmes, helping in preparing relevant documents, suggesting new books for library etc. This active participation enables them to learn various skills such as leadership skills, organisational skills, reading skills and qualities such as commitment and dedication.

File Description	Documents THANAWALA COLLEGE OF ARTS
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Institution has registered alumni association with the name 'ANVAY - NKTT College Alumni Association'. It plays a vital role in overall development of the students by organizing programs and sharing their own experience with the students. Association contributes to the development of the institution through support services. In the academic year 2021-22, a meeting of ANVAY - Ex-Students Association was conducted for discussing and deciding about Registration of ANVAY - Ex-students Association as Trust. The resolution to register the Association was passed unanimously and the application was submitted to the competent authority for registration. The Association is successfully registered under Societies Registration Rules, 1860 w.e.f. 24th February, 2022 bearing registration No. MAHA/254/2022. The registration of Association in front of the Charity Commissioner under Maharashtra Public Trust Act, 1950 is in

process.

Activities conducted during the year by the Association

- Webinar on Intellectual Property Rights
- Visit to 7 Days NSS residential camp, guidance, conduction quiz and distribution of books to the Winners.
- Session on Life Skills for Stress Management to enable students to cope up with the stress related to online examination and to prepare positively for the examination.

Eminent Ex-students were invited by other committees as resource persons.

File Description	Documents
Paste link for additional information	https://nktdegreecollege.org/uploads/iqac/cr iteria-documents/5_4_1_SUPPORTING_DOCUMENT_o rganized.pdf
Upload any additional information	No File Uploaded

## **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the institute is "Committed and persuasive efforts towards Holistic education"

The institute is taking the efforts for overall development of the students and through education should be understood the art of cultivating the moral, emotional, physical, psychological and spiritual dimensions.

Mission:

To impart education based on values, justice and equality among the students from all strata of society.

To enable students to grow intellectually, professionally and ethically throughout their lives.

The institute impart education to the students and instill in them respect for values, justice, equality, ethics, social sensitivity, gender sensitization and environmental consciousness for the betterment of society and self through optimum utilization of available resources.

The perspective plan is prepared by the perspective committee in the consultation of the principal and the management. The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. The Governing Body delegates authority to the joint Secretary and Principal. The faculties are involved at different levels in decision making. The College Development Committee has been constituted as per guidelines of the University. CDC members prepare the budget and delebrates on the financial matters.

File Description	Documents
Paste link for additional information	https://nktdegreecollege.org/aboutus
Upload any additional information	<u>View File</u>

## 6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management always invite teaching and non-teaching staff and thus encourages the involvement of the staff for the improvement in teaching learning and other facilities in the institution The Principal delegate authority to HOD's in allocation of workload, allocation of subject, paper setting, evaluation, organizing workshops, seminars etc. The institute provides autonomy to all the departments and the committees to prepare the academic plan, activities Plan and scheduling the activities in consultation with the principal and Vice-principal. There are various committees such as IQAC, CDC, Purchase, NSS, Art Circle, Examination, WDC etc to plan and conduct the different activities.

The coordinators play an important role in finalising the academic time table and schedule of examination in consultation with the

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Examination committee.

## A Case Study- Examination

The examination committee constituted as per the university statutes consists of the faculty which takes all the decisions from the conduct of examination to declaration of the result. Participatory and decentralised management is carefully and effectively applied in all the activity of the examination related work. The confidential work of examinations like typing and printing of question papers is done in the college examination office only.

File Description	Documents
Paste link for additional information	https://nktdegreecollege.org/uploads/rules_o f_examinations.pdf
Upload any additional information	No File Uploaded

## **6.2 - Strategy Development and Deployment**

## 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The college has initiated with range of certificate courses in the specialisation of Finance and Information Technology for students across all streams from the current academic year. Certification Course helps an individual to showcase his competency commitment for the profession, build expertise in professional subject area and helps with job advancement. These courses would goa long way in the students' skill development as well as increasing their employability. The college has offered eight certificate courses for UG and PG students during the year. 260 students have completed successfully in total. The list of these courses are

Certificate Course in Basics of Object Oriented Programming

Certificate Course in Basics of Tally

Diploma In Advance Tally ERP.9

Certificate Course in Stock Market

Certificate Course of Web Designing

Certificate Course of Python Programming

Certificate Course in Basics of Object Oriented  $\frac{THANAWALACOLLEGE\ OF\ ARTS}{THANAWALACOLLEGE\ OF\ ARTS}$ 

Certificate Course in Basics of Tally

Certificate Course in Basics of Heartfulness Enabled Leadership Mastery (HELM).

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://nktdegreecollege.org/uploads/igac/cr iteria-documents/6 2 1.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our institution is managed by Sheth T.J.Education Society which has its own Governing body and runs other institutions.

Principal and Vice Principal of the institution looking after the proper implementation of the plan and ensuring that day to day functioning is operated properly. There is a College Development Committee is formed to make the recommendation for the improvement and approval of the proposals. The IAQC prepared a plan for the activities and monitor the same for the enhancement of quality education. There are coordinators for the self financed courses to monitor the day to day functioning.

The administrative planning of the year is done by the Office Superintendent and the Head Clerk.

The Librarian is the head of the college library administering and managing the learning resources required by the students and staff. The various committees were formed at the beginning of the academic year for conducting co-curricular and extra curricular activities.

The service rules and regulation are followed as per the guidelines of University of Mumbai and Government of Maharashtra.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://nktdegreecollege.org/uploads/organog ram.pdf
Upload any additional information	No File Uploaded

# 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	<u>View File</u>
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

## Teaching Staff:

Faculties are provided

- · Duty Leaves to attend the conferences, seminar, workshop.
- · Various leaves are available to teaching staff such as Medical Leaves, Casual Leaves and Maternity leave, child care leave for female staff.
- · The provident fund is deducted as per the norm.
- · The medical reimbursement from the government.
- · Reprographic and internet facilities are available for staff.

Laptops are provided to staff.

## Non - Teaching staff:

- · Various leaves are available to non teaching teaching staff such as Earned Leave, Medical Leaves, Casual Leaves and Maternity leave, child care leave for female staff.
- · Two sets of uniforms are provided to Class four employees.
- · The provident fund is deducted as per the norm.
- · Concession in fees is provided to the ward of non-teaching staff.
- · Availability of Water filters with coolers in the campus is made for entire staff and students.
- Financial Assistance is provided in case of a Medical emergency. Financial assistance is also given to staff for attending skill development programs.
- · Group Insurance

File Description	Documents
Paste link for additional information	https://nktdegreecollege.org/uploads/igac/cr iteria-documents/6_3_1.pdf
Upload any additional information	No File Uploaded

## 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

## 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

30

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

## 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

## **6.3.3.1** - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

## 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

## 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The teaching staff fill D2 form at the end of every academic year and submit it to the principal through heads of departments. Also, the faculty members fill the PBAS-API form and submit it through the HOD to the IQAC. Forms are verified by IQAC coordinator and submitted to the principal. Faculty appraisal is also done through student feedback mechanism. A well drafted feedback form with specific questions as per the comprehension level of students is distributed to evaluate teachers' performance in reaching out to students. The performance appraisal for non-teaching staff is taken in the form CR (Confidential Report) prepared by office superintendent, who forwards it to the principal.

The Student's feedback collected on the teaching /learning by feedback committee and analysed. The copy of analysis is submitted to the principal and the respective faculty for the implementation of the suggestions and for improvement in teaching-Learning if any.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a mechanism for internal and external audit. Internal audit is an ongoing continuous processing addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. A team of Administrative staff to do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Minor errors of omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future. Institution has a transparent financial management system. At the end of the financial year internal and external auditing is conducted to ensure utilisation and proper accounting of the funds availed. The principal is empowered by the Governing Body to monitor the effective utilisation of financial resources and conducts internal and external audits. The

Governing Body has appointed financial consultants and internal OF ARTS auditors for statutory auditing and monitoring financial transactions.

The Internal Audit is carried out by the Vishal H. Shah & Associates and the external audit is done by the Joint Director, Department of Higher Education Government of Maharashtra.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

## 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College Development Committee of the institution prepares the annual budget based on the requirement from various departments and committees for academic and administrative activities. The budget is approved in the CDC meeting and necessary funds are allocated to departments and committees. The Reserve funds are maintained as fixed deposits by the Institute. All accounts are maintained through ERP TALLY 9 software. All vouchers are duly recorded and signed before making the payment to maintain transparency. Major aspects like Infrastructure and purchase of major equipment are decided by the principal in consultation with the management.

List of Resources

Fees from students

THANAWALA COLLEGE OF ARTS

- Grant-in-Aid received from the Government towards salary of aided staff.
- Fund from University to conduct NSS regular activities and residential camp
- Fund from government towards students' scholarship
- Library fine from students
- Fees for conducting certificate courses

#### Optimal Utilization of resources

- Salary grants and tuition fees utilized for the salary of the staff
- Fund received for NSS utilized for NSS activities
- Scholarship fund paid to students
- Library fine is utilized for payment to students under earn and learn scheme
- fees of certificate courses utilized for students' welfare, sports and cultural activities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

## 6.5 - Internal Quality Assurance System

- 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
- 1. National Conference on "Self-Reliant India Opportunities & Challenges"

The Department of Commerce in association with IQAC of the college organised the National Conference on "Self-Reliant India (Atmanirbhar Bharat) Opportunities & Challenges", on 4th December 2021. All accepted research paper published in International Journal of Advance Research inComputer Science and Management Studies. 50 participants registered and Published papers in the conference.

2. ICSSR (WRC) sponsored one-daymultidisciplinary national conference

The Department of Economics and Department of English organised

ICSSR (WRC) sponsored one-day multidisciplinary Than A COLLEGE OF ARTS on "New dimensions to Social and Economic Development of India in the presence of COVID - 19 Pandemic" on 12th March 2022. Dr. Sanjay Jagtap, Regional Jt. Director, Higher Education, Konkan Region, Panvel, Raigad District was the chief guest, Prof. Dr. Dolly Sunny, Chairperson, BoS in Economics and Director, MSEPP, University of Mumbai was the Keynote Speaker, Dr. Suchitra Naik, Associate Dean of Humanities, University of Mumbai and Principal of VPM's Joshi-Bedekar College was the guest for valedictory function for this conference. Principal, St. G. G. College, Vasai was the chairpersons of Technical Sessions I and II respectively. Total 68 participants registered for this conference.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

## Review of teaching-Learning;

The academic calendar is prepared well in advance by the IQAC and given to the heads /In charges of the department/committees and also uploaded on the website of the institution. Faculty prepared the teaching plan in their subject for the effective teaching - learning process. Faculty maintained the diary of the daily work done. The head of the department conducts the meeting with the members to review about the teaching -learning regularly such as completion of syllabus of the program, preparation of the question bank, question paper setting, assignment etc. The remedial lectures were conducted for those having poor performance in the subject/s.

The necessary actions are taken based on the analysis of the feedback to improve the overall performance of the institution.

## ICT for Teaching-Learning:

The use of ICT tools is an integral part of the teaching-learning process. In this academic year the lectures were conducted through online mode. IQAC always encourages the faculty for the utilisation of the ICT tools for the effective teaching-learning. IQAC through

other departments conducted FDP on the use of various ICT tools. The faculty created WhatsApp group and google classroom for communication and providing the e-content to the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://nktdegreecollege.org/uploads/dnyansa gar-magazine-2021-22.pdf
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

## INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college encourages the girls and the women faculty and provides equal Opportunities to both the genders in terms of participation in activities, training programmes, placement, sports at interdepartmental and inter-collegiate levels . For gender promotion and sensitization, The Women Development Cell has conducted following activities

- 1. Guest lecture on the topic "Gender Equality" Today for LEGE OF ARTS
  Sustainable Tomorrow
- 2. Self-Defense Practical Training for the girl students.
- 3. Guest lecture on the topic 'Health and Hygiene'

The entrepreneurship cell of the college has organized:

 crash course on Avenues for Entrepreneurship on various topics such as baking, mehndi, makeup, hair styling and glass painting for girls students.

The college is very keen regarding the Safety and security of all the students, teachers, non-teaching staff and the visitors to the college are always considered. To ensure a safe campus the college has embarked upon the following initiatives:

- 1. CCTVs are installed in the college for security purposes.
- 2. The regular presence of a gatekeeper.
- 3. There is an anti-ragging committee in the college to deal with the problem.
- 4. Separate washrooms for the male and female teaching and non-teaching staff.
- 5. Identity Cards are issued to all students.
- 6. The college has a spacious common room for girls having basic amenities.

File Description	Documents
Annual gender sensitization action plan	https://nktdegreecollege.org/uploads/reports /7_1_1_Annual_Gender_Sensitization_plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://nktdegreecollege.org/uploads/iqac/cr iteria- documents/7_1_1_Geo_tag_photos_(1).pdf

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college is not offering courses where bio-waste is applicable. Due to this there is no system for biomedical waste management and hazardous chemicals and radioactive waste management. Four types of Dustbins are installed within the college premises, such as blue is for dry waste, green for wet waste, red for e waste and yellow for biomedical.

In terms of environmental outreach activities, the following activities were conducted:

- 1. The department conducts poster making competition on e-waste for the students to understand what is e-waste and its impacts
- 2. The e-waste collection drive was conducted by the Department of Geography in association with Green Campus and Nature Club.An appeal was made to dispose the e waste carefully and requested them to bring their e-waste in college where it will be collected and disposed of in the e-waste bin which is placed in college premises.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available
in the Institution: Rain water harvesting Bore
well /Open well recharge Construction of tanks
and bunds Waste water recycling Maintenance
of water bodies and distribution system in the
campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

## 7.1.5 - Green campus initiatives include

## 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- C. Any 2 of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<u>View File</u>

## 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized by the college to promote harmony towards each other. Institute provides admission to students and

employment opportunities to staff who are from other states. LEGE OF ARTS

Regional days like Marathi Bhasha Savardhan Pandharwada ,Guru Purnima ,Marathi Bhasha Gaurav Din are celebrated in the college.

The NSS committee has conducted the following activities

- 1. Clean India program for Swachatta Abhiyan in their society
- 2. Volunteers of NSS unit assisted Maharashtra Police Officials for Ganesh Visarjan
- 3. Blood Donation Camp was organized at Thane Railway station

Covid Management Cell has been formed for Vaccination Drive.

Various events like Intercollegiate Rakhi making, Rangoli competition were conducted. This establishes positive interaction among people of different racial and cultural backgrounds.

Institute has a code of ethics for students as well as for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

Institute provides a conducive environment for creativity among students with tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible and affordable learning environment. These elements are inculcated in the value system of the college community. The college

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establishes policies that reflect core values. Code of conduct is ARTS prepared for students and staff and everyone should obey the conduct rules.

The affiliating University curriculum is framed with mandatory courses like Professional ethics and human values, Constitution of India, as a small step to inculcate constitutional obligations among the students. Major Initiatives taken during the year are: The NSS conducted a Road Safety Program and celebrated various days like Kargil Vijay Diwas, Minorities Rights , Voters Day, Youth Day etc, to sensitize students and staff about their duties and responsibilities.

The Department of Sociology has organized Guest lecture on "Secularism as an important value of the Indian Constitution: its origin, history, and current status" as well as an Intra-collegiate event on Mock Parliament.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://nktdegreecollege.org/uploads/reports /Nss_Report_2021-22.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	<u>View File</u>

## 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To inculcate cultural and ethical values, the college celebrates national and international commemorative days every year and also celebrate various birth and death anniversaries of great personalities like Mahatma Gandhi, Swami Vivekananda and Rajmata Jijau, Kranti Jyoti Savitribai Phule, Dr. Babasaheb Ambedkar 131st Jayanti with the Elocution competition, Essay writing competition, Poetry recitation competition etc. In addition, several important occasions are also celebrated in the college. These include the Constitution Day, celebration of Marathi Bhasha Diwas, Guru Purnima celebration, International Women's Day, the International Yoga Day with online session on "Yoga for Life", Kargil Vijay Diwas, Aids Awareness Day, National Youth Day , Human Rights Day, NSS Foundation Day, Voter's Day celebration with and many others. Apart from this, the observing and celebration of these events is always done with the active participation and contribution of the staff and the students this year through online platforms as well as offline platforms.

To maintain patriotism among the students, awareness about the Constitution of India, and responsibility of the students towards nation, our college celebrates Independence Day, Republic Day, etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

- 1. Title of Practice Skill Enhancement of students through Certificate Courses
- 2. Objectives of Practice -

To inculcate industry-based and experiential learningamong students

3. The Context -

College has introduced certificate courses to enhance skills and competencies.

- 4. The Practice -
  - Web Designing
  - Basics of Object-Oriented Programming
  - Python Programming
  - Stock Markets Basics and fundamentals
  - Gender equity and promotion
  - Basics of Tally
- 5. Evidence of Success -
  - No. of students Successfully Completed -226
- 6. Problems Encountered -
  - Lack of encouragement to the students from their families
- 7. Resources Required -

Adequate infrastructure

Best Practice 2

- 1. Title of Practice NOT ME BUT YOU: Community Outreach Services in pandemic and post-pandemic periods
- 2. Objectives of Practice -

To develop sense of social and civic responsibility

3. The Context -

NSS volunteers perform and extend unconditional help to community.

4. The Practice -

NSS volunteers actively participate in activities as well as celebrate many commemorative days.

- 5. Evidence of Success -
  - Donated bedsheets and mattresses
  - Tree plantations in residential areas.
  - Awareness and traffic control programme
  - Covid Vaccination drive
  - Aarohan Intercollegiate competition
- 6. Problems Encountered -

Due to pandemic, NSS volunteers were not able to participate in the many activities.

7. Resources Required -

Adequate Infrastructure

Fi	ile Description	Documents
	est practices in the Institutional rebsite	https://nktdegreecollege.org/uploads/iqac/best_practices/7_2_best_practice.pdf
A	ny other relevant information	Nil

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### LEARNING RESOURCE CENTER (LRC)

The role of college LRC has been changing according to the evolving paradigm shift in teaching methodologies from time to time. College library is enriched with many textbooks, reference books, journals, magazines, literary books, novels, Economic surveys etc.

Following are the different efforts undertaken by the learning resource center for students -

#### 1. Book-Bank Scheme

This scheme comprises different programs for Advanced Learners, Slow Learners' Economically Backward Class students Book Bank Scheme etc.

#### 2. Earn and Learn Scheme

The Earn and Learn Scheme was initiated in 2005. This scheme helps financially weak students to earn while they learn. The task assigned in the learn and earn scheme is basically the library work and maintaining the library staff records.

#### 3. Best Readers Award

The Best Readers Award Scheme is an initiative to develop reading habits among the students. Students have to read maximum books as per their choice from the reference section and then have to submit book reviews in the prescribed format. The Best Readers Selection Committee interview them and then the awardee is selected.

#### Other Services

· Outreach activity by providing books to orphans, senior citizens

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THANAWALA COLLEGE OF ARTS

#### of Thane city

- · External Membership
- · e-book links

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	<u>View File</u>

## 7.3.2 - Plan of action for the next academic year

- To set up Incubation Center
- To increase CSR activities such as visit to old age home and orphanage
- To establish green campus (Terrace Garden)
- To introduce more value added and certificate courses
- To apply for UGC B.Voc. courses
- To renovate examination room
- To arrange job fair
- To start Institutional research publication
- To introduce meritorious scholarship
- To increase number of MoUs.