



SHETH T.J. EDUCATION SOCIETY'S
**SHETH N.K.T.T. COLLEGE OF COMMERCE &
 SHETH J.T.T. COLLEGE OF ARTS,**
 THANE(W)

PROSPECTUS 2020-2021



NSS

GYM KHANA



Banner



Art
 Circle

Campus Placements and so on



OUR INSPIRATION

॥ जय भगवान ॥



Dr. Sheth Nanjibhai Khimjibhai Thakkar Thanawala

OUR VISION

Committed and persuasive efforts towards holistic education.

MISSION

To impart education based on values, justice and equality among students from all strata of society.

To enable to students to grow intellectually, professionally and ethically throughout their lives.

॥ विद्या विनयेन शोभते ॥

SHETH T. J. EDUCATION SOCIETY'S

SHETH NANJIBHAI KHIMJIBHAI THAKKAR
THANAWALA COLLEGE OF COMMERCE &

SHETH JAYANTILAL TRIBHOVANDAS THANAWALA
COLLEGE OF ARTS, KHARKAR ALI, THANE (W)

ISO 9001 : 2015

(Permanently Affiliated to the University of Mumbai
& Recognised u/s 2 (f) & 12 (b) of U.G.C. Act.)

GUJARATI LINGUISTIC MINORITY



B+ GRADE
CGPA 2.42
RE-ACCREDITED BY NAAC
CERTIFIED BY ISO 9001:2015

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**GOVERNING BODY OF
SHETH T. J. EDUCATION SOCIETY**

PRESIDENT
**DR. (SHETH) NANJIBHAI KHIMJIBHAI
THAKKAR THANAWALA**

VICE-PRESIDENT
SHRI. MAGANBHAI KHIMJIBHAI THAKKAR

SECRETARY
SHRI. NATWARLAL VIRJIBHAI THAKKAR

JOINT SECRETARY
SHRI. PARESH NANJIBHAI THAKKAR

COLLEGE DEVELOPMENT COMMITTEE

Sheth (Dr.) Nanjibhai Khimjibhai Thakkar Thanawala
Chairperson

Shri. Paresh N. Thakkar- Management Nominee

Ms. Kajal Pandya- Member (Education)

Shri. Nilesh Lele- Member (Industry)

Dr. Lavendra Bothra- Member (Research)

Shri. Abhay Sawant
Member (Social Work and Ex-Student)

Ms. A. S. Patki– Member

Dr.(Ms.) D. P. Sawant- Teacher
Representative

Shri. N. N. Varade- Teacher Representative

Shri. H. N. Patil- Non-Teaching Representative

Dr. (Ms.) A.S. Samant- Member (Co-ordinator, IQAC)

Principal Dr.Dilip M. Patil, Secretary

ADMINISTRATION

PRINCIPAL
Dr. Dilip M. Patil

VICE-PRINCIPAL
Dr. (Ms.) A. S. Thakur

S.F.C. COORDINATOR
Dr.(Ms)Yogeshwari P. Patil

OFFICE SUPERINTENDENT
Shri. Harish N. Patil

HEAD CLERK
Shri. Narendra N. Ingale

GRIEVANCE REDRESSAL CELL

CHAIRMAN
PRINCIPAL Dr. DILIP M. PATIL

MEMBER
VICE-PRINCIPAL

MEMBER
HEAD OF DEPARTMENT

MEMBER
OFFICE SUPERINTENDENT

GENERAL INFORMATION

INTRODUCTION :

Sheth T.J.Education Society was founded in October, 1949. Since then, it has made significant contribution in the field of education. There are more than five thousand students who are being educated in the institutions run by the Society. A student admitted in the Montessori Class goes out with a degree either in Arts or Commerce.

The college with the Commerce faculty was founded in August, 1990 to cater the educational needs of students passing the H.S.C. Examination from the Sheth N.K.T.T. Junior College, Thane. The Arts faculty was added to the Degree College from the Academic year 1993-94, as there was a great demand for Arts Section.

Sheth N.K.T.T. College of Commerce and Sheth J.T.T. College of Arts, an affiliate of the University of Mumbai is a multifaculty institution of higher education that has more than 2500 students on its rolls, pursuing studies in undergraduate and post-graduate courses. In addition, the college imparts instruction to students pursuing studies through Yashwantrao Chavan Maharashtra Open University (Y.C.M.O.U) Nashik. The college also conducts contact sessions for student pursuing education through the Institute of Distance and Open Learning, (IDOL)University of Mumbai. **The college has been Re-accredited with B+ grade (CGPA 2.62) by National Assessment and Accreditation Council (NAAC), Bangalore.** The college encourages the all-round development of the students by providing them opportunities for participating in various co-curricular and extra-curricular activities.

The college provides the building for conducting various examinations held by University of Mumbai and various competitive examinations like MPSC, UPSC, CAT, Railway etc.

COURSES CONDUCTED :

- A) Aided Courses :** 1) B.Com. 2) B.A.
B) Self Finance Courses/UNAIDED : 1) B.M.S.
2) B.Sc.(I.T.)
3) B.Com. (Banking & Insurance)
4) M.Com.-Accountancy (Evening)

STUDY CENTRES :

- A) Yashwantrao Chavan Maharashtra Open University (Y.C.M.O.U.), Nashik

Preparatory Course ii) B.A. iii) B.Com.

- B) Personal Contact Programme of I.D.O.L.,
University of Mumbai

ADMISSION PROCEDURE :

Admission is granted as per merit and in strict accordance with the norms laid down by the Government or the University as the case may be. **The Management of the college does not accept any donation or capitation fees for admission to any of the courses.**

ELIGIBILITY FOR ADMISSIONS :

A) B.A./B.COM. :-

For admission to F.Y.B.A. and F.Y.B.Com. the student should have passed the H.S.C. (Std. XII) Examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education, Mumbai or an examination recognized as equivalent with subjects as may be specified by the University in Arts & Commerce. XII Science and XII Commerce students may be admitted to F.Y.B.A. subject to availability of seats.

Students passing an examination other than H.S.C. of the Maharashtra State Board of Secondary and Higher Secondary Education, Mumbai, migrating from other States will **be given admission on provisional basis subject to final confirmation of eligibility by University of Mumbai subject to submission of all the required necessary documents.**

Such students are admitted provisionally (temporarily). Eligibility cases along with necessary documents are forwarded to University of Mumbai for final confirmation by the college.

Parents and their candidates seeking **provisional** admission are required to submit an **undertaking on Rs. 100/- stamp paper** stating that they are made aware by the college that their admission is **PROVISIONAL** and, if in any case, the admission is cancelled by the University of Mumbai on technical grounds, at any point of time, the college is not responsible for the same.

Intake capacity (First Year & M. Com.)

Class	Total Intake Capacity	Class	Total Intake Capacity
F.Y.B.Com .	600	M.Com. Part I	60
F.Y.B.A.	120	M.Com. Part II	60
F.Y.B.M.S.	180		
F.Y.B.SC. (IT)	60		
F.Y.B.Com. (Banking & Insurance)	120		

RULES OF ADMISSIONS

1. Right of admission is reserved by the Principal.
2. Each student shall present himself / herself with an application in the prescribed form duly filled in and signed by him / her and the parent / guardian. Incomplete forms will **not** be accepted.
3. No student shall be considered as duly admitted unless the admission is granted by the Principal and the necessary fees have been paid and received by the College
4. Admission is valid only for one academic year and is required to be renewed every subsequent academic year of the study in the college by applying in the prescribed form.
5. While seeking admission to the First Year Class, a student shall submit the following documents :-
 - a) Original Mark-sheet of the S.S.C. & H.S.C. or equivalent examination alongwith two attested xerox copies.
 - b) One attested xerox copy of School Leaving Certificate.
 - c) Prescribed fees in cash.
 - d) A recent photograph of the size of 3 x 2.5 cm. shall be affixed on the admission form in the space provided for the purpose.
 - e) Provisional eligibility Certificate issued by the University of Mumbai in the case of a student passing the H.S.C. examination from other than the Maharashtra State or an examination equivalent thereto of any University other than the University of Mumbai.
 - f) An affidavit on Stamp Paper of Rs.100/- solemnly affirming about their mother tongue being Gujarati (Only for Minority Students).
6. Admission is provisional until the Enrolment Certificate / Final Eligibility Certificate / Transference Certificate is submitted to the college.
7. A Student of this college who has qualified himself for admission to a higher class, will be admitted provided an application for this purpose, in the prescribed form, duly filled in, is received with the necessary fees within a specific period, subject to the seats available.
8. No employed student shall seek admission in the college for the reason of his / her inability to maintain attendance at lectures and tutorials as required by the University Ordinance No.119 and 125 to grant the terms

ADMISSION TO GUJRATHI MINORITY AND RESERVED CATEGORY STUDENTS :

This college has been granted Linguistic Minority Status by the University of Mumbai vide its Letter No. CONCOL/2433 dt. 7-5-1993. 50% seats are Minority quota. i.e. reserved for Gujarati speaking students. Out of the remaining, 50% of the seats are reserved for Non Minority Students.

(As per Hon'ble High Court, Mumbai vide its verdict dated 12th October, 2017 and subsequently University of Mumbai vide its circular no. Aff./Recog.I/Admission/ (2018-19)/10/0f 2018 dated 30th May, 2018.)

Students who get benefit of concession in fees at the time of admission should submit the required documents along with freeship / scholarship online form to the college office before the expiry of the last date given by Social Justice & Special Assistance Department of Government of Maharashtra, failing which their forms will not be accepted. They are also asked to open a savings account in any nationalised bank. In case if the freeship / scholarship form is rejected / cancelled by the concerned authorities, students are liable to pay the balance amount of fees.

SUBJECTS OFFERED :

FIRST YEAR B.COM.

(All Subjects are compulsory) : Sem. I & II

- 1) **Foundation Course** - I and II
- 2) **Business Communication** - I and II
- 3) **Business Economics** - I and II
- 4) **Environmental Studies** - I and II
- 5) **Mathematical & Statistical Techniques** - I and II
- 6) **Accountancy & Financial Management** - I and II
- 7) **Commerce** - I and II

SECOND YEAR B.COM. (Sem. III & IV)

- 1) **Foundation Course** - III and IV
- 2) **Business Economics** - III (Macro Economics) and IV (Foundation of Public Finance)
- 3) **Business Law** - I and II

- 4) **Accountancy & Financial Management**
- III and IV
- 5) **Financial Accounting and Auditing**
- V and VI
- 6) **Commerce** - III and IV
- 7) **Applied Component Group - Advertising**
- I and II

THIRD YEAR B.COM.(Sem. V & VI)

1. **Compulsory :-**
 - a) Commerce – V and VI
 - b) Business Economics - V (Macro Economic aspects of India) and VI (International Economics)
2. **Special Subject :-**
Financial Accounting & Auditing
(VII, VIII, IX and X)
3. **Applied Component Group (Any One)**
 - a) Export Marketing - I and II
 - b) Computer System & Application - I and II
- 4) **Ancillary Subject (Any One)**
 - a) Psychology of Human Behavior at work - I and II
 - b) Direct and Indirect Taxes - I and II

The students who have cleared their lower examinations i.e. F.Y.B.Com. and S.Y.B.Com. in first attempt only are eligible to opt for the subjects of Computer System & Applications and Direct & Indirect Taxes, subject to availability of seats.

Rules framed by the College in this regard will be binding on the students. Medium of instruction is English.

FIRST YEAR B.A.

Semester I & II

- 1) Communication Skills in English
- 2) Marathi
- 3) Foundation Course - I and II
- 4) Microeconomics – I and II
- 5) Psychology - Paper – I
- 6) Sociology - Paper - I

SECOND YEAR B.A.

Semester III & IV

- 1) Foundation Course - Paper III and IV
- 2) Business Communication - Paper I and II
- 3) Economics - Macroeconomics – I- Paper III, Public Finance- Paper IV, and Macroeconomics – II - Paper V, and Indian Economy - Paper VI
- 4) Sociology - Paper II and III

THIRD YEAR B.A.

Semester V & VI

1. Economics - Microeconomics – III Paper-VII, Growth and Development – Paper - VIII, Industrial and Labour Economics Paper – IX, Macroeconomics – III Paper - XIII, International Economics – Paper - XIV, Industrial and Labour Economics Paper - XV
2. Sociology – Theoretical Sociology and Anthropological thought - Paper - IV, Sociology of Work and Sociology of Informal Sector – Paper- V & Sociology of Gender and Gender and Society in India Paper - VI

Medium of instruction is English for all courses. But students can write the examination in Marathi for B.A.

1. University Ordinance No.6086 :-

Attendance for learners

- 1) There shall be the Attendance Committee, for smooth conduct of this ordinance, in the college comprising of at least three members the Vice-Principal/ Senior Teacher (Convener) and at least two more teachers ensuring representation of the concerned faculties, nominated by the Principal.
- 2) Every bonafide learner shall ordinarily be allowed to keep terms for the given semester in a program of his enrolment, only if he fulfills at least seventy five percent (75%) of the attendance taken as an average of the total number of lectures, practicals, tutorials etc. wherein short and/or long excursions/field visits/study tours organized by the college and supervised by the teachers as envisaged in the syllabus shall be
- 3) Credited to his attendance for the total no of periods which are otherwise delivered on the material day/s. Further it is mandatory for every learner to have min 50% attendance for each course & average attendance has to be 75%.

The same ratio shall be applied for computing the attendance of the learners by crediting the number of periods which are missed while participating in an extracurricular/co-curricular activity/competition/camp/workshop/convention/ symposium/seminar etc. where the said learner is officially representing the college/ University/ District/ State/ Country with the permission of the Principal /Director/ Head of the College/ Institute/ University Department or by the direction of the University Officer as the case may be wherein for the purpose of computing the average attendance the periods missed for what is envisaged

here-in-above, at Sr. No 2, shall be deemed to have been attended by the said learner.

4) Without prejudice to what is stated here-in-above, the Principal of the concern college shall be the competent authority to condone the absentee of any learner further up to additional 25%, if deemed fit and on recommendation of the attendance committee of the said college/ Institute/ Department of the University, wherein it is mandatory on the said committee to do natural justice by giving personal hearing to every learner falling short of minimum attendance for keeping terms and recommending case by case to the competent authority having verified the genuineness and gravity of the problem that justifies the learner to remain absent, which generally shall be limited to his own sickness, sickness of his parent, death of his parent etc. supported by valid evidence, documentary or otherwise.

5) The attendance committee ensures that attendance records are maintained in order and that the warning letters are issued to the defaulting learners. In the first week of every month for the previous month's defaulters list it displayed on college notice board. If students fall short of attendance inspite of the display of attendance defaulters. The defaulting learners should also be called (alongwith the parent/guardian wherever necessary) to meet the Convener, attendance committee to make the consequences adequately clear while understanding the difficulties if any and encouraging the learner to comply with the requirement of the attendance. Needless to say that the learners should be made aware of the provisions of the ordinances for attendance at the time of admission and an undertaking may be obtained from them (countersigned by the parent/guardian wherever necessary) assuring regular attendance while understanding the consequences of defaulting.

6) At the end of the semester on recommendation of the attendance committee the Principal of the college shall display list of the learners who are not allowed to keep terms, allowing them to appeal to the Principal of the College within 3 days from the date of display of the notice. After disposing the appeals the Principal shall intimate the same to the In-charge of Examinations/the Controller of examinations to withdraw the examination forms of such defaulting learner under intimation to those learners ensuring that this communication reaches the concerned at least 10 clear days before the commencement of the respective examinations.

7) The learners whose terms are not granted by the college/institute/department of the University can appeal to the controller of examinations, if desired, in a prescribed form and by paying fees prescribed by the Management Council within 3 days from the receipt of this intimation and that the controller of examinations shall arrange a hearing of the learners along with their concerned Principal represented in person or through a teacher nominated by them before the committee (one each for every faculty) nominated by the Management Council comprising of 3 members including the convener. The respective committees shall convey their decisions to the controller of examinations which shall be final and binding on the learners once accepted and communicated by the controller of examinations.

8. Parents are advised to take special note of this mandatory condition of minimum attendance. Applications for leave of absence of their wards on account of illness or other reasons should be submitted to the college authorities on time. Such students should report to the Principal before resuming attendance.

Choice Based Credit and Semester System has been implement from academic year 2016-17

NOTE: Choice Based Credit and Semester System has been implemented from academic year 2016-17 for Commerce and Arts Faculty on progressive basis.

The theory exam is of 100 marks and 3 hours duration (for foundation Course theory exam is of 75 Marks and 2 1/2 hours duration and Internal exam is of 25 marks i.e. Project).

2. Assignment of Credits One (01) credit is equal to thirty (30) hours of the learners load for all UG (Undergraduate) programmes and One (01) credit is equal to twenty (20) hours for theory. This credit is divided into two parts, one is half of the hours actually spent in class room/practical/field work instructions and half of the hours notional spent for self study in library, institutions or at home, case study, writing of journal and assignments, projects etc by the learners him/her self for the completion of that course. The UG programmes carry a value of 120 credits for all courses under the faculty of Commerce, Arts & Science.

3. Credit Based Evaluation System

3.1. The Scheme of Examination:-

FACULTY OF COMMERCE AND ARTS

SEMESTER END EXAMINATION: It is defined as the examination of the learners on the basis of performance in the semester and theory / written examinations.

Semester End Examination --- 100 Marks 1) Duration - These examinations shall be of 3 Hours 2) Question paper pattern:-

As per guidelines of Board of studies of University of Mumbai, the Semesters I to IV shall be processed by the colleges / Institutions of their learners and issue the grade cards to them after the conversion of marks into grade as per the procedure mentioned in this manual. The format of the grade card is given in the chapter 5 of the manual to maintain the uniformity across all the colleges for the examinations conducted by the colleges on behalf of the University. The Semester End Examinations for Semesters V & VI shall be conducted by the University. The grade card shall be issued by the University after converting the marks into grades.

SELF FINANCE COURSES: FACULTY OF

B.M.S AND B.COM (B&I): The performance of the Learners will be evaluated in two Components. One component will be the Internal Assessment component carrying 25% marks and the second component will be the Semester-wise End Examination component carrying 75% marks.

FACULTY OF BSC (IT): The performance of the Learners will be evaluated in three components. One component will be Practical examination carrying 50% marks, the second component will be internal examination of 25% marks and third component will be Semester-wise End Examination component carrying 75% marks.

3.2 PASSING STANDARD AND PERFORMANCE GRADING:

FACULTY OF COMMERCE AND ARTS: The learners to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course where the course consists of Internal Assessment & Semester End Examination. The learners shall obtain minimum of 40% marks (i.e. 10 out of 25) in the Internal Assessment and 40% marks in semester End Examination (i.e. 30 out of 75) separately, to pass the course and minimum of Grade E in each project, wherever applicable, to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment & Semester End Examination together. *The performance grading shall be based on the aggregate performance of Internal Assessment and semester End Examination*

PASSING STANDARD FOR SELF FINANCE COURSES:

B.M.S AND B.COM (B&I): The Learners to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course where the course consists of Internal Assessment and Semester End Examination. The learners shall obtain minimum of 40% marks (i.e. 10 out of 25) in the Internal Assessment and 40% marks in Semester End Examination (i.e. 30 out of 75) separately, to pass the course and minimum of Grade D to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment and Semester End Examination together. The result of the Semester VI shall be kept in abeyance until the student passes each of Semester I, Semester II, Semester III, Semester IV and Semester V.

BSC (IT): A student is said to have passed if he/she secures 40% of marks allotted in each head of passing. The learners shall obtain minimum of 40% marks (i.e. 10 out of 25) in the Internal Assessment and 40% marks in Semester End Examination (i.e. 30 out of 75) and (i.e. 20 out of 50) Practical Assessment separately. A minimum of Grade D is required to pass a particular semester. The student is said to have passed Semester I if the student passes in all heads of passing of the Semester and is eligible to be admitted to Semester II irrespective of no. of heads of failure in the First Semester. A student is eligible for admission to Semester III if either the student passes Semesters I & II or the student fails in a combination of Theory and/or Practical taken in Semester I or Semester II or together where the total marks does not exceed 200. A student is eligible to be admitted to Semester IV irrespective of no. heads of failure in the Third Semester. However the student has to clear Semesters I and II in order to appear for Semester IV examination. A student is eligible for admission to Semester V if either the student passes Semesters III & IV or the student fails in a combination of Theory and/or Practical taken in Semester III or Semester IV or together, where the total marks does not exceed 200. A student is eligible to be admitted to Semester VI irrespective of no. of heads of failure in the fifth Semester. The results of Semester VI should be kept in abeyance until the student clears Semesters III, IV and V in full.

3.3 ALLOWED TO KEEP TERMS (ATKT):
For ATKT rules and provisions refer to website of University of Mumbai

MODE OF CONDUCT OF SEMESTER END ATKT EXAMINATION: A learner who fails in some or all the courses can appear for A.T.K.T. Examination which will be conducted only in the month of October and April of every year for all semester i.e. I, II, III and IV

ADDITIONAL EXAMINATION:

Eligibility norms to appear for the additional Semester End Examination

A learner who does not appear i.e. remains absent in some or all the courses on medical grounds or for representing the college / university in sports, cultural activities, activities of NSS, NCC or sports training camps conducted by recognized bodies / competent authorities or for any other reason which is considered valid under exceptional circumstances and to the satisfaction of the Principal or the Head of the Institution is eligible to appear for the additional examination. The additional Semester End Examination shall be of three hours and 100 marks for B.A and B.Com Courses and 75 marks for BMS, BBI, and B.Sc.(IT) courses. The learner shall appear for the course of the Semester End Examination for which he / she were absent or failed. Learners who are punished under O.5050 (use of unfair means) are not eligible to appear for this additional examination.

Unfair means (ordinance no. 0.5050)

On receipt of a report regarding use of unfair means by any students at any University examination, where the examinations of the University courses are conducted by the constituent college/Recognized Institutions on behalf of the University, the Principal/Head of the concerned constituent college /Institution, on receipt of a report regarding use of unfair means by any student at any such examination, including breach of any of the rules laid down by the University Authorities or by the College/Institution for proper conduct of examination, shall have power at any time to institute inquiry and to punish such unfair means or breach of any of the rules.

Rules and Procedure for providing the Photo/Xerox copies of assessed answer book/s of the examinee who apply for the revaluation of Examination Conducted by College on behalf of the University (VCD/1 of 2016)

A student can apply for revaluation of Internal as well as Theory papers. Applying for Photo/Xerox copy of answer book and applying for Revaluation will be two independent processes. * Applying for the Photo/Xerox copy of the answer book or having Photo/Xerox copy of the answer book shall not be a pre-requisite for applying for revaluation of the answer book in the said subject. * The student can independently apply for revaluation OR Photo/Xerox copy OR both simultaneously.

Grade and Class Improvement: Circular no. C.UG/135/2015/16 (9.8)

A student would be allowed to apply for class and grade improvement for any two semesters, wherein the candidate would have to appear for the aforesaid examination during the regular examination conducted by the college. The candidate who appears for Grade Improvement examination, his/her previous marks for that particular course or courses will be over written by new marks for which he has appeared at the Repeat Examination. Other marks will be carried forward.

Note: 1) For details of the examination conducted by college refer University Circular No. Exam / Photo & Rev./College /VCD/ 4636 of 2010 2) For details of the Examination conducted by University refer Circular No. Exam/Photo & Rev./ University / VCD / 1/ of 2016. 3) Any change in Examination system by University, will be communicated to Students

1) Bachelor of Management Studies F.Y.B.M.S.

“A candidate for being eligible for admission to the B.M.S. Degree Course shall have passed H.S.C. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent examination or Diploma in any Engineering branches with two years or three years duration after S.S.C., conducted by the Board of Technical Education, Maharashtra State or its equivalent examination by securing minimum **45% marks for general category (in one attempt)** at the respective Examination and minimum **40% marks for the reserved category (in one attempt)**”

F.Y.B.M.S.

First Semester :-

1.1 Elective Courses (EC)

1. Introduction to Financial Accounts
2. Business Law
3. Business Statistics

2. Ability Enhancement Courses (AEC)

2.A Ability Enhancement Compulsory Courses (AECC)

1. Business Communication - I

2.B **Skill Enhancement Courses (SEC)

1. Foundation Course - I

3 Core Courses (CC)

1. Foundation of Human Skills
2. Business Economics –

Second Semester :-

1.1 Elective Courses (EC)

1. Principles of Marketing
2. Industrial Law
3. Business Mathematics

2.A Ability Enhancement Courses (AEC)

2.1 Ability Enhancement Compulsory Courses (AECC)

4. Business Communication - II

2.B *Skill Enhancement Courses (SEC)

1. Foundation Course - Value Education and Soft Skill – II

3. Core Courses (CC)

1. Business Environment
2. Principles of Management

S.Y.B.M.S.

Third Semester:-

1. Compulsory Courses

1. Environmental Management (FC III)
2. Business Planning & Entrepreneurial Management
3. Accounting for Managerial Decisions
4. Strategic Management
5. Information Technology in Business Management - I

Any One Elective to be selected by the learner

I. Finance Group - Electives

6. Basic of Financial Services
7. Corporate Finance

II. Marketing Group - Elective

6. Consumer Behaviour
7. Advertising

III. Human Resource Group - Elective

6. Recruitment & Selection
7. Motivational & Leadership

Fourth Semester:-

Compulsory Courses

1. Business Economics - II
2. Business Research Methods
3. Ethics & Governance (FC-IV)
4. Production & Total Quality Management
5. Information Technology in Management - II

Any one Elective Group to be selected by the learner

I. Financial Group - Elective

1. Financial Institutions & Markets
2. Strategic Cost Management

II. Marketing Group - Elective

1. Integrated Marketing Communication
2. Rural Marketing

III. Human Resource Group - Elective

1. Training & Development in HRM
2. Human Resource Planning & Information System

T.Y.B.M.S.

Fifth Semester :-

Compulsory Courses

1. Logistics & supply chain management
 2. Corporate Communication & Public Relations
- Any one elective to be selected by the learner

Financial Group-Electives

1. Investment Analysis and Portfolio Management
2. Commodity and Derivatives Market
3. Wealth Management
4. Risk Management

Marketing Group-Electives

1. Services marketing
2. E-Commerce & Digital marketing
3. Sales & Distribution Management
4. Customer Relationship Management

Human Resource Group-Electives

1. Finance for HR Professional & Compensation Management
2. Strategic Human Resource management & HR Policies
3. Performance management & Career Planning
4. Industrial Relations

5. Sixth Semester :-

Compulsory Courses

1. Operations Research
2. Project Work

Any one Elective to be selected by the learner

Finance Group-Electives

1. Strategic Financial Management
2. International Finance
3. Innovative Financial Services
4. Project Management

Marketing Group - Electives

1. Brand Management
2. Retail Management
3. International Marketing
4. Media Planning & Management

Human Resources Group - Electives 1.

HRM in Global Perspective

2. Organisation Development
3. HRM in Service Sector Management
4. Human Resource Accounting and Auditing

2) Bachelor of Commerce (Banking & Insurance)

Eligibility for admission

- i) Candidate for being eligible for admission to the Bachelor Commerce (Banking & Insurance) Degree Course shall have passed XII std. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent and secure not less than **45% marks (Open category)** or not less than **40% (Reserved category)** in the aggregate at **first attempt**.

Duration of the Course and Related Information

- a) The Course shall be a full time course. The duration of the course shall be six semesters spreads over three years.

- b) Number of students : A batch shall consist of not more than 60 students.

- c) The course shall consists of 38 subjects and 2 projects.

- d) Total number of lectures per paper (subject) shall be minimum of 50 and maximum of 55, each of 50 minutes duration **Course Contents**

F.Y.B.Com (B. & I.)

First Semester

1 Elective Course (EC)

1. Environment and Management of Financial Services.
2. Principles of Management
3. Financial Accounting - I

2 Ability Enhancement Courses (AEC) 2.A

Ability Enhancement Compulsory Courses (AECC)

4. Business Communication - I

2.B *Skill Enhancement Courses (SEC)

1. Foundation Course - I

3 Core Courses (CC)

1. Business Economics - I
2. Quantitative Methods - I

Second Semester

1 Elective Course (SEC)

1. Principles and Practices of Banking and Insurance
2. Business Law
3. Financial Accounting - II

2 Ability Enhancement Courses (AEC)

2.A Ability Enhancement Compulsory Courses (AECC)

1. Business Communication - II

2.B Skill Enhancement Courses (SEC)

1. Foundation Course - II
2. Core Courses (CC)
3. Organisational Behaviour
4. Quantitative Methods - II

S.Y.B.Com (B. & I.)

Third Semester

- 3.1. Financial Management - I
- 3.2. Management Accounting
- 3.3. Mutual Fund Management
- 3.4. Information Technology in Banking & Insurance I
- 3.5. Foundation Course - III (an overview of banking sector)
- 3.6. Financial Markets
- 3.7. Direct Taxation

Fourth Semester

- 4.1. Financial Management - II
- 4.2. Cost Accounting
- 4.3. Customer Relationship Management
- 4.4. Information Technology in Banking & Insurance -II
- 4.5. Foundation Course IV (an overview of insurance sector)
- 4.6. Corporate & Securities Law
- 4.7. Business Economics - II

T.Y.B.Com (B. & I.)

Fifth Semester

- 5.1. Strategic Management
- 5.2. Financial Service Management
- 5.3. International Banking and Finance
- 5.4. Financial Reporting and Analysis
- 5.5. Research Methodology
- 5.6. Auditing

F.Y.B.Sc.(I.T.)– I

1. Imperative Programming
2. Digital Electronics
3. Operating System
4. Discrete Mathematics
5. Communication Skills

Semester – II

1. Object-Oriented Programming
2. Microprocessor Architecture
3. Web Programming
4. Numerical & Statistical Methods
5. Green Computing

S.Y.B.Sc (IT)

Semester III

1. Python Programming
2. Data Structures
3. Computer Networks
4. Database Management System
5. Applied Mathematics

Semester – IV

1. Core Java
2. Software Engineering
3. Computer Oriented Statistical Techniques
4. Computer Graphics & Animation
5. Introduction to Embedded System

T.Y.B.Sc. (I.T.)

All Subjects are Compulsory

Semester – V

- 5.1. Software Project Management
- 5.2. Advanced Web Programming
- 5.3. Internet of things
- 5.4. Linux System Administration
- 5.5. Enterprise Java

Semester – VI

- 6.1. Software Quality Assurance
- 6.2. Business Intelligence
- 6.3. Security in Computing
- 6.4. Principles of GIS
- 6.5. Cyber Laws

Bachelor in Accounting and Finance (B.A.F) (Proposed - 2020-21)

Post Graduate Degree Course

Master of Commerce (M.Com.)- Advanced Accountancy

Four (04) Semester Degree Programme
Examination Under the Credit Based Semester &
Grading System with effect from Academic Year
2012-13

I. Introduction :

Our college has marched ahead by opening a post graduate center for Commerce, M.Com. (Advanced Accountancy) course affiliated to the University of Mumbai.

II Objectives :

- * The programme has been designed to give advanced knowledge in fields of Commerce and Accountancy
- * To create an understanding of Economics of global trade and finance.
- * To prepare students to have a competitive edge over others in the field of Commerce and Accountancy.

III. Eligibility :

A candidate to be eligible for admission to the M.Com. – I (Advanced Accountancy) Course, should have passed the B.Com. degree with at least 50% marks. (45% marks in case of reservation.)

M.Com. – Part-I (Sem- I)

1 Core Courses (CC)

- 1 Strategic Management
- 2 Economics for Business Decisions
- 3 Cost and Management Accounting
- 4 Business Ethics and Corporate Social Responsibility

M.Com. – Part-I (Sem- II)

1 Core Courses (CC)

1. Research Methodology for Business
2. Mac ro E co no mi cs co n ce p ts a n d Applications
3. Corporate Finance
4. E-Commerce

M.Com. – Advance Accounting, Corporate Accounting & Financial Management (Sem- III)

1. Advance Financial Accounting
2. Direct Tax
3. Advance Cost Accounting
4. Project

M.Com. – Advance Accounting, Corporate Accounting & Financial Management (Sem- IV)

1. Corporate Financial Accounting
2. Indirect Tax-Introduction of Goods and Service Tax
3. Financial Management
4. Project

PASSING STANDARD

The learner to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course where the course consists of Internal Assessment & Semester End Examination. The learner shall obtain minimum of 40% marks (i.e. 16 out of 40) in the Internal Assessment and 40% marks in Semester End Examination (i.e. 24 out of 60).

Separately, to pass the course and minimum of Grade E in the project component, wherever applicable to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment and semester end Examination together.

ALLOWED TO KEEP TERMS (ATKT)

A) Semester - II

A learner shall be allowed to keep term for Semester - II

- i) Notwithstanding, that he/she may not have appeared for Semester - I
- ii) OR, irrespective of number of courses of failure in the Semester - I

B) Semester - III

A learner shall be allowed to keep term for Semester III

- i) Notwithstanding, that the learner may not have appeared for the Examinations of Semester - I & II OR,
- ii) Irrespective of number of courses of failure in the Semester I and / or Semester - II.

C) Semester - IV

A learner shall be allowed to keep term for Semester IV,

- i) Irrespective of number of courses of failure in the Semester I and / or Semester - II, and or Semester - III.
- ii) A learner is allowed to appear for semester - IV Examination but the result of Semester - IV shall be **kept in abeyance** until the learner passes all courses of Semester - I, II & III.

COLLEGE RULES & REGULATIONS

GENERAL :

G-1 Every student must have valid Identity Card. The student must always carry the Identity Card . He has to present it whenever demanded by any authority of the College. No student will be allowed to attend lectures, tutorial, etc. without valid Identity Card

G-2 Student must attend Lectures And Tutorials according to the time table on all working days of the college. Students must not remain absent from Lectures, Tutorials, Practicals and Examinations without Prior permission of the Principal. A minimum attendance of 75 % at Lectures as well as Tutorials and Practicals In each term is required under the University rules.

Students are warned that if their attendance at lectures, practical and tutorials is unsatisfactory, their terms will not be granted in accordance with the University Ordinance in that respect.

G-3 In case of illness, a student must apply for leave with a doctor's certificate attached with the application and must report to the Principal immediately after resuming attendance.

G-4 All the courses in the senior college are full-time courses. The attendance requirement will not be waived on any account except as provided by

G-5 Students must attend lectures and tutorials in their divisions only

G-6 Conduct of student in the classes as well as on the premises of college shall be such as will cause no disturbance to fellow students and to the other classes.

G-7 Students must not loiter in the College premises while classes are in progress.

G-8 USE OF MOBILE PHONES IS STRICTLY PROHIBITED IN THE COLLEGE CAMPUS.

If student found using mobiles, it may be confiscated.

G-9 SMOKING, CHEWING GUTKA AND TOBACCO IS STRICTLY PROHIBITED IN THE COLLEGE CAMPUS.

G-10 Student shall do nothing either in / outside the college that will, in any way, interfere with its orderly administration and discipline of the college.

G-11 No society or association shall be formed in the College and no person shall be invited to address a meeting or for any other reason without prior permission of the Principal.

G-12 No student shall collect any money or contribution for the picnic, trip, educational visit, get-together, study-notes, charity or any other activity without the prior sanction of the Principal.

G-13 No student shall communicate any information to or write about matters dealing with the college administration in the Press.

G-14 Students are expected to take proper care of the College property and help in keeping the premises neat and tidy. Damaging the property of the college, e.g. disfiguring walls, doors, fittings or breaking furniture etc. is a breach of discipline and the guilty will be severely dealt with.

G-15 Students should not leave their books, valuables and other belongings in the classroom. The College is not responsible for loss of property of the student.

G-16 Student should return the property found by them in the College office.

G-17 Student shall apply three days in advance for Railway Concessions, Bonafide Certificate, Testimonials, etc. and those requiring the Principal's signature on any kind of document or application.

G-18 Students are advised to see the notice-boards and keep themselves in touch with the instructions.

G-19 A Student may be rusticated from the College if, in the opinion of the Principal, his / her continuance is detrimental to the best interest of the College. No reasons shall be given for such a decision.

G-20 Matters not covered by the existing rules will rest at the absolute discretion of the Principal.

G-21 Students should refrain from indulging in any form of ragging which has been notified as a cognizable offence by Govt. of Maharashtra, Resolution No. TEM/10967620/96 dt. 6/9/1996

BRIDGECOURSE

Bridge means connecting the two things. We also try to build the bridge for our students who are from vernacular medium. Also 95% commerce students are from SP Group means they have lost the connect with mathematics studies. so Department of Mathematics and statistics had started bridge course which will help them to understand the actual syllabus of first year courses. Similarly they do not have sufficient knowledge base of the subject Environmental studies. So to acquaint them with basic terminologies of the subject, Department of Geography and Environmental studies started a bridge course.

SKILL DEVELOPMENT PROGRAMMES

Online Skill Development Program is an initiative to develop employability skills in students to prepare them for industry job roles. We have developed a progressive model in 3 levels along with the three year graduation program in which the student would be trained skills and understanding of topics like MS office, Stock Market, Banking, GST etc.

We have designed customized bundle of key skills targeting a particular job role.

These bundle shall give the orientation to the students to prepare themselves for the industry needs and also plays major role in grooming them to confidently appear for the technical round of interviews at the placement rounds.

The employer would be more happy to get the existing role oriented students from a campus which shall definitely benefit the placements of the students as an outcome of this program.

EXTENSION

1) **Sports** : The College has a rich tradition of significant achievements at the State and National Level Sports events. Students are encouraged to participate in various sports. To nurture the students' talent the college has prepared ground for Kabbadi, Kho-Kho, Volley Ball and Indoor Games. The college has well equipped Gymnasium with modern instruments.

2) **Co-curricular and extra-curricular activities** : The college believes in promoting the all-round development of the students and provides students platforms like :-

English Literacy Association, Marathi Vangamaya Mandal, Hindi Sahitya Mandal, Gujrathi Sahitya Mandal, Social Sciences Association, Nature Club, Commerce Association, Art Circle. **Students must make it a point to become members of at least one or two associations of their choice.**

3) **National Service Scheme (N.S.S.)**: NSS volunteers are enrolled as per University guidelines. Awareness and sensitivity to social problems is built through participation in activities like tree plantation, blood donation, eradication of illiteracy, superstition, anti-dowry campaign, Pulse Polio Immunization etc.

4) **Department of Lifelong Learning & Extension** : Through these programmes volunteers take on the responsibility of teaching at least one illiterate person. The students also impart training to the deprived masses for improving the quality of life by maintaining better hygiene and plasticizing certain crafts.

5) **Dnyansagar** – : The College Magazine 'Dnyansagar' showcases the writing talent of the students. Articles and poems written by students in English, Hindi, Marathi and Gujarati are printed section wise along with Departmental and Committee reports, special achievements and various other special features. This year's issue of the magazine was released on-line on the college website to make it more accessible to the students and has received an overwhelming response from the students. This was possible due to the support of Hon'ble Management and encouragement of in charge Principal Dr. Pallavi Shah.

GROUP INSURANCE SCHEME

Group Insurance Scheme for students has been introduced from the academic year 2003-04. The risk covered would include death, loss of limbs, total / partial permanent disablement. Details can be made available on request. The insurance scheme will be brought into effect from 1st September every year for those who will seek admission upto 25th August in each academic year. Those who get admission after 25th August will be covered under the scheme after the actual deposit of their Insurance premium to the Insurance Company. A student is insured for one academic year only.

LIBRARY (LEARNING RESOURCE CENTRE)

The College has well renovated and spacious library housing about 33525 books. Including bound volumes. We are subscribing 25 National & International periodicals and 23 newspapers. We are also extending access to e-resources to our patrons by providing User ID under N-LIST Consortium, a project of INFLIBNET Ahmedabad. The library (LRC) is fully automated with soul 2:0 Library Integrated software.

Objectives :-

- * To be an instrument in the institutional teaching learning process.
- * To provide continuous access to information and knowledge.
- * To provide effective and efficient user interface.
- * To encourage advanced learners as well as below-average students.
- * To inform students about career and job-opportunities in various fields.

Library Schemes :-

- i) Book Bank Scheme for Reserved Category.
- ii) Advanced Learners' Book Bank Scheme
- iii) Earn and Learn Scheme
- iv) Best Reader Award Scheme
- v) EYEREF Readers' Club
- vi) Job-Path Finder
- vii) External Membership for Ex-Students & Citizens in Thane

LIBRARY RULES :-

- L-1 Books are issued only for a period of 7 days.
- L-2 Only one book will be issued at a time against the Library Card.
- L-3 Students are advised to check the date of returning the book before leaving the counter.
- L-4 Marking, underlining and / or writing anything on book is strictly prohibited.
- L-5 Students should examine the books issued to them. They will be held responsible for any damage to the books.
- L-6 Books issued in Reading Room are not to be taken out of the Library.
- L-7 The reference books, question paper sets, dictionaries, encyclopedia, etc. will be issued for reference in the reading room only.
- L-8 The student should immediately inform the Librarian about the loss or damage of books borrowed by him / her on the Library Card.
- L-9 Identity Card is necessary for reading room.
- L-10 Reader's Ticket is necessary for issuing books.
- L-11 Students not returning their books on the scheduled date will be fined Rs.1/- per day.
The students will have to confirm their dues if any from time to time & pay the same immediately in the library..
- L-12 Students are required to maintain utmost silence in the Library. Discussions, arguments or talking with anybody in the reading room is strictly prohibited.
- L-13 The Library will remain open on all days from 7.00 a.m. to 5.00 p.m. except on Sundays and Holidays.
- L-14 Reprographics facility is available.
- L-15 The application for refund of Library Deposit must be made within 1 year from the date of passing T.Y. class / cancellation of admission from the course otherwise deposit money will be treated as forfeited.
- L-16 For more updated information, the students are requested. to visit Learning Resource Centre website also linked College website
<http://nktdegreecollege.org>
- L-17 Students can send their Library queries to Librarian on WhatsApp No. 9769897617.

Earn & Learn Scheme

The idea in introducing 'Earn & Learn Scheme' through Learning Resource Centre, is to help the needy students to earn certain amount of money by the voluntary efforts and instill in a sense of dignity of library work and boost self-confident through an apprentice like training.

Nature of Work:-

The participant student has to work for the Library as per the requirement of the library daily work.

Such as support for counter work, shelving the books, article Indexing, reprography service, entry in Library Automation System.

Features:--Maximum 500 clock hours during the academic year.

- The participants will be paid Rs.25/- per hour.
- The participants should keep the record of the work by him / her.
- No lectures should be bunk for the working under the scheme.
- The students, who are interested in participating in the scheme, are hereby informed to contact Librarian on or before **20th July-2020**.

Fee Structure for the Academic year 2020 - 2021 (Aided Courses)

Sr. No.	Particulars	F.Y.B.COM. / F.Y.B.A.			S.Y.B.COM. / S.Y.B.A.			T.Y.B.A		
		Gen./ Phy. Handi.	SC/ST/ OBC/ SBC/ VJNT	SEBC / RSMS (EBC)	Gen./ Phy. Handi.	SC/ST/ OBC/ SBC/ VJNT	SEBC / RSMS (EBC)	Gen./ Phy. Handi.	SC/ST/ OBC/ SBC/ VJNT	SEBC / RSMS (EBC)
		(Rs.)			(Rs.)			(Rs.)		
1	Tuition Fees	800	-	-	800	-	-	800	-	-
2	Yuva Raksha Group Insurance Fee	50	-	50	50	-	50	50	-	50
3	Students Welfare Fund	50	-	50	50	-	50	50	-	50
4	Admission Processing	200	-	200	200	-	200	200	-	200
5	Vice-Chancellor's Fund	20	20	20	20	20	20	20	20	20
6	Library Fees	200	-	200	200	-	200	200	-	200
7	Gymkhana Fees	400	-	400	400	-	400	400	-	400
8	Other Fees	200	-	200	200	-	200	200	-	200
9	Extra Curricular Activity	50	-	50	50	-	50	50	-	50
10	University Sports & Cultural Activity	30	-	30	30	-	30	30	-	30
11	Magazine Fees	100	-	100	100	-	100	100	-	100
12	ID & Library Card Fees	50	-	50	50	-	50	50	-	50
13	E - Charges	20	20	20	20	20	20	20	20	20
14	E - Suvidha	50	50	50	50	50	50	50	50	50
15	Utility Fees	250	250	250	250	250	250	250	250	250
16	Development Fees	500	-	500	500	-	500	500	-	500
17	Project Fees	-	-	-	-	-	-	200	-	200
18	Disaster Relief Fund	10	10	10	10	10	10	10	10	10
19	Alumni Association Fees	25	25	25	25	25	25	25	25	25
20	Enrolment / Eligibility Fees	220	-	220	-	-	-	-	-	-
21	Computer Practical Fees & Subject Fees	-	-	-	-	-	-	-	-	-
22	Direct & Indirect Taxation (Sub. Fees)	-	-	-	-	-	-	-	-	-
23	Examination Fees	2034	2034	2034	2034	2034	2034	2034	2034	2034
24	Examination Marksheet Fees	100	100	100	100	100	100	100	100	100
25	Exam Form Fees	20	20	20	20	20	20	20	20	20
26	Convocation Fees	-	-	-	-	-	-	250	250	250
27	University N.S.S. Unit Fee	10	10	10	10	10	10	10	10	10
	(A)	5389	2539	4589	5169	2539	4369	5619	2789	4819
	Refundable									
28	Library Deposit	250	-	250	-	-	-	-	-	-
29	Caution Money	150	-	150	-	-	-	-	-	-
	(B)	400	0	400	0	0	0	0	0	0
	Total (A + B)	5789	2539	4989	5169	2539	4369	5619	2789	4819

Note :-

- 1) Documents Verification Fees Rs.400/- will be charged from the students those who are not from Board of Higher Secondary Education in Maharashtra.
- 2) Rs.250/- convocation fees for T.Y.students only as per the University of Mumbai.
- 3) Library Deposit & Caution Money will be charged from F.Y. and S.Y./T.Y. (Outsider) Students only.
- 4) **Admissions are online. Forms will be available online.**
- 5) **The above fee structure is subject to change as per the directions received from University of Mumbai & Government authorities.**
- 6) Examination fees will be refunded to the Reserve Category students by the respective Government authorities after fulfillment of the due procedure for online freeship / Scholarship form by the student.

Fee Structure for the Academic year 2020 - 2021 (Aided Courses)

Sr. No.	Particulars	TYBCOM (Export & I.P.)			TYBCOM (Computer & Tax)		
		Gen./ Phy. Handi.	SC/ST/ OBC/ SBC/ VJNT	SEBC / RSMS (EBC)	Gen./ Phy. Handi.	SC/ST/ OBC/ SBC/ VJNT	SEBC / RSMS (EBC)
		(Rs.)			(Rs.)		
1	Tuition Fees	800	-	-	800	-	-
2	Yuva Raksha Group Insurance Fee	50	-	50	50	-	50
3	Students Welfare Fund	50	-	50	50	-	50
4	Admission Processing	200	-	200	200	-	200
5	Vice-Chancellor's Fund	20	20	20	20	20	20
6	Library Fees	200	-	200	200	-	200
7	Gymkhana Fees	400	-	400	400	-	400
8	Other Fees	200	-	200	200	-	200
9	Extra Curricular Activity	50	-	50	50	-	50
10	University Sports & Cultural Activity	30	-	30	30	-	30
11	Magazine Fees	100	-	100	100	-	100
12	ID & Library Card Fees	50	-	50	50	-	50
13	E – Charges	20	20	20	20	20	20
14	E –Suvidha	50	50	50	50	50	50
15	Utility Fees	250	250	250	250	250	250
16	Development Fees	500	-	500	500	-	500
17	Project Fees	-	-	-	-	-	-
18	Disaster Relief Fund	10	10	10	10	10	10
19	Alumni Association Fees	25	25	25	25	25	25
20	Enrolment / Eligibility Fees	-	-	-	-	-	-
21	Computer Practical Fees & Subject Fees	-	-	-	1800	1800	1800
22	Direct & Indirect Taxation (Sub. Fees)	-	-	-	300	300	300
23	Examination Fees	2034	2034	2034	2034	2034	2034
24	Examination Marksheet Fees	100	100	100	100	100	100
25	Exam Form Fees	20	20	20	20	20	20
26	Convocation Fees	250	250	250	250	250	250
27	University N.S.S. Unit Fee	10	10	10	10	10	10
	(A)	5419	2789	4619	7519	4889	6719
	Refundable						
28	Library Deposit	-	-	-	-	-	-
29	Caution Money	-	-	-	-	-	-
	(B)	0	0	0	0	0	0
	Total (A + B)	5419	2789	4619	7519	4889	6719

Note :-

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- 2) Rs.250/- convocation fees for T.Y.students only as per the University of Mumbai.
- 3) Library Deposit & Caution Money will be charged from F.Y. and S.Y./T.Y. (Outsider) Students on
- 4) **Admissions are online. Forms will be available online.**
- 5) **The above fee structure is subject to change as per the directions received from University of Mumbai & Government authorities.**
- 6) Examination fees will be refunded to the Reserve Category students by the respective Government authorities after fulfillment of the due procedure for online freeship / Scholarship form by the student.

Fee Structure for the Academic year 2020 - 2021 (Aided Courses)

Sr. No.	Particulars	TYBCOM (Export & Tax)			TYBCOM (Computer & I.P.)		
		Gen./ Phy. Handi.	SC/ST/ OBC/ SBC/ VJNT	SEBC / RSMS (EBC)	Gen./ Phy. Handi.	SC/ST/ OBC/ SBC/ VJNT	SEBC / RSMS (EBC)
		(Rs.)			(Rs.)		
1	Tuition Fees	800	-	-	800	-	-
2	Yuva Raksha Group Insurance Fee	50	-	50	50	-	50
3	Students Welfare Fund	50	-	50	50	-	50
4	Admission Processing	200	-	200	200	-	200
5	Vice-Chancellor's Fund	20	20	20	20	20	20
6	Library Fees	200	-	200	200	-	200
7	Gymkhana Fees	400	-	400	400	-	400
8	Other Fees	200	-	200	200	-	200
9	Extra Curricular Activity	50	-	50	50	-	50
10	University Sports & Cultural Activity	30	-	30	30	-	30
11	Magazine Fees	100	-	100	100	-	100
12	ID & Library Card Fees	50	-	50	50	-	50
13	E - Charges	20	20	20	20	20	20
14	E - Suvidha	50	50	50	50	50	50
15	Utility Fees	250	250	250	250	250	250
16	Development Fees	500	-	500	500	-	500
17	Project Fees	-	-	-	-	-	-
18	Disaster Relief Fund	10	10	10	10	10	10
19	Alumni Association Fees	25	25	25	25	25	25
20	Enrolment / Eligibility Fees	-	-	-	-	-	-
21	Computer Practical Fees & Subject Fees	-	-	-	1800	1800	1800
22	Direct & Indirect Taxation (Sub. Fees)	300	300	300	-	-	-
23	Examination Fees	2034	2034	2034	2034	2034	2034
24	Examination Marksheet Fees	100	100	100	100	100	100
25	Exam Form Fees	20	20	20	20	20	20
26	Convocation Fees	250	250	250	250	250	250
27	University N.S.S. Unit Fee	10	10	10	10	10	10
	(A)	5719	3089	4919	7219	4589	6419
	Refundable						
28	Library Deposit	-	-	-	-	-	-
29	Caution Money	-	-	-	-	-	-
	(B)	0	0	0	0	0	0
	Total (A + B)	5719	3089	4919	7219	4589	6419

Note :-

- 1) Documents Verification Fees Rs.400/- will be charged from the students those who are not from Board of Higher Secondary Education in Maharashtra.
- 2) Rs.250/- convocation fees for T.Y.students only as per the University of Mumbai.
- 3) Library Deposit & Caution Money will be charged from F.Y. and S.Y./T.Y. (Outsider) Students on
- 4) **Admissions are online. Forms will be available online.**
- 5) **The above fee structure is subject to change as per the directions received from University of Mumbai & Government authorities.**
- 6) Examination fees will be refunded to the Reserve Category students by the respective Government authorities after fulfillment of the due procedure for online freeship / Scholarship form by the student

FEE STRUCTURE FOR THE ACADEMIC YEAR 2020-2021

Self Financing Courses

Sr. No.	Particulars	F.Y.B.M.S.		S.Y.B.M.S.		T.Y.B.M.S.	
		Gen./ Phy. Handi.	SC/ ST	Gen./ Phy. Handi.	SC/ ST	Gen./ Phy. Handi.	SC/ ST
		(Rs.)	(Rs.)	(Rs.)	(Rs.)	(Rs.)	(Rs.)
1	Tuition Fees	10000	-	10000	-	10000	-
2	Library Fees	300	-	300	-	300	-
3	Gymkhana Fees	400	-	400	-	400	-
4	Other Fees & Extra Curricular Activity	250	-	250	-	250	-
5	Examination Fees / Univ. Exam. Fee	2034	2034	2034	2034	2034	2034
6	Examination Marksheet Fees	100	100	100	100	100	100
7	Exam Form Fees	20	20	20	20	20	20
8	Convocation Fees	-	-	-	-	250	250
9	Enrollment / Eligibility Fees	220	-	-	-	-	-
10	Disaster Relief Fund	10	10	10	10	10	10
11	Industrial Visit Fees	500	-	500	-	500	-
12	Admission Processing	200	-	200	-	200	-
13	Utility Fees	250	250	250	250	250	250
14	Magazine Fees	100	-	100	-	100	-
15	ID & Library Card Fee	50	-	50	-	50	-
16	Yuva Raksha Group Insurance Fee	50	-	50	-	50	-
17	Student Welfare Fund	50	-	50	-	50	-
18	Development Fees	500	-	500	-	500	-
19	Vice Chancellors Fund	20	20	20	20	20	20
20	University Sports & Cultural Activity	30	-	30	-	30	-
21	E - Charges	20	20	20	20	20	20
22	Computer Practicals Fees	1000	-	-	-	-	-
23	Laboratory Fees	1000	-	-	-	-	-
24	E - Suvidha	50	50	50	50	50	50
25	Alumni Association Fees	25	25	25	25	25	25
26	Project Fee	-	-	-	-	500	-
27	University N.S.S. Unit Fee	10	10	10	10	10	10
	(A)	17189	2539	14969	2539	15719	2789
	Refundable						
28	Caution Money	150	-	-	-	-	-
29	Library Deposit	250	-	-	-	-	-
30	Laboratory Deposit	400	-	-	-	-	-
	(B)	800	0	0	0	0	0
	TOTAL (A+B)	17989	2539	14969	2539	15719	2789

- 1) Documents Verification Fees Rs.400/- will be charged from the students those who are not from Board of Higher & Secondary Education in Maharashtra.
- 2) Rs.250/- Convocation fees for T.Y. students only as per the University of Mumbai.
- 3) **Admissions are online. Forms will be available online.**
- 4) Deposit will be charged from F.Y. and S.Y./T.Y. (Outsider) students only.
- 5) **The above fee structure is subject to change as per the directions received from University of Mumbai & Government authorities.**
- 6) Fees concession for the students belonging to **OBC/SBC/VJNT** category is not applicable for **B.M.S.** and **B.Sc.(IT)** course.
- 7) Examination fees will be refunded to the Reserve Category students by the respective Government authorities after fulfillment of the due procedure for online freeship / Scholarship form by the student.

FEE STRUCTURE FOR THE ACADEMIC YEAR 2020-2021

Self Financing Courses

Sr. No.	Particulars	F.Y.B.Sc. (I.T.)		S.Y.B.sc.(IT)		T.Y.B.sc.(IT)	
		Gen./ Phy. Handi.	SC/ ST	Gen./ Phy. Handi.	SC/ ST	Gen./ Phy. Handi.	SC/ ST
		(Rs.)		(Rs.)		(Rs.)	
1	Tuition Fees	10000	-	10000	-	10000	-
2	Library Fees	1200	-	1200	-	1200	-
3	Gymkhana Fees	400	-	400	-	400	-
4	Other Fees & Extra Curricular Activity	250	-	250	-	250	-
5	Examination Fees / Univ. Exam. Fee	2034	2034	2034	2034	2034	2034
6	Examination Marksheet Fees	100	100	100	100	100	100
7	Exam Form Fees	20	20	20	20	20	20
8	Convocation Fees	-	-	-	-	250	250
9	Enrollment / Eligibility Fees	220	-	-	-	-	-
10	Disaster Relief Fund	10	10	10	10	10	10
11	Industrial Visit Fees	500	-	500	-	500	-
12	Admission Processing	200	-	200	-	200	-
13	Utility Fees	250	250	250	250	250	250
14	Magazine Fees	100	-	100	-	100	-
15	ID & Library Card Fee	50	-	50	-	50	-
16	Yuva Raksha Group Insurance Fee	50	-	50	-	50	-
17	Student Welfare Fund	50	-	50	-	50	-
18	Development Fees	500	-	500	-	500	-
19	Vice Chancellors Fund	20	20	20	20	20	20
20	University Sports & Cultural Activity	36	-	36	-	36	-
21	E - Charges	20	20	20	20	20	20
22	Computer Practicals Fees	1000	-	1500	-	2500	-
23	Laboratory Fees	6000	-	6000	-	6000	-
24	E –Suvridha	50	50	50	50	50	50
25	Alumni Association Fees	-	-	-	-	-	-
26	Project Fee	1000	-	1000	-	1900	-
27	University N.S.S. Unit Fee	10	10	10	10	10	10
	(A)	24070	2514	24350	2514	26500	2764
	Refundable						
28	Caution Money	150	-	-	-	-	-
29	Library Deposit	250	-	-	-	-	-
30	Laboratory Deposit	400	-	-	-	-	-
	(B)	800	0	0	0	0	0
	TOTAL (A+B)	24870	2514	24350	2514	26500	2764

- 1) Documents Verification Fees Rs.400/- will be charged from the students those who are not from Board of Higher & Secondary Education in Maharashtra.
- 2) Rs.250/- Convocation fees for T.Y. students only as per the University of Mumbai.
- 3) **Admissions are online. Forms will be available online.**
- 4) Deposit will be charged from F.Y. and S.Y./T.Y. (Outsider) students only.
- 5) **The above fee structure is subject to change as per the directions received from University of Mumbai & Government authorities.**
- 6) Fees concession for the students belonging to **OBC/SBC/VJNT** category is not applicable for **B.M.S.** and **B.Sc.(IT)** course.
- 7) Examination fees will be refunded to the Reserve Category students by the respective Government authorities after fulfillment of the due procedure for online freeship / Scholarship form by the student.
- 8) Foreign Students will have to pay five times of prescribed fees.

FEE STRUCTURE FOR THE ACADEMIC YEAR 2020-2021

Self Financing Courses

Sr. No.	Particulars	F.Y.B.COM. (B & I)			S.Y.B.Com. (B & I)			T.Y.B.Com. (B & I)		
		Gen./ Phy. Handi.	SC/ST/ OBC/ SBC/ VJNT	SEBC / RSMS (EBC)	Gen./ Phy. Handi.	SC/ST/ OBC/ SBC/ VJNT	SEBC / RSMS (EBC)	Gen./ Phy. Handi.	SC/ST/ OBC/ SBC/ VJNT	SEBC / RSMS (EBC)
		(Rs.)			(Rs.)			(Rs.)		
1	Tuition Fees	10000	-	-	10000	-	-	10000	-	-
2	Library Fees	600	-	600	600	-	600	600	-	600
3	Gymkhana Fees	400	-	400	400	-	400	400	-	400
4	Other Fees & Extra Curricular Activity	250	-	250	250	-	250	250	-	250
5	Examination Fees / Univ. Exam. Fee	2034	2034	2034	2034	2034	2034	2034	2034	2034
6	Examination Marksheet Fees	100	100	100	100	100	100	100	100	100
7	Exam Form Fees	20	20	20	20	20	20	20	20	20
8	Convocation Fees	-	-	-	-	-	-	250	250	250
9	Enrollment / Eligibility Fees	220	-	220	-	-	-	-	-	-
10	Disaster Relief Fund	10	10	10	10	10	10	10	10	10
11	Industrial Visit Fees	500	-	500	500	-	500	500	-	500
12	Admission Processing	200	-	200	200	-	200	200	-	200
13	Utility Fees	250	250	250	250	250	250	250	250	250
14	Magazine Fees	100	-	100	100	-	100	100	-	100
15	ID & Library Card Fee	50	-	50	50	-	50	50	-	50
16	Yuva Raksha Group Insurance Fee	50	-	50	50	-	50	50	-	50
17	Student Welfare Fund	50	-	50	50	-	50	50	-	50
18	Development Fees	500	-	500	500	-	500	500	-	500
19	Vice Chancellors Fund	20	20	20	20	20	20	20	20	20
20	University Sports & Cultural Activity	30	-	30	30	-	30	30	-	30
21	E - Charges	20	20	20	20	20	20	20	20	20
22	Computer Practicals Fees	2000	-	2000	1000	-	1000	1000	-	1000
23	Laboratory Fees	1000	-	1000	1000	-	1000	1000	-	1000
24	E -Suvidha	50	50	50	50	50	50	50	50	50
25	Alumni Association Fees	25	25	25	25	25	25	25	25	25
26	Project Fee	-	-	-	-	-	-	1000	-	1000
27	University N.S.S. Unit Fee	10	10	10	10	10	10	10	10	10
	(A)	18489	2539	8489	17269	2539	7269	18519	2789	8519
	Refundable									
28	Caution Money	150	-	150	-	-	-	-	-	-
29	Library Deposit	250	-	250	-	-	-	-	-	-
30	Laboratory Deposit	400	-	400	-	-	-	-	-	-
	(B)	800	0	800	0	0	0	0	0	0
	TOTAL (A+B)	19289	2539	9289	17269	2539	7269	18519	2789	8519

- 1) Documents Verification Fees Rs.400/- will be charged from the students those who are not from Board of Higher & Secondary Education in Maharashtra.
- 2) Rs.250/- Convocation fees for T.Y. students only as per the University of Mumbai.
- 3) **Admissions are online. Forms will be available online.**
- 4) Deposit will be charged from F.Y. and S.Y./T.Y. (Outsider) students only.
- 5) **The above fee structure is subject to change as per the directions received from University of Mumbai & Government authorities.**
- 6) Fees concession for the students belonging to **OBC/SBC/VJNT** category is not applicable for **B.M.S.** and **B.Sc.(IT)** course.
- 7) Examination fees will be refunded to the Reserve Category students by the respective Government authorities after fulfillment of the due procedure for online freeship / Scholarship form by the student.
- 8) Foreign Students will have to pay five times of prescribed fees.

FEE STRUCTURE FOR THE ACADEMIC YEAR 2020-2021

Unaided Courses (M.Com Advanced Accountancy)

Sr. No.	Particulars	M.Com. Part I			M.Com. Part II		
		Gen./ Phy. Handi.	SC/ST/ OBC/ SBC/ VJNT	SEBC / RSMS (EBC)	Gen./ Phy. Handi.	SC/ST/ OBC/ SBC/ VJNT	SEBC / RSMS (EBC)
		(Rs.)			(Rs.)		
1	Tuition Fees	6000	-	-	6000	-	-
2	Library Fees	1000	-	1000	1000	-	1000
3	Gymkhana Fees	400	-	400	400	-	400
4	Other Fees & Extra Curricular Activities	250	-	250	250	-	250
5	Disaster Relief Fund	10	10	10	10	10	10
6	Admission Processing	200	-	200	200	-	200
7	Utility Fees	250	250	250	250	250	250
8	Magazine Fees	100	-	100	100	-	100
9	ID & Library Card Fee	50	-	50	50	-	50
10	Yuva Raksha Group Insurance Fee	50	-	50	50	-	50
11	Student Welfare Fund	50	-	50	50	-	50
12	Development Fees	500	-	500	500	-	500
13	Vice Chancellors" Fund	20	20	20	20	20	20
14	University Sports & Cultural Activity	30	-	30	30	-	30
15	E - Charges	20	20	20	20	20	20
16	Computer / Internet Fees	1500	-	1500	1500	-	1500
17	Ashwamedha Fee	20	-	20	20	-	20
18	E –Suvidha	50	50	50	50	50	50
19	Registration Fees	800	-	800	-	-	-
20	Registration Form Fees	25	25	25	-	-	-
21	University N.S.S. Unit Fee	10	10	10	10	10	10
22	Examination Fees	3052	3052	3052	3052	3052	3052
23	Examination Marksheet Fee	100	100	100	100	100	100
24	Exam. Form Fee	20	20	20	20	20	20
25	Convocation Fees	-	-	-	250	250	250
	(A)	14507	3557	8507	13932	3782	7932
	Refundable						
26	Caution Money	150	-	150	-	-	-
27	Library Deposit	250	-	250	-	-	-
	(B)	400		400			
	TOTAL (A+B)	14907	3557	8907	13932	3782	7932

- 1 Admissions are online. Forms will be available online
- 2 Convocation fee only for M.Com. Part II Rs.250/- as per schedule of University of Mumbai.
- 3 Documents Verification Fees Rs.400/- will be charged from the students those who are not from University of Mumbai
- 4 Deposit will be charged from M.Com Part-I & Part -II (Outsider) Students only.
- 5 Foreign Students will have to pay five times of prescribed fees.
- 6 Examination fees will be refunded to the Reserve Category students by the respective Government authorities after fulfillment of the due procedure for online freeship / Scholarship form by the student.
- 7 The above fee structure is subject to change as per the directions received from University of Mumbai & Government Authorities.

NOTE :-

1. **No Duplicate fee receipt can be provided to the students.**
2. **The receipt must be checked immediately after the transaction.**
3. **All fee receipts must be carefully preserved. Deposit Receipt is required for claiming refund of deposit.**
4. **No complaints regarding fees will be accepted without submitting the fee receipts.**

Eligibility and documents for scholarship / freeship :-

a) Eligibility

1. Income limit for Freeship:-
 - a) S.C. /S.T.. - Rs.2,00,001 to No limit
 - b) OBC/SBC/VJ/NT -Rs. 1,00,001 to Rs.8,00,000
2. Income limit for Scholarship a.
S.C./S.T.: upto Rs. 2,00,000
b. OBC/SBC/VJ/NT up to Rs. 1,00,000
3. All student recipients of Scholarship have to open Aadhar linked Savings Account with any nationalized bank for online disbursement of amount from the Government, failing which the Scholarship will not be granted.
4. Students must write Mobile / Contact Number in the application form.
5. The college will not be responsible for any claim under Freeship / Scholarship in case students do not submit the required documents within prescribed period, notified by government or the claim is rejected by Govt. Such students will have to pay full fees of the academic year.
6. **Minimum 75%attendance is compulsory for availing the facility of Scholarship/Freeship.**
7. Students who have been admitted from other than Maharashtra State are not eligible to receive fees concession.
8. Students can only avail of any one scholarship or freeship from only one course or Department of Government Authorities.
9. Freeship/Scholarship is not applicable to OBC/SBC/VJNT students of B.M.S., B.Sc. (IT) Courses, as per the oral directives issued by Social Welfare Department from time to time.

b) Documents for freeship / scholarship

1. Print out of filled Online Freeship/ Scholarship form.
2. Attested photocopy of Caste Certificate.
3. Attested photocopy of Income Certificate - (from Tehasildar)
4. Non-Creamy Layer Certificate for NT/SBC/OBC for Freeship.
5. Attested photocopy of Domicile Certificate issued by Maharashtra Government Authority.
6. Attested photocopy of Mark sheet (Previous year's)
7. Attested photocopy of Ration card (Both sides)
8. Attested photocopy of Admission fee receipt.
9. Attested photocopy of bank pass book and Aadhar Card.
10. Students whose father / mother have died are required to submit true copy of the death Certificate.
11. Students who have taken a drop, are required to submit gap certificate from Court.

Website for online form filling -
<https://mahadbtmahait.gov.in>

RULES FOR REFUND OF FEES

(vide University circular no.UG/412 of 2008 dt.11th September, 2008)

0.2859 : Refund of Tuition, Development and all other fees after cancellation of admissions :

The candidates who have taken admission in undergraduate courses in Govt. colleges, in Govt. aided and unaided courses conducted by affiliated colleges, and recognized Institutions may request for refund of fees after applying in writing for cancellation of their admission to the course. The refund of fees as applicable shall be made on or before 30th day after the date of cancellation and thereafter by RTGS. The percentage of fee for the course shall be refunded to the candidate after deducting charges as follows :

Table – 1 : Fee Deduction on cancellation of admission

Period and Percentage of deduction charges						
	(I)	(II)	(III)	(IV)	(V)	(VI)
	Prior to commencement of academic term and instruction of the course	Up to 20 days after the commencement of academic term of the course.	From 21 st day up to 50 days after commencement of the academic term of the course.	From 51 st day up to 80 days after the commencement of academic term of the course or August 31 st whichever is earlier.	From September 1 st to September 30*	After September 30 th
Deduction Charges	Rs.500/- Lump sum	20% of the total amount of fees	30% of the total amount of fees	50% of the total amount of fees	60% of the total amount of fees	100% of the total amount of fees

NOTE:- The total amount considered for the refund of fees from the commencement of academic term of the courses includes the following :-

- 1) All the fee items chargeable for one year are as per relevant University circulars for different faculties (excluding the courses for which the total amount is fixed by other competent authorities.)
- 2) The fee charged towards group insurance and all fee components to be paid as University share (including Vice-Chancellor fund, University fee for sports and cultural activities, E-charge, disaster management fund, Exam. fee and Enrolment fee) are non-refundable if payment is made by the college prior to the date of cancellation.
- 3) Fee collected for Identity card and Library card, Admission form and prospectus, Enrollment and any other course specific fee **are not refundable** after the commencement of the academic term.
- 4) All refundable deposits (Laboratory, Caution Money and Library etc.) **shall be fully returned** at the time of cancellation.
Provided that wherever admissions are made through centralized admission process for professional and / or for any other courses by other competent Authorities, the Refund Rules are applicable if specified by such authorities (as per the rules of relevant agencies) for the 1st year admission. In case of admission to subsequent years of the course, 0.2859 is applicable for cancellation of admission.

Provided further that this refund rule is concurrent with the rules and guidelines of other professional statutory bodies appointed for admission for relevant courses.

NOTE :-

1. Student Should submit self attested zerox copy of their PASS BOOK

2. Refundable deposits if **NOT CLAIMED** by the concerned student within **ONE CALENDER YEAR** from the date on which he / she ceases to be on the roll of the college, **WILL LAPSE IPSO-FACTO**

3. Deposits will not be refunded, if dues to the college, are not cleared by the student, on account of breakage of laboratory equipment, damage done to any college property, loss of liability books, etc.

Refund of Fees will be made only by RTGS of Student's Account.

ACADEMIC TOPPERS - (A.Y. 2018-19)

T.Y.B.COM. SEM V & VI - 2018-19

Sur Name	First Name	Father Name	GRAND TOTAL			%		
			VI	V	TOTAL	VI	V	OVERALL
MULLA	SALEHA	ABDUL REHMAN	489	505	994	81.50	84.17	82.83
TIWARI	ANKIT	SHANTI	464	473	937	77.33	78.83	78.08
YADAV	REEMA	VIRENDRA	453	471	924	75.50	78.50	77.00

T.Y.B.A. SEM V & VI - 2018-19

Sur Name	First Name	Father Name	GRAND TOTAL			%		
			VI	V	TOTAL	VI	V	OVERALL
BOINE	SUJATA	GOPAL	386	354	740	64.33	59.00	61.67
HASOLKAR	UZMA	ASHFAQUE	360	370	730	60.00	61.67	60.83
JOSHI	SHITAL	MURALIDHAR	345	348	693	57.50	58.00	57.75

T.Y.B.SC. (IT) V & VI - 2018-19

Sur Name	First Name	Father Name	GRAND TOTAL			%		
			VI	V	TOTAL	VI	V	OVERALL
BIND	SONU	AMAR	694	596	1290	99.14	85.14	92.14
SINGH	ABHISHEK	SHARDA	641	578	1219	91.57	82.57	87.07
SAPKAL	KAJAL	DURYODHAN	651	535	1186	93.00	76.43	84.71

T.Y.B.B.I. V & VI - 2018-19

Sur Name	First Name	Father Name	GRAND TOTAL			%		
			VI	V	TOTAL	VI	V	OVERALL
CHALKE	SHITAL	GANPAT	475	433	908	79.17	72.17	75.67
SHARMA	PUSHPA	RAJENDRAPRASAD	455	439	894	75.83	73.17	74.50
MISHRA	SHRUTI	KAMLESH	461	426	887	76.83	71.00	73.92

T.Y.B.M.S. V & VI - 2018-19

Sur Name	First Name	Father Name	GRAND TOTAL			%		
			VI	V	TOTAL	VI	V	OVERALL
ANSARI	MAHEK	RIZWAN	480	453	933	80.00	75.50	77.75
KHARIVALE	PRATIK	JAGDISH	452	456	908	75.33	76.00	75.67
TIWARI	SHWETA	ARUN KUMAR	442	451	893	73.67	75.17	74.42

M.COM. (PART I) (I&II) - 2018-19

Sur Name	First Name	Father Name	GRAND TOTAL			%		
			VI	V	TOTAL	VI	V	OVERALL
VISHWAKARMA	PUJA	PRADEEP	294	303	597	73.50	75.75	74.63
AGRAWAL	RAKHEE	DILIP	327	255	582	81.75	63.75	72.75
PATEL	HIREN	NANDLAL	300	277	577	75.00	69.25	72.13

M.COM. (PART II) (III&IV) - 2018-19

Sur Name	First Name	Father Name	GRAND TOTAL			%		
			VI	V	TOTAL	VI	V	OVERALL
SARAF	MOUSHAMI	AJAY	373	330	703	93.25	82.5	87.88
JANGAM	HARSHA	GANGARAM	325	346	671	81.25	86.5	83.88
SOLANKI	KIRTI	VASANT	345	300	645	86.25	75	80.63

Work Schedule
CONTACT PERSON FOR STIPULATED WORK

Sr.No.	Nature of Work	Counter No	Stipulated period (from the date of application)	Name of the Staff
1	No Objection Certificate (N.O.C).	01	03 Days	Ms. V.V.Tamse
2	Transfer Certificate (T.C.)	01	8 working days (in case of migration) or directly send to concerned College/Institution within 15 days	Ms.V.V.Tamse
3	Cancellation of Admission	01		
	1) Issue of H.S.C. Marksheet	01	Same day	Ms.V.V.Tamse/Ms. T.S.Pawar
	2) Refund of Fees	04	September/October	Ms. M.P.Nirhali
	3)Refund of Library Deposit	04	Same day after completion of procedure	Ms. M.P.Nirhali
4	Bonafide Certificate	02	Same day after completion of procedure	Ms. T.S.Pawar
5	Railway /Bus Concession	02	03 Days	Ms. T.S.Pawar
6	Freeship and Scholarship	Administration Office	As per Government Notifications and schedule	Shri. D.N.Pawar
7	Duplicate I Card	Administration Office	8 to 15 Working days after completion of procedure	Shri. S.N.Dhongade
8	Marksheets and Convocations	Examination Office	As per Schedule	Shri. S.B.Naik
9	Cash Counter	03 and 04		Ms.M.P.Nirhali/Ms.S.V.Kalsekar

In case the students do not get the work done in stipulated period they can put their grievances to
1) Office Superintendent 2) Principal

Objectives

- To encourage spread and facilitated higher education among all sections of society in general and among Gujarati speaking community in particular irrespective of class, cast and creed.
- To mould their character, to make them good and responsible citizen.
- To inculcate the sense of discipline and developed a holistic approach among students.
- To develop students intellectually and socially.
- To sensitize realization of students potential for excellence.
- To install moral values and to mould students into excellent human being.

QUALITY POLICY of the College

Sheth N.K.T.T. College of Commerce and Sheth J.T.T. College of Arts shall impart education to the students and instill in them respect for values, justice, equality, ethics, social sensitivity, gender sensitization and environmental consciousness for the betterment of society and self through optimum utilization of available resources.

Highlights of NKTT College

1. Qualified and highly experienced faculty.
2. Research Culture
3. Field visits, Industrial visits and Nature trails.
4. Personalised Counseling / Guidance.
5. Placement Cell.
6. Free Coaching for entry into civil services and other competitive exams.
7. Remedial Coaching for academically weak students.
8. Add- on Courses.
9. Inter Collegiate and university level competition.
10. Well equipped library (with internet facility & Reprography Facility)
11. Well equipped Computer Laboratory.
12. Well equipped Gymkhana.
13. Audio Visual Room.
14. Extension Work Activities (NSS, DLLE)
15. Women Development Cell.
16. Students Grievance Redressal Cell.
17. Anti-Ragging Cell.
18. Strong Alumni Association. (ANVAY)

Certificate Courses the College offers a numbers of Courses

1. Certificate Course in Travel & Tourism
2. Certificate Course in Photography
3. Certificate Course in Talley
4. Certificate Course in Python
5. Certificate Course in Banking
6. Certificate Course in Placement Training & Interview Techniques
7. Certificate Course in Personality Development
8. Certificate Course in Entrepreneurship Development

College also Offers Bridge Courses in

1. Mathematics and Statistics
2. Environmental Studies

AIDED STAFF

TEACHING STAFF	ADMINISTRATIVE STAFF
PRINCIPAL Dr. Dilip M. Patil - M.Sc., Ph.D, PGDORM	1. Shri. Harish N.Patil – Office Superintendent
VICE PRINCIPAL 1)Dr.(Ms) Archana S. Thakur – M.A., B.Ed., Ph.D. (Incharge - GEOGRAPHY)	2. Shri. Narendra N.Ingale- Head Clerk
ACCOUNTANCY 1) C.A.(Ms.)Kanak S Jayawant - F.C.A., M.Com. 2) C.A. Vaibhav B.Sali- NET,SET.,F.C.A., M.Com. 3) Ms. Mukta M. Mangalvedhekar – M.Com. 4) Dr.(Ms) Himanshi D. Mansukhani –M.Com.,Ph.D	3. Shri. Santosh B.Naik – Senior Clerk 4. Shri. Somnath N.Dhongade – Senior Clerk
COMMERCE 1)Dr.Suryakant D Koshti- M.Com., Ph.D., M.B.A.(Head) 2) Dr.(Ms) Jayashree V. Kulkarni – M.Com., B.Ed.,NET, SET., Ph.D. 3) Dr.(Ms) Pallavi A. Shah – M.Com., Ph.D. 4) Dr. Mahesh B.Patil - M.Com., Ph.D., M.B.A.	5. Shri. Murlidhar N.Ingale – Junior Clerk 6. Shri. Dattaprasad N.Pawar –Junior Clerk 7. Ms.Bhagyashree P.Kasar –Junior Clerk
ECONOMICS 1)Dr.(Ms) Hinaben A.Chande – M.A.,Ph.D.,NET (Head) 2) Dr.(Ms) Dhanashree P. Sawant – M.A., M.Phil., Ph.D. 3)Ms.Geetanjali B. Chiplunkar - M.A.,NET	8.Ms.Manisha P.Nirhali – Junior Clerk 9. Ms. Veena V.Tamse – Library Clerk 10. Shri. Manohar D.Margaje – Lib. Attd.
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