

**Sheth T.J. Education Society's
Sheth N.K.T.T. College of Commerce & Sheth J.T.T. College of Arts, Thane
(Autonomous)**

Academic Council Meeting - ATR

The meeting of the Academic Council of the college was held on 22nd April, 2024 at 9.30am in Hybrid mode. Principal Dr. Dilip Patil chaired the meeting. Action Taken Report is as follows.

2.1 Reading and approval of minutes of the meeting held on 8th April 2024 and ATR.

Approved Minutes of the meeting and ATR were uploaded on college website.

2.2 Preparation and approval of syllabus

Approved Syllabus is ready to be sent to the University.

2.3 Approval for code of conduct of employees and SoPs /List of Scholarships/Awards

The handbook of SoPs will be made available to all the stakeholders.

2.4 Approval of SY and TY exam patterns

The approved changes regarding SY and TY exam pattern were notified to the University and students.

2.5 Approval of revaluation of internal test papers and giving of xerox of internal exam paper

The approved changes regarding revaluation of internal test papers and giving of xerox of internal exam paper were notified to the Students.

2.6 Addition of external member in paper setting

The approved changes regarding Addition of external member in paper setting are notified to the Heads/ In charges of the Department.

2.7 Ordinance of Unfair Means in exams

The approved changes regarding Ordinance of Unfair Means in exams were notified to students.

2.8 Discussion and approval of certificate courses

List of certificate courses was sent for Approval of Governing body and processed for implementation.

2.9 To approve arrangements of terms and academic calendar for next academic year

Academic calendar was presented for Approval of Governing body and the same was duly approved.