

# **REPORT OF THE INTERNAL QUALITY ASSURANCE CELL**

Name of the Institution –

SHETH T. J. EDUCATION SOCIETY'S  
SHETH N.K.T.T. COLLEGE OF COMMERCE  
AND  
SHETH J.T.T. COLLEGE OF ARTS, THANE

**Year of Report - 2009-2010**

## **Part A:**

The plan of action is chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome is achieved by the end of the year. The college re-opened on 8<sup>th</sup> June, 2009 for the academic year 2009-10.

1. To apply for Recognition of College under section 2 (f) and 12(B) of the UGC Act, 1956.
2. To re-accreditate Institution from NACC, Bangalore.
3. To organize guest lectures, seminars etc.
4. To organize study tours and field visits.
5. To take necessary steps for starting unaided course like Bachelor in Mass Media, B. Com. (Banking and Insurance).
6. To see that the Career Advancement Benefits should be given to the eligible faculty at the earliest.
7. To relieve needy teachers for orientation and refresher courses.
8. To relieve teachers for participation and paper presentations at Seminars & Workshops.
9. To start study centers of Open Universities such as IGNOU – New Delhi.
10. Computerization of Library
11. To establish Commerce and English language Laboratory.
12. To encourage the faculty for research.
13. To develop infrastructure of the College.

## Part B:

### 1. Activities reflecting the goal and objectives of the institution:

Goals and Objectives of the Institution are –

- a) To encourage, spread and facilitate higher education among all sections of the society in general and among Gujarati Speaking Community in particular irrespective of class, caste and creed.
- b) To mould their character, to make them good and responsible citizen.
- c) To inculcate the sense of discipline as objectives can be achieved through strict disciplined approach.
- d) To develop students intellectually and socially responsible so as to develop their overall personality.
- e) To sensitize students about current social issues and social responsibilities as world environment is becoming more self-centred.

The Institution strictly follows the directives given by the Government of Maharashtra and University of Mumbai regarding admission. Since it is a Gujarati Minority college **50% of the total seats are reserved for students belonging to the Gujarati speaking community.**

At the entry level students are admitted on merit and the merit list of students is prominently displayed on the college notice board.

The data of admissions of F. Y. B. Com. and F. Y. B. A. students, including the Gujarati speaking students is self explanatory.

2008-2009		Particulars	2009-2010	
F. Y. B. Com	F. Y. B. A.		F. Y. B. Com.	F. Y. B. A.
<b>581</b>	<b>116</b>	<b>Total no. of students admitted</b>	<b>582</b>	<b>118</b>
427	76	Open category	482	67
		Reserved Category-		
41	10	a) Scheduled Caste	32	21
01	04	b) Scheduled Tribe	03	02
09	09	c) Domestic Tribe and Nomadic Tribe	07	01
90	15	d) Other Backward Class & Special Backward Class	53	25
09	02		02	02
01	--	e) Physically Handicapped	02	--
03	--	f) Ex-Servicemen	01	--

Keeping in view the above mentioned goals and objectives, the college has formed various forums and associations to conduct various activities/programs. The college invites resource persons from varied fields who enrich our students intellectually by sharing experiences.

## **I. Remedial Teaching and Intensive Coaching:**

It is offered to students who need extra and special attention. The teachers from different departments take the initiative for this. The departments of Economics, Mathematics, English, Sociology, Psychology, Commerce, Environmental Studies etc. conduct remedial teaching and intensive coaching during the second term after analyzing the result of the first term.

## **II. Art Circle:**

### **Art circle organized the following activities:**

- Inauguration of 'Art House' by our Chairman Dr. Sheth Nanjibhai Khimjibhai Thakkar on 1<sup>st</sup> September, 2009.
- Celebration of Guru Purnima on 7<sup>th</sup> July, 2009.
- Welcome of F.Y.B.Com/B.A. students in college hall on 11<sup>th</sup> July, 2009.
- Participation in '42<sup>nd</sup> Youth Festival' organized by University of Mumbai. We won 05 prizes (03 at Zonal level and 02 at final level).
- Participation in various Inter-collegiate Competitions. Total 49 prizes are won by 108 students in various Inter-collegiate Competitions.
- Formation of N.K.T. core Group on 6<sup>th</sup> October, 2009 to select best student. Interview was held on 19<sup>th</sup> January, 2010 to select 'Best Student, Best Female Student & Best Organizer and Principal's two special prizes.' Various Tests were conducted.
- Various competitions such as Rangoli, Cooking, T-Shirt painting, Best out of Waste, Glass Painting, Painting etc. were organized in 'Mega Talent Hunt' from 29<sup>th</sup> September to 6<sup>th</sup> October, 2009.
- Various Days such as Traditional Day, Saree and Tie Day, Khadi Day, Surprise Day (teachers) were celebrated from 4<sup>th</sup> to 15<sup>th</sup> January, 2010.

## **III. Sports Activities:**

- The college has a well equipped gymkhana. It has all the necessary amenities and equipments for physical exercise and games. Sports inculcate a sportsman spirit among students. The Gymkhana also guides students regarding their physical fitness with help of regular discussions between the coach, the chairperson and students.

- Outdoor games such as cricket, volley ball, tug of war, running, slow cycling etc. were organized at the Central Ground, which is in the vicinity of the College. Students are given coaching in volley ball and cricket.
- **Annual Athletic Meet** was organized at the central Ground where athletic events were held on 11<sup>th</sup> January, 2010.
- Volley ball team won the 1<sup>st</sup> place in Thane zonal level at University Inter-collegiate tournaments.
- Kho-kho **Girls** team won runners-up trophy in intercollegiate tournaments conducted by M D College, Mumbai. The best defender award was also bagged by our student Ms. Dhanashree Patil.
- **Indoor Games-** Inter-Class Tournaments were conducted for various indoor games such as Carom, Table Tennis and Chess in September, 2009.
- **Outdoor Games-** Annual Athletic meet was held on the Police ground on 11<sup>th</sup> and 16<sup>th</sup> January, 2010. Various events such as Volley Ball, Tug of War, Slow Cycling, Discus throw, Javelin throw, Running, Skipping etc were held.
- 04 prestigious prizes were awarded such as Best Organizer (Male) Mr. Akram Shaikh (S.Y.B.Com.), Best Organizer (Female) Ms. Palak Patel (T.Y.B.Com.), Best Sportsman Mr. Vinesh Vasiya (F.Y.B.Com.) and Best Sportswoman Ms. Sneha Shimpi (S.Y.B.Com.).

#### IV. **Nature Club:**

The Nature Club was formed in the month of July 2009 and the activities and various programmes were organized. The details are as under:

- Various competitions were organized for students such as essay writing, poster making and Click a photo.
- Guest lecture was organized on solar eclipse on 15<sup>th</sup> July, 2009. Shri Parkhe was the guest speaker and a slide show was also organized on various concepts regarding solar eclipse.
- A solar eclipse show was organized on 15<sup>th</sup> January, 2010 on the terrace of the college building in which the telescope and solar filters were provided to the viewers. Around 300 students from the school, Junior college, Degree College and the staff members enjoyed watching solar eclipse. Shri Sandeep Bedekar from Agasti Vidnayan Mitra guided students.

## **V. Staff Academy:**

Staff Academy has been formed for giving a platform to the staff to exhibit their talents. Staff members presented their papers and shared their knowledge. Also guest speakers were invited to give valuable inputs to staff members.

- Activities of Staff Academy were inaugurated by Mr. Brijesh Krishnan representatives of Encore Waste Management Pvt. Ltd on 11<sup>th</sup> November, 2009. He explained the importance of waste management and its effect on environment. The project was started in Institutional Premises and a collection of waste has been started by placing bins at prominent places.
- Shri Parth Trivedi & Ms. Anjana Vivek of “Art of Living” conducted a workshop on Stress Free Teaching on 13<sup>th</sup> February, 2010. Various methods and tips to make the person stress free were demonstrated to make teaching more effective.
- A lecture by Mr. Vinayak Joshi from NGO ‘Dadhichi’ on ‘Eye donation and organ donation’ was organized on 30<sup>th</sup> March, 2010.

## **VI. Women Development Cell:**

- Various competitions such as essay writing, poster making on contemporary issues were organized. Many students actively participated in these competitions.
- A guest lecture was organized on Women and Law by Ms. Madhavi Naik on 25<sup>th</sup> September, 2009 and the lecture was summed up with an interactive session with students.
- The Cell conducted a survey on health awareness. 300 students were given the questionnaire. The findings of the survey revealed that very few girls are aware of their health status. Many of them were underweight. Therefore, such activities are conducted regularly in the college to create awareness about the general health issues.
- 2 Day Jewellery making workshop organized in association with CGPC on 5<sup>th</sup> and 6<sup>th</sup> January, 2010. Ms. Mukta Pote guided the students. Students were given certificates for participation.

## **VII. LITERARY CIRCLE**

Literary Circle fortifies and satiates literary needs of students. It is multidimensional and varied in its functions as literary activities in four languages are arranged. Literary Circle has four sub-committees namely, Hindi Sahitya

Manch, Gujarati Sahitya Mandal, Marathi Vangmay Mandal and English Literary Association.

The following were the array of activities in the academic year 2009-2010:

- **Hindi Divas** was celebrated by Hindi Sahitya Manch on 14<sup>th</sup> September, 2009. On this occasion Guest lecture on the topic '**Hindi ka Prabhav aaj ke pidhi par**' was arranged. Dr. (Ms.) Sheila Ahuja, Head, Department of Hindi, C.H.M. College was the Chief Guest. She emphasized that language need not be bound by boundaries and can transcend all frontiers.
- Literary Circle was inaugurated on 5<sup>th</sup> November, 2009 by our Ex-Principal Dr. Munawwar Ali. He guided students on the topic "**Language at Work Place**" and also stressed the importance of non-verbal communication along with verbal communication.
- Marathi Vangmay Mandal arranged a session on **Hasya Kavita** on 17<sup>th</sup> December, 2009 by Shri Suryakant Jadhav, an eminent poet, who regaled the audience with his humour and wit.
- **Literary Week** was celebrated in the last week of December. Competitions such as Debate, Elocution, Poem Writing and Recitation and Spellathon were arranged. Competitions brought into fore the latent skills of students and emphasized that even in this techno-savvy age, the present generation still appreciates the finer skills of life.
- English Literary Association arranged a guidance lecture on 30<sup>th</sup> January, 2010 by Mrs. Jyoti Parashar, a well known educationist. She guided students on the topic "**Improving Reading Habits.**"
- Gujarati Sahitya Mandal organized a guest lecture on 6<sup>th</sup> February, 2010 by Dr. (Mrs.) Sudhaben Vyas, Principal, K.J. Somaiya College, Ghatkoper on the topic "**Sahsikta Tarun Nam Yuvan**" with her fiery demeanor, fervently requested the students to stand up for the cause of the nation as it is the need of the hour.
- Marathi Vangmay Mandal celebrated **Marathi Divas** on 26<sup>th</sup> February, 2010. It was celebrated with much enthusiasm and pomp. The celebration commenced with offering prayers to the holy book 'Dnyaneshwari'. Principal Dr. P.M. Karkhele presided over the function. Mr. R. R. Tipnis stressed the importance of the day by reflecting on the rich cultural and literary heritage of Maharashtra. He also graciously enacted a part of a very famous Marathi play '**Natsamrat**'. The celebration culminated with a beautiful and enthralling rendition of '**Pasaydan**'.

### VIII. Career oriented Seminars and Placement related services:

The Career Guidance and Placement Cell caters to placement and career guidance related needs of students. It provides guidance to students about career choices and prospects in their respective fields during and after graduation. The cell also informs students about vacancies for part time and vacation jobs.

The Career Guidance and Placement Cell organized various seminars and workshops on the topics such as –

- ‘Career in Radio Jockeying on 24<sup>th</sup> September, 2009.
- Industrial visit at Century Rayon on 24<sup>th</sup> October, 2009.
- Guest Lecture on studies abroad on 16<sup>th</sup> November, 2009.
- Guidance lecture on pre-examination session on MBA for B.M.S. students on 11<sup>th</sup> December, 2009.
- Jewelry making certificate course was held on 5<sup>th</sup> and 6<sup>th</sup> January, 2010
- M.B.A. Aptitude Test in association with T.I.M.E Institute on 9<sup>th</sup> January, 2010.
- A Campus interview to appoint Sales Development Managers by HDFC Standard life insurance on 16<sup>th</sup> February, 2010.
- Besides these, the students have been promoted and guided for Campus Interview.

### IX. Commerce Association:

- The Commerce Association is formed with a view to inspire and provide a platform to students to discuss about current trends in Business and Commerce. It has been organizing various programmes such as guest lectures by eminent personalities, industrial visit, competitions, presentations, group discussions etc.
- The Commerce Association started its function for the academic year 2009-10 with the Inaugural Function on 18<sup>th</sup> September, 2009. Mr. N. S. Ahire, Senior Manager, State Bank of India, Thane was invited as the Chief Guest. The Guest of Honor was Mrs. Sushma Chaudhari from State Bank of India, Thane. They enlightened students on various avenues in Banking & Insurance.
- Mr. Suhas Vaidya, Capability Manager, Britannia Pvt. Ltd. was invited as the Chief Guest for Inauguration of the Wall Paper “Business Vision” on 26<sup>th</sup> September, 2009. He made a presentation on Marketing and Advertising.
- Mr. Mandar Naik, a student of T.Y.B.Com. made a presentation on “Copenhagen Conference 2009” on 30<sup>th</sup> December, 2010. It was the **first attempt** where a student presented a paper for students and staff members.

- To make students aware of the practical aspects of industries, a visit was organized to Pragati Electricals Pvt. Ltd., Rabale, Navi Mumbai on 2<sup>nd</sup> January, 2010. 50 students and 02 teachers participated in the Industrial Visit.
- Two issues of The Wall Paper “Business Vision” were published during the year. The 1<sup>st</sup> was on Current Events i.e. Stock Market, Rail Budget and Financial Budget of 2009-2010. The 2<sup>nd</sup> issue was based on “Career Opportunities” in various areas.

#### **X. Visits to various places:**

- Industrial visit to Century Rayon, Shahad was organized by the Department of Economics and Sociology on 24<sup>th</sup> October, 2009 along with CGPC. 29 students have participated in the same.
- For making students aware of the practical aspect of industries, a visit was organized by Commerce Association to Pragati Electricals Pvt. Ltd., Rabale, Navi Mumbai on 2<sup>nd</sup> January, 2010. 50 students and 02 teachers participated.
- Industrial visits have been arranged to Silvasa for FYBMS students in which students visited R.P.G cables and Parle Industries on 27<sup>th</sup> and 28<sup>th</sup> January, 2010 and to Bangalore for SYBMS students in which students visited Mysore sandal Soap Factory, Bangalore Dairy and Dodabetta Tea Factory from 7<sup>th</sup> to 12<sup>th</sup> February, 2010, so as to acquaint them with the practical working of management in industry.
- Industrial visit has been arranged to Silvasa for B.Sc (IT) students on 25<sup>th</sup> and 26<sup>th</sup> February, 2010.
- Department of English had organized visits to MTNL, VSNL, Malls and Banks as a part of tutorial activity.
- Study Tour to Monetary Museum, RBI was organised by the Department of Economics on 24<sup>th</sup> January, 2010 and 35 students benefited.

#### **XI Personality Development Programmes:**

The following are the activities organized by planning forum:

- An essay writing competition was held on the topic ‘Love is hope and hate hopeless’ on 7<sup>th</sup> September, 2009. Ms Sneha Gupta (TYBCom) and Apurva Aher (TYBA) secured 1<sup>st</sup> prize.
- A talk show was held on importance of being fit. The talk was given by a brother from Brahma Kumari on 30<sup>th</sup> September, 2009.

- A workshop was organized on 'Art of Living'. The workshop was conducted by Mr Parth Trivedi, an ex student on 13<sup>th</sup> February, 2010.
- Planning forum in collaboration with Economics department organized the 44<sup>th</sup> Sheth Walchand Hirachand Elocution competition on 29<sup>th</sup> December, 2009. The following students emerged as winners:

First Prize	Mr.Pradeep Yadav (SYBMS)	Cash Prize Rs 3000/-
Second Prize	Ms Sneha Gupta (T Y B Com)	Cash Prize Rs 2000/-
Third prize	Ms Anushree Kachare FYBSc (IT)	Cash Prize Rs 1000/-
Consolation Prizes	Ms Bindu Rajwar (FYBMS) and Mr Vikas Joshi (TYBA).	

- An examination was conducted on life of Swami Vivekananda on 9<sup>th</sup> January, 2010. Students were asked to read a book on the life of Swami Vivekananda. 51 students appeared for the examination. The programme was organized to mould the character of students. All students who succeeded in the examination were given certificates.

## 2. **New academic programmes initiated (UG and PG):**

The institution has started a UG course B.Sc. (I.T.) and a PG course M.Com. (Advanced Accountancy). It is also planning to start other PG course B.Com. (Banking and Insurance). The proposal for the same has been approved by the University and sent to the Government Authority and is awaiting a favourable reply.

## 3. **Innovation in curricular design and transaction:**

The University issues the guidelines regarding curricular design and accordingly Institution immediately initiates the necessary steps in its implementation such as revision of syllabus, change of paper pattern in various subjects.

Dr.G.V.Rao attended workshop on the proposed syllabus revision in the subject of Sociology F.Y.B.A (paper I) organized by Dept. Of Sociology, Shri Bhausaheb Vartak Arts, Commerce and Science College, Vasai and University of Mumbai on 28<sup>th</sup> January, 2010.

## 4. **Inter-disciplinary programmes started:**

The faculty engaged lectures in different disciplines. Mathematics and Statistics Department has conducted a guest lecture for F.Y.B.A students on Diagram & Graphs.

## **5. Examination reforms implemented:**

Number of reforms in the examination procedure and system has been implemented as per the discussions and decisions taken by the competent Authority within the framework and guidelines of University of Mumbai.

- Students have been given separate examination seat numbers.
- Setting of question papers within the college premises.
- Separate heads of passing in theory and project in the subject of Foundation Course.
- Completion of assessment work and moderation work within 15 days after the examination.
- Declaration of results before 5<sup>th</sup> May, 2010.
- Question Bank, Marking Scheme and synoptic answers.
- Revaluation of answer books.
- Formation of Unfair Means Enquiry Committee, as per the University guidelines.

## **6. Candidates qualified: NET/SET/GATE etc. :- Nil**

## **7. Initiative towards faculty development programme:**

Teachers have been relieved for participating in Orientation and Refresher Courses from the various disciplines, sponsored by U.G.C. and conducted by the Academic Staff Colleges. Besides this, teachers who were eligible for career advancement benefits have been given the same by following the due statutory procedure. This has resulted into promoting one lecturer from 'lecturer in Senior Scale' to 'lecturer in Selection Grade'.

## **8. Total number of seminars/workshops conducted:**

- 1 Day workshop was organized on 'Art of Living'. The workshop was conducted by Mr Parth Trivedi, an ex student on 13<sup>th</sup> February, 2010.
- 1 Day workshop was conducted on "Personality Development" in association with Plus Institute, Thane. Prof. Anil Kavtekar and Mr. Harnesh Dedhiya conducted the workshop on 23<sup>rd</sup> September, 2009.
- 2 Day workshop on Jewelry making was organized by Career Guidance and Placement Cell on 5<sup>th</sup> and 6<sup>th</sup> January, 2010.

9. **Research projects:**

a) **New Minor Research Projects undertaken:**

The faculties of the college are dedicated to the research activities. This year the following faculties have undertaken research projects and University of Mumbai has accepted the research proposals and sanctioned a total Research Grant of Rs.29, 000.

<b>Name of the Faculty</b>	<b>Topic</b>	<b>Sanctioning Authority</b>	<b>Research Grant (Rs.)</b>
Ms.D.P. Sawant & Ms.M.A. Mangalvedhekar	Impact of socio-Economic condition on women entrepreneurs in home-made food product in Ghatkopar.	University of Mumbai	14,000
Ms G.V. Rao & Mr. A.O.Khadse	Women empowerment through Entrepreneurship.	University of Mumbai	15,000
<b>Total</b>			<b>29,000</b>

b) **Minor Research Projects completed:**

- Ms. H. A. Chande & Ms. M. S. Bagchi submitted Minor Research Project sanctioned by University of Mumbai titled “Pre KG schooling and its impact on developmental milestone of a child with reference to Thane City” in June, 2009 to University of Mumbai.
- Ms.A.S.Patki & Ms.A.S.Thakur submitted Minor Research Project sanctioned by University of Mumbai titled “Ladies Hostel: An Overview” in June, 2009 to University of Mumbai.
- Mr.R.Kumarmangalam & Dr. P A. Shah submitted Minor Research Project sanctioned by University of Mumbai titled “Impact of Socio Economic Environment on the growth and Development of the Students.” in June, 2009 to University of Mumbai.

10. **Patents generated, if any:** Nil

11. **New collaborative research programmes:** Nil

## **12. Research grants received from various agencies:**

The research proposals of faculties namely Ms. D. P. Sawant & Ms. M. A. Mangalvedhekar; Ms G.V. Rao & Mr. A.O.Khadse have been accepted by University. These faculties have been sanctioned Rs.29, 000 by University of Mumbai for undertaking minor research projects.

## **13. Details of research scholars:**

Four teachers namely Mr. M. B. Patil, (Commerce), Ms A.S. Samant (English), Ms A.S. Thakur (Geography), Ms H. A. Chande (Economics) are pursuing research leading to Ph. D. Degree.

## **14. Citation index of faculty members and impact factor: Nil**

## **15. Honors/Awards to the faculty: Nil**

## **16. Internal resources generated:**

A nominal amount has been collected from the students in the form of fine, late fees for library books. A modest amount has been raised through unaided courses.

The B. M. S students organized a '**Health Checkup Camp**' for the staff which was sponsored by city-based business organizations and collected Rs.14, 500 by way of sponsorship. An informal Staff Welfare Fund was created for assisting the needy students and staff.

## **17. Details of departments getting SAP, COSIST/DST. FIST, etc assistance / recognition: Nil**

## **18. Community services:**

### **National Service Scheme:**

N.S.S Unit of the institution conducted various community oriented programmes. Some of them are as follows:-

- N.S.S. volunteers participated time to time in the "Pulse Polio Immunization" organized by C.R.Wadia Health Centre, Thane
- N.S.S. volunteers participated in the "Peace March" organized by Bombay Sarvodaya Mandal on 6<sup>th</sup>. August, 2009 and pledged to make the world atom bomb free.

- On the occasion of the Independence Day, N.S.S. volunteers collected Rs.2000/- by selling flags made by special young adults (mentally retarded) & donated the amount to Hi-Tech Family Enrichment Foundation.
- N.S.S. volunteers paid the respect to the National the occasion of the Independence Day at the Flag Hoisting ceremony.
- Volunteers helped Thane Traffic Police to control traffic and guide devotees during Ganapati immersion procession in the month of August.
- The inaugural function of Red Ribbon Club was held on 10<sup>th</sup> November, 2009. Dr. Dipti Dixit was the Chief Guest. She delivered a lecture with visual presentation 'AIDS Awareness'. Dr. Sheth Nanjibhai Thakkar, President of our Society presided over the function and guided the students on the need of inculcating moral values among the youth.
- Mr. Mohan R. Dhage & Mr. Pradeep M. Mahale attended 5 Day "Leadership Training Camp" conducted at Z.P. School, Ghotsai Village, Titwala by the N.S.S. Unit of University of Mumbai from 21<sup>st</sup> to 25<sup>th</sup> October, 2009
- NSS volunteers participated in 5 Day Civil Defense Training at Smt. Jankibai Rajaram Salvi College, Kalwa from 27<sup>th</sup> to 31<sup>st</sup> October, 2009
- N.S.S. Unit organized a "Blood Donation Camp" on the occasion of Birthday of Dr. Nanjibhai Khimjibhai Thakkar, President of our Society. 39 bottles of blood were collected. The Blood Donation Camp was organized in collaboration with Nair Hospital, Mumbai on 23<sup>rd</sup> September, 2009.
- N.S.S. volunteers planted 150 saplings at Swami Vivekananda Balakashram at Yeoor from 10<sup>th</sup> to 16<sup>th</sup> September, 2009.
- NSS volunteers participated in 'Nonviolence Day' and 'Vasundhara Bachao Day' organized by N.S.S. Unit of University of Mumbai on 2<sup>nd</sup> October, 2009.
- 1 Day workshop was conducted on "Personality Development" in association with Plus Institute, Thane. Prof. Anil Kavtekar and Mr. Harnesh Dedhiya conducted the workshop on 23<sup>rd</sup> September, 2009.
- NSS volunteers participated in "Zonal Level Street Play Competition" organized by YAAR Foundation in association with our college N.S.S. Unit. This Competition was conducted in our College Auditorium on 20<sup>th</sup> November, 2009.
- N.S.S. Volunteers participated in the "AIDS Awareness Rally" held on 1<sup>st</sup> December, 2009 organized by Civil Hospital, Thane.
- N.S.S. volunteers helped in maintaining discipline in various programs like Talent Contest, Foundation Day conducted by the college.

- N.S.S. volunteers visited an ashram, Swami Vivekanand Balakashram, Yeoor from time to time and helped the boys in their studies.
- An Examination on Gandhiji's life was conducted in association with Bombay Sarvodaya Mandal for the College Students on 20<sup>th</sup> February, 2010.
- NSS volunteers attended 1 Day Seminar organized by Yuva Utkarsh, DIYA Organisation at Wadala, Mumbai on 22<sup>nd</sup> January, 2010.
- NSS volunteers attended District Level 1 Day Workshop on Disaster Management organized by NSS Unit of S.B. College, Shahapur, on 18<sup>th</sup> November, 2009.
- 3 Volunteers attended 5 Day District Level Camp on Disaster Management organized jointly by NSS Unit, L.D Sonawane College, Kalyan and University of Mumbai at Kalyan from 27<sup>th</sup> Jan to 2<sup>nd</sup> February, 2010.
- A residential camp was held at Z.P. School, Bhisol, Post- Rayata Tal- Kalyan from 18<sup>th</sup> to 24<sup>th</sup> December, 2009. In this camp 55 volunteers, 3 ex-student volunteers participated.

Various activities conducted are as follows:

1. Yoga session
2. Health Camp
3. Street Play
4. Guests Lectures
5. Cleaning and hygienic activities
6. Bal Melava
7. Dental Camp for children.
8. Waste Management
9. Star Gazing
10. Tribal welfare.

### **N.C.C.**

Students are motivated to join NCC. Some students have joined NCC in nearby colleges. 02 Boys (Army) and 08 Girls have joined NCC in B.N.Bandodkar College, Thane. The college has applied for raising new NCC units to 1 Mah. Girls BN NCC and 1 Mah. Naval Unit NCC, Mumbai.

### **DACEE**

From this academic year, our institution has introduced an Extension work project under the University of Mumbai's Department of Adult and Continuing Education and Extension (DACEE). It is heartening to note that in the very first year, the institution enrolled 68 student volunteers under this programme.

The DACEE unit of the college has undertaken the following activities:

#### **1. Information Technology Project (ITP) –**

- The project is designed to highlight the importance of knowledge about information technology.

- Students visit the relevant websites and collect information on the selected topic and prepare a booklet incorporating the information collected.
- The project familiarises students with the use of computers and internet.

## 2. Survey of Womens' Status (SWS) –

- Students collect information on the status of women in the age group 18 to 35 through a questionnaire and analyse it according to the key provided.
- The project is useful to students as it gives them confidence to go out in society and talk to people.

## 3. Training and guidance:

- The extension work faculty attended training sessions conducted by the University of Mumbai.
- The DACEE field co-ordinator, Ms.Rajashree Raut conducted training sessions for student volunteers at the beginning of each term.
- Extension work faculty and students attended the DACEE festival UDAAN at Arts and Commerce College, Goveli Tal. Kalyan on 2<sup>nd</sup> February, 2010.

## N.K.T. Snehankit Center

N.K.T. Snehankit Center was established in this academic year to cater to the educational needs of the visually challenged students of nearby areas. It is indeed noteworthy to mention that it is the first help centre to be started in the central suburbs. The project is a joint venture with 'Snehankit Helpline'

The center conducted the following activities:

- The Centre was inaugurated on 4<sup>th</sup> January, 2010 by Smt. Parimala Bhatt, President of "Snehankit Helpline". Dr.Nanjibhai Thakkar, President of T.J. Education society, Principal Dr.P.M.Karkhele and Shri. Jagtap Maharaj graced the occasion.
- The main objective of the Centre is to provide writers, readers, translators to the visually challenged students. The Centre has received a huge response. 77 students have registered as volunteers in this Centre. 55 students have helped as writers for various examinations in different colleges. Some of them have been translators as well as readers.
- 30 story books and text-books have been typed for Braille translation.
- Smt. Sukhada Pant, volunteer of "Snehankit Helpline" delivered a lecture on "Introduction of Braille language" for volunteers of this Centre.

**19. Teachers and officers newly recruited:**

- Shri. A. O. Khadse has been appointed as Vice-Principal.
- Ms. A. S. Patki has been appointed as Coordinator, Study Centre, Yashwantrao Chavan Maharashtra Open University, Nasik.
- The necessary numbers of faculties, as per the need, have been recruited on CHB. The staff appointed for unaided courses has been paid additional remuneration.
- Ms. Priti Mahajan has been appointed as Computer Laboratory Assistant.
- Mr. H.R. Gadge has been appointed as Coach for sports activities.
- Two Security Guards have been recruited.

**20. Teaching – non teaching staff ratio:** 1:1 (App.) 19:23.

**21. Improvement in the library services/Learning Resource Centre:**

- Library timing- 7.00 a. m. to 5.00 p. m.  
Home Issue- 7.30 a.m. to 3.30 p. m.  
Reading Room- 7.00 to 5.00 p. m.  
Library has been kept open on Sundays & Govt. Holidays during Examination.
- Open Access System for Faculty and Students.
- Extra Books have been provided to students as per demand. Extra Library card has been issued for the purpose.
- Book Exhibition was organized on 12<sup>th</sup> and 13<sup>th</sup> September, 2009. Dr. Vijaya Rajhansa, University Librarian was the Chief Guest.
- Facility of Reprography is made available at economical rates to students.
- Total Books - 12380 (including Reference Books - 4534).
- 166 Non-Print Materials (Electronic Information Resources- CDs/VCDs).
- 54 Journals are subscribed.
- Job-Path Finder Services like Circulation, Reference service, New Arrivals Display etc.
- Fully Automation of Library with the Library Software SOUL 2.0(LE) purchased from INFLIBNET. There are 5 Computers in library with LAN & Internet Facility.

- Library is renovated and has been given a contemporary look with issue counter, metal book-racks and special cabins for advanced learners, faculty members and Librarian.
- Library also issues sets of text books to the E.B.C. and Physically Challenged students.
- Book Bank Scheme for students belonging to Backward Class.
- 'Dr. Sheth Nanjibhai Khimjibhai Thakkar Thanawala Advanced Learners' Scheme'.
- Internet facility to staff and students.
- External membership to the ex-students and outsiders.

**22. New books / journals subscribed and their value:**

- 1264 Text Books worth Rs.189173.
- 288 Reference Books worth Rs.99172.
- 2 CDs worth Rs.999.
- 74 Periodicals worth Rs.55,826 (Including Newspapers)

Book Bank Scheme	Added Books	Cost Rs.	Participated Students	Issued Books
Student Welfare	103	14560	65	271
Advanced Learners	120	17800	37	232
Economically Backward Class	-	-	01(P.H.)	06

**23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:**

Feedback was taken from the students of 06 classes with 15 divisions. The concerned faculties have been made aware about the feedback received.

**24. Unit cost of education:**

Unit Cost (Including Salary):- Rs.14,350

Unit Cost (Excluding Salary):- Rs.7,890

**25. Computerization of administration and the process of admissions and examination results, issue of certificates:**

- Administration and the process of admissions- partially computerized.
- Examination Result and Issue of Statement of Marks fully computerized.

## 26. Increase in the infrastructural facilities:

The details of increase in infrastructure facilities and its maintenance are as follows:

• 51 Benches	-	Rs.1,77,862
• 15 computers	-	Rs.2,70,000
• Building Paintings	-	Rs.8,55,000
• LAN	-	Rs.14,790
• College Magazine	-	Rs. 66,500
• Maintenance of Lift	-	Rs.27,279
• Exam. software Maint.	-	Rs.32,500
• Carpet & Curtain	-	Rs.80,979
• 01 LCD Projecter	-	Rs.29,750
• 02 Barcode Scanner	-	Rs. 11,000
• 02 A. C.	-	Rs.46,500
• 06 Cupboards	-	Rs.30,375
• 07 Telephone Instruments-		Rs.4,581
• Library Software	-	Rs.31,000
• Web Site Design Charges -		Rs.9,500
• Electric Meter Wiring	-	Rs.1,04,050
• Computer & Printer Maint.-		Rs.30,534
• Pest Control	-	Rs.10,000
• 04 Fire Extinguisher	-	Rs.9,300
• 01 LCD TV	-	Rs.21,500
• 01 Refrigerator	-	Rs.8,500
• 01 Digital Camera	-	Rs.6,350
• Steel Cupboard Repairing-		Rs.39,650
• 04 White Board	-	Rs.8,483
• 35 Chairs	-	Rs.93,262
• Renovation	-	Rs.52,59,932

## 27. Technology up gradation:

- Internet and LAN Facility in computer laboratory, library and administrative office.
- Library is computerized with SOUL software.

- Upgradation of Examination software for result processing as per the changes made by the University.

**28. Computer and internet access and training to teachers and students:**

College is having Air Conditioned Computer laboratory. The laboratory is open for conducting the Practical in the subject of computer system and Applications for T.Y. B. Com. Students. The Laboratory is also available for students, who participate in different workshops, Seminars for making power point presentation. Internet access is given to students in Computer Laboratory and the Central Library for preparing projects.

**29. Financial aid to students:**

Students have been financially assisted by the informal 'staff welfare fund'. Financial aid was given to needy students at the time of admission and also on other occasions. Six students of the college were given financial assistance of Rs.18, 050. The members of the staff, members of the ex-students association and other well-wishers voluntarily contributed for the same.

The following Table shows the brief picture of the benefited students from Scholarship and Freeship as assisted by the State Government:-

Category	Scholarship		Maint. Allowance		Freeship	
	Students	Rs.	Students	Rs.	Students	Rs.
SC	79	254510	79	132740	29	107675
OBC	138	480870	138	149870	59	209178
SBC	9	27840	9	10200	7	44110
VJ/NT	19	80930	19	20430	12	37210
ST	1	3050	1	1850	6	32160
<b>Total</b>	<b>246</b>	<b>847200</b>	<b>246</b>	<b>315090</b>	<b>113</b>	<b>430333</b>

**30. Activities and support from the Alumni Association:**

Various committees and ex students' association (ANVAY), invite well placed alumni to the college, to guide the current students in their field of expertise. Apart from visiting the college, many ex- students have visited the N S S camp and some of them have also provided financial help to current students.

The following ex- students visited the college during the academic year 2009-10.

Name of the Ex student	Batch	Current position	Purpose of the visit
Adv. Jairam Yadav	1995-96	Practicing lawyer in Mumbai High Court and member of several NGOs	President of ex student organization and in that capacity helped college to get connected with ex students.
Anurang Acharya	1998-99	Radio Jockey	Guidance on 'Art of Anchoring'
Rashim Saraf	1995-96	Group Manager, Shri Finance	Helped current students financially
Kiran Puthran	1995-96	Insurance agent	Guidance on Insurance sector
Arti Hugar		Lecturer at S E I S College	Guidance lecture on Banking & Insurance
Parth Trivedi	2000-01	Business and Art of living teacher	Yoga sessions and N S S camp.
Sunil Divedi	1995-96	Dy. Manager (Accounts) Century Rayon	Helped in arranging industrial visit and visited N S S camp
Suraj Matkar	2007-08	Event manager	Judge in the Dance competition and talent contest
Mulla Kashif & Mulla Faizan	2007-08	Pursuing higher studies	Judge on surprise day
Priyanka Raut	2006-07	Animation	Performed on college annual day
Jitesh Pujari	2006-07	Sales Manager (Akbar Travels)	Inaugurated indoor sports events
Harnesh Dedhiya	2001-02	Self employed	Helped financially and provided job to current student
Amit shah	2001-02	Self employed	Helped financially and provided help during N S S camp.
Nikhil Sule	2000-01	Own business	Helped current students financially
Abhay Sawant	1996-97	Property dealer	Helped current students financially

The highlight of this year's alumni activities is that a get-together of ex-students was hosted by the college on 25<sup>th</sup> April, 2010 in the college auditorium. Over 200 ex-students participated in the gathering representing last 17 batches.

### 31. Activities and support from the Parents' –Teachers' Association:

- Parents-Teachers association caters to the need of having a healthy interaction between the parents and teachers. The association informed the parents about the performance of their wards.

- The meetings of parents of T.Y.B.Com / B.A. students were held on 27<sup>th</sup>, 29<sup>th</sup> and 31<sup>st</sup> October, 2009 along with attendance committee. Around 150 parents along with their wards were present at the meeting.
- The meetings of F.Y. /S.Y. B.Com/B.A. students were held on 13<sup>th</sup> and 14<sup>th</sup> November, 2009 along with attendance committee. Around 250 parents with their wards attended the meeting Principal Dr. P.M. Karkhele instructed and informed about University norms of attendance.
- In 2<sup>nd</sup> term too, the meeting of parents was held along with attendance committee on 2<sup>nd</sup> March, 2010. The parents of students attending the lectures regularly, involved in extra-curricular activities and are good at studies were invited. They were enlightened about various facilities, co-curricular and extra-curricular activities. They were requested to give their suggestions.
- Another meeting of the parents of F.Y. /S.Y. B.A./B.Com students along with attendance committee was held on 18<sup>th</sup> March, 2010. 170 parents with their wards attended the meeting.
- Besides this, the staff always welcomes parents with their queries as well as suggestions to improve the performance of their wards.

### **32. Health services:**

- The Health Service and Welfare Schemes committee arranges medical aid programs for the benefit of students and staff of the college.
- Dr. Moreshwar has been appointed as the Health Officer on the committee for the academic year 2009-10
- An eye check camp was arranged for the benefit of students, teaching and non-teaching staff on 17<sup>th</sup> December, 2009. Eye power was checked and spectacles were made available at concessional rates. 75 persons including students, teaching and non-teaching staff availed of this camp which was held in co-operation with the Lion's Club of Thane.
- Medical camp for staff was arranged by B.M.S students on 2<sup>nd</sup> October, 2009.

### **33. Performance in Sports Activities:**

- The Gymkhana Committee undertakes various sports activities. Although there is no provision of appointing Physical Director in the colleges affiliated to the University, the Institution appoints Coach to promote and encourage the students.

- Volley ball team won the 1<sup>st</sup> place in Thane zonal level at University Inter-collegiate tournaments.
- Kho-kho **Girls** team won runners-up trophy in intercollegiate tournaments conducted by M D College, Mumbai. The best defender award was also backed by our college student Ms. Dhanashree Patil.

#### **34. Incentives to outstanding sportspersons:**

Outstanding sportspersons are awarded by giving trophies such as –

- ‘Best Sports Man’ and ‘Best Sports Woman’ for the year.
- Besides this, those who win at the University Level Competitions and above get the benefit of 10 grace marks in final examination as per the University Ordinance 229.
- 4 prestigious prizes were awarded as Best Organisor (Male) Mr. Akram Shaikh (S.Y.B.Com.), Best Organisor (Female) Ms. Palak Patel (T.Y.B.Com.), Best Sportsman Mr. Vinesh Vasiya (F.Y.B.Com.) and Best Sportswoman Ms. Sneha Shimpi (S.Y.B.Com.).
- The Winning Students have been felicitated by giving medals and prizes.

#### **35. Students Achievements and Awards-**

##### **Academic -**

- Result of T.Y.B.Com. at University Examination, March 2009 was 66.5%.
- Result of T.Y.B.A. at University Examination, March 2009 was 50.88%.

##### **Extra-Curricular -**

- Participation in ‘42<sup>nd</sup> Youth Festival’ organized by University of Mumbai. The College bagged 05 prizes (03 at Zonal level and 02 at final level).
- Participation in various Inter-collegiate Competitions. 49 prizes were won by 108 students.

#### **36. Activities of the Guidance and Counseling unit:**

The counseling cell offers solace to students who have some adjustment problem or are experiencing confusion, indecision, feeling of helplessness and hopelessness.

### **37. Placement services provided to students:**

The Career Guidance and Placement Cell caters to placement and career guidance related needs of the students. It provides guidance to students about career choices and prospects in their respective fields during and after graduation. The cell also informs students about vacancies for part time and vacation jobs.

The Career Guidance and Placement Cell of the College organized various seminars and workshops on topics such as –

- Career in Radio Jockeying on 24<sup>th</sup> September, 2009.
- Industrial visit at Century Rayon on 24<sup>th</sup> October, 2009.
- Guest Lecture on studies abroad on 16<sup>th</sup> November, 2009.
- Guidance lecture on pre-examination session on MBA for B.M.S. students on 11<sup>th</sup> December, 2009.
- Jewelry making certificate course on 5<sup>th</sup> and 6<sup>th</sup> January, 2010
- M.B.A. Aptitude Test in association with T.I.M.E. Institute on 9<sup>th</sup> January, 2010.
- A Campus interview to appoint Sales Development Manager by HDFC Standard life insurance on 16<sup>th</sup> February, 2010.
- Besides this, the students have been promoted and guided for Campus Interviews.
- Job Path Finder Service is provided in the Library.
- A weekly magazine ‘Employment News’ is subscribed by the Library which provides information about various vacancies and competitive examinations.

### **38. Development programmes for non – teaching staff: Details**

Department of Mathematics and Statistics has organized ‘Computer Literacy Training Programme’ for Non-teaching Staff once in each term.

### **39. Healthy practices of the institutions-**

- The institution provides academic flexibility by providing core and elective options at T. Y. B. A. /B. Com.
- Student’s feedback is taken and analyzed every year and the necessary steps are initiated.
- Financial assistance of Rs.15, 925 was provided from the Staff Welfare Fund towards the payment of fees to the students seeking education.

- Faculties of the College namely Prin. Dr. P. M. Karkhele (Moderator), Ms. D. P. Sawant are the members of the Panel of Examiners for Competitive Examinations.
- Faculties of the College namely Ms. D. P.Sawant and Ms M.S. Bagchi were members of the Panel of Judges for the ‘Arthmanthan Competition conducted by the Acharya Marathe College, Chembur, Mumbai and Elocution Competition conducted by Bombay Teachers’ Training College, Colaba, Mumbai respectively.
- The institution gives preference to the wards of the staff interested in higher education. This year the institution admitted daughter of Shri. Sunil More, a peon and son of Dr S.D.Koshti, Head of Department of Commerce.
- The College has **Students Grievance Cell** to entertain the suggestions and complaints made by the students.
- The College has **Stock Verification Committees** for Library and other assets of the College.
- The Library has started ‘**Advanced Learner -Book Bank Scheme**’ and ‘**Reader Club**’ during the year. 17 students benefited by issuing 96 Text books.
- College has **Students’ Insurance Cell**, Canteen Committee, Students’ Counseling Centre, Students’ Grievance Redressal Cell, Suggestion Boxes, Career Guidance and Placement Cell to ensure their welfare.
- **Support services** to overseas students are provided in form of counseling, **Placement guidance** and providing bonafide certificates.
- The college encourages and helps in developing entrepreneurial skills among students by organizing study tours and guidance lectures by various Departments and committees.

**Departments undertake programmes that benefit students in their overall development.**

**Department of Commerce:**

- Intensive coaching for advanced learners in the subject of Advertising, Commerce-I and Commerce-II was given.
- Remedial teaching is given to weak students.
- Class tests were conducted for FY, SY and TY B.com students. Project Work, presentations and viva in the subject of Export Marketing for T.Y.B.Com Students were held as per guidelines given by the University.

- Case Studies were discussed and students were assessed on the basis of their performance as a part of the syllabus.
- Students were asked to complete Home assignments in the subject of Advertising, Commerce Paper I and II. Question banks were provided in various subjects for improvement of performance of the students in examination.
- Students are encouraged for presentation of research papers at intercollegiate competition and visits to various institutions to complete their project in the subject of Export Marketing.

#### **Department of Accountancy:**

- Practical approach for Project work has been incorporated and accordingly presentation, viva voce related to Direct and Indirect Taxation has been undertaken.
- 3 guest lecturers viz., Prof M D Bapat, Birla College, Kalyan for Accounts Paper I (Financial Accounting), Prof Vijayan for Accounts Paper IV (Direct and Indirect Taxes) and Prof Kamtekar, Potdar College, Mumbai for Accounts Paper III (Management Accounting) were arranged for T.Y.B.Com students to guide them for University examination.
- Department helped in conducting Orientation Course for C.A. CPT passed students for 7 batches.
- C.A. K. S. Jayawant Attended a workshop on T.Y.B.Com revised syllabus at Adarsh College, Badlapur on 20<sup>th</sup> June, 2009. She was invited as subject expert in panel of interviewer for selecting candidates to teach self financial course by Joshi- Bedekar College in August, 2009.
- C.A. K. L. Doshi attended various symposia on Income Tax at Thane on 28<sup>th</sup> & 29<sup>th</sup> August, 2009 organized by Thane branch of ICAI.
- C.A. K. S. Jayawant, C.A. K. L. Doshi and C.A. V. B. Sali attended various seminars in professional capacity for updating the knowledge in the subjects.
- Ms.M.A. Mangalvedhekar attended a Seminar on Revised Syllabus of T.Y.B.Com. at Ghanshyamdas Saraf College of Arts & Commerce, Malad on 10<sup>th</sup> October, 2009.
- Ms. M.A. Mangalvedhekar is writing study material of Accountancy & costing of MCA Course of IDOL, University of Mumbai.
- Ms M.A. Mangalvedhekar received consolation prize for singing competition organize by Joshi Bedekar college, Thane

### **Department of Psychology:**

- Students of F.Y.B.A. were asked to write an assignment on the topic “What makes me happy”. This topic is selected to make students introspect to find out what makes them happy and satisfied with life. It makes them realize how simple and small things make life meaningful.
- 42 students were taken for a field visit to the Kamalini School for Hearing and Speech Impaired, Thane on 28<sup>th</sup> January, 2010. This school provides free education to children in need of special care and guidance in dealing with their auditory impairment. The school is run by women.
- T.Y. B.Com students were given home assignments in the form of questions from syllabus.
- Question banks were given to students of psychology paper I, II and III and Psychology of Human Behavior at Work.

### **Department of Sociology:-**

- Students of T.Y.B.A submitted their projects and gave power point presentations on various women oriented topics.
- Faculty has attended N.S.S orientation course organized by TISS at S.N. College Bhayander (East) from 23<sup>rd</sup> February to 4<sup>th</sup> March, 2010.
- She also attended workshop on the proposed syllabus revision in the subject of Sociology paper I at F.Y.B.A organized by Dept. Of Sociology, Shri Bhausahab Vartak Arts, Commerce and Science College, Vasai and University of Mumbai on 28<sup>th</sup> January, 2010.
- Being N.S.S. Program Officer, she actively arranged many programs, workshops and other activities for the college and also attended 1<sup>st</sup> and 2<sup>nd</sup> term meetings of N.S.S. program officers of Thane district central line hosted by N.S.S Unit of CHM college, Ulhasnagar and Joshi Bedekar college , Thane respectively.
- The result of T.Y.B.A (Sociology) is 96.8% in University Examination.
- Industrial Visit to Century Rayon was organized on 25<sup>th</sup> October, 2009.

### **Department of English:-**

- The syllabus of subject aims at sensitizing students towards the need of communication in today’s age of global competitiveness.
- The faculty of the department has attended workshops and seminars to update and upgrade their skills as per the needs of students.

- The faculties have completed one orientation and one refresher course in this academic year.
- Department has organized various activities as a part of tutorials such as Bank visit, Presentations, Book Review, Class Tests, Communication Techniques, Mock Interviews, Group Discussions.
- Faculties of the department have been invited as moderators, judges at intercollegiate competitions and subject expert at panel interviews.

#### **Department of Economics:-**

- Industrial Visit to Century Rayon was organized on 25<sup>th</sup> October, 2009.
- Three Paper reading sessions within department on 1<sup>st</sup> September, 2009, 2<sup>nd</sup> January, 2010 and 4<sup>th</sup> March, 2010 were held to keep abreast of latest developments in the field.
- 44<sup>th</sup> Seth Walchand Hirachand memorial Competition in association with Forum of Free Enterprise was organized on 29<sup>th</sup> December, 2009.
- Two guidance lectures by Prof G.S. Shikhare from Birla College, Kalyan and Prof S V Bhide from Joshi Bedekar College, Thane for TYBA were organized on 17<sup>th</sup> and 18<sup>th</sup> March, 2010.
- Curriculum based competition on farmer's suicide and SEZ was organized for S. Y. B. Com students on 26<sup>th</sup> February, 2010.

#### **Department of Geography:**

- Faculty participated in an International seminar at Diano Marina, Italy organized by Polo Center of Sustainability from 6<sup>th</sup> to 8<sup>th</sup> November, 2009 and presented a Research paper entitled 'CSR- a critical analysis of efforts in India'.
- Faculty was a resource person for workshop on revised syllabus at Vivek College, Goregaon and Pragati college, Dombivli on 4<sup>th</sup> and 27<sup>th</sup> July, 2009 respectively.
- The syllabus of the subject intends to sensitize students towards emerging environmental issues.
- Department organizes various activities such as news reading, presentations to sensitize students about global issues. Faculty and students use the internet for gathering information on the syllabus related topics. Students are given assignments so that they will do reference work to get the information.
- The department organized guest lecture on 'Solar Eclipse' by Shri Parkhe on 22<sup>nd</sup> July, 2009.

- The Department had also organized ‘Solar Eclipse Darshan’ on 15<sup>th</sup> January, 2010. Around 300 students enjoyed the show. Participants were provided with solar filters and telescope.

#### 40. Linkages developed with National / International, academic / Research bodies:-

The following faculty members have linkage with various institutes & associations-

##### • Prin. Dr. P. M. Karkhele

- Special Executive Officer (Formerly) appointed by Govt. of Maharashtra.
- Member, Advisory Committee, UGC Sponsored Gandhian Studies Centre, Birla College, Kalyan.
- Life Member -
  - i. Mani Bhavan Gandhi Sangrahalaya, Mumbai.
  - ii. Maharashtra Tatvadnyan Parishad .
  - iii. Bombay Philosophical Society.
  - iv. ‘Paramarsh’ published by University of Pune.
- Member, Advisory Committee: 84<sup>th</sup> Session of Indian Philosophical Congress held at Department of Philosophy, University of Mumbai from 24<sup>th</sup> to 27<sup>th</sup> October, 2009.

- Ms. A. S. Thakur - Life Member of Bombay Geographical Association.

- Ms. A. S. Patki - Member, *Snehankit* Help Line, Mumbai.  
- Member, National Association of Blind, Mumbai.

- Ms. K. S. Jayawant- Fellow Member of I.C.A.I.  
- Member, Shivaji Park Study Circle of WIRC.

- Ms. D. P. Sawant - Life Member, ‘Arth-Samvad’ (Quarterly).  
- Member, Forum from Free Enterprises.  
- Subscriber to Vivek Vichar.

- Mr. K. L. Doshi - Associate Member of I.C.A.I.  
- Member, Forum of Free Enterprises.  
- Life-Member, B.C.A.A.  
- Member, Thane CPE, Study Circle of WIRC.  
- Life Member, Thane Marathi Grantha Sangrahalaya.  
- Subscriber to Manshakti and Frozen Thoughts.

- Mr. V. B. Sali - Fellow Member of I.C.A.I.
- Ms. A. S. Samant- Subscriber, Baliraja, Frozen Thoughts and Vivek Vichar.
- Dr. (Ms.) G V Rao - Life Member of Indian Sociological Society.
- Mr. R. R. Tipnis - Member, Bal-Vruddha Seva, a NGO.  
- Member, Bar Council of Maharashtra and Goa.
- Ms. S. S. Pathare - Member, Aniruddha Academy of Disaster Management.
- Mr. R. Kumarmangalam - Member, Vivekananda Balakashram, Yeoor.  
- Member, Forum of Free Enterprises.
- Ms H A Chande - Member, Forum of Free Enterprise.
- Dr. P.A.Shah - Subscriber, Vivek Vichar.
- Mr. A.O.Khadse - Subscriber, Vivek Vichar.
- Mr. N.N.Varade - Subscriber, Vivek Vichar.
- Mr.R. B.Lule - Life Member, Bombay University and College Librarian's Association.  
- Member, Vidharbha Librarian's Association.  
- Member, Indian Librarian's Association.

**41. Any other relevant information the institution wishes to add:**

1. Ms. H. A. Chande, (Economics), Ms. S.S. Pathare (Psychology), Ms A.S.Samant (English) completed Refresher Courses in their respective subjects/disciplines and Ms. M, S. Bagchi completed Orientation course from Academic Staff college, University of Mumbai.
2. The IQAC is functioning as per the NAAC guidelines. Almost all the members of the IQAC who play a vital role in general and the allotted criteria in particular

were relieved for participating in the NAAC related seminars and workshops. The following is the brief picture of the same-

- Prin. Dr. P. M. Karkhele participated in the National seminar on “Re-Accreditation – A Process towards Quality Enhancement: Methods and Procedure” organized by C. K. Thakur College, New Panvel on 25<sup>th</sup> and 26<sup>th</sup> April, 2009.
- Ms. Archana S. Thakur and Ms. H. A. Chande participated in the National seminar on “Re-Accreditation – A Process towards Quality Enhancement: Methods and Procedure” organized by C. K. Thakur College, New Panvel on 25<sup>th</sup> and 26<sup>th</sup> April, 2009.

3. The **Intellectual Capital** of the College i. e. the 22 Faculties possess variety of qualities such as-

Sr. No.	COMPETANCIES	No. of Faculties
1.	Principal (Academic & Administrative Head)	01
2.	Vice-Principal	01
3.	Ph. D.	04
4.	M. Phil.	03
5.	NET/SLET Exempted	02
6.	NET Cleared	02
7.	SLET Cleared	02
8.	P. G. Recognised	02
9.	Professionals	04
10.	Lecturer	11
11.	Lecturer-in Senior Scale	04
12.	Lecturer-in-Selection Grade (Length of Service)	03
13.	Lecturer-in-Selection Grade (Reader)	02
14.	Librarian	01
15.	Open Category	13
16.	Guajarati Speaking	03
17.	Reserved Category	07
18.	Women	12
19.	Men	08

### Multifaceted Administrative Staff

Sr. No.	COMPETANCIES	No. of Staff
1	Office Superintendent.	01
2	Head Clerk	01
3	Senior Clerk	02
4	Junior Clerk	06
5	Library Attendant	05
6	Peon	07
7	Sweeper (On contract basis)	01
8	Security guards	02
9	Men	17
10	Women	06
11	Reserved Category	04

4. The **Birthdays of the Employees** of the College are celebrated.

5. Most of the faculties were relieved for enabling them to participate in workshops, seminars etc. at different levels.

- Dr. P. M. Karkhele attended the Maharashtra State Non-Govt. Colleges Principals' Conference organised by Principals' Forum, Amravati University, Amravati on 30<sup>th</sup> and 31<sup>th</sup> January, 2010.
- C.A. K. S. Jayawant Attended a workshop on T.Y.B.Com revised syllabus at Adarsh college, Badlapur on 20<sup>th</sup> June, 2009.
- C.A. K. L. Doshi attended various symposia on Income Tax at Thane on 28<sup>th</sup> & 29<sup>th</sup> August, 2009 organized by Thane branch of ICAI.
- C.A. K. S. Jayawant, C.A. K. L. Doshi and C.A. V. B. Sali attended various seminars in professional capacity for updating the knowledge in the subjects.
- Ms.M.A. Mangalvedhekar attended a Seminar on Revised Syllabus of T.Y.B.Com. at Ghanshyamdas Saraf College of Arts & Commerce, Malad on 10<sup>th</sup> October, 2009.
- Dr, G.V.Rao attended N.S.S orientation course organized by TISS at S.N. College Bhayander (East) from 23<sup>rd</sup> February to 4<sup>th</sup> March, 2010.

- Ms.A.S.Thakur participated in International seminar at Diano Marina, Italy organized by Polo Center of Sustainability from 6<sup>th</sup> to 8<sup>th</sup> November, 2009 and presented a Research paper entitled ‘CSR- a critical analysis of efforts in India’.
- Ms.A.S.Thakur attended workshop on revised syllabus of the subject as a resource person at Pragati college, Dombivli and Vivek College, Goregaon on 27<sup>th</sup> and 4<sup>th</sup> July, 2009 respectively.

**Achievements in nutshell-** [Planned and Achievements]-

**1. To apply for Recognition of College under Section 2(f) and 12(b) of the UGC Act, 1956.**

The institution has been granted Recognition under Section 2(f) and 12(b) of the UGC Act, 1956.

**2. To re-accredit Institution from NAAC, Bangalore.**

The institution has submitted RAR and waiting for the dates of Peer Team visit.

**3. To organize guest lectures, seminars etc.**

Various guest lectures were organized on social, economic & commercial issues.

**4. To Organize study tours and field visits.**

Four industrial visits & study tours were organized.

**5. To take necessary steps for starting self-financing course like Bachelor in Mass Media, B. Com. (Banking and Insurance).**

The institution has started a UG course B.Sc. (I.T.) and a PG course M.Com. (Advanced Accountancy). It is also planning to start other UG course B.Com. (Banking and Insurance). The proposal for the same has been approved by the University and sent to the Government Authority and a favourable reply is awaited.

**6. To see that the Career Advancement Benefits should be given to the eligible Faculty at the earliest.**

2 Teachers have benefited from Career Advancement.

**7. To relieve needy teachers for orientation and refresher courses.**

Ms. H. A. Chande, (Economics), Ms. S.S. Pathare (Psychology), Ms A.S.Samant (English) completed their Refresher Courses in their respective subjects/disciplines and Ms M,S.Bagchi completed Orientation course from Academic Staff college, University of Mumbai.

**8. To encourage and relieve teachers for participation and paper presentation at Seminars & Workshops.**

Teachers were relieved for the same so as to enable to participate and represent at the different platforms.

**9. To start the study centres of Open Universities such as IGNOU – New Delhi.**

A study centre of YCMOU, Nasik has been started.

**10. Computerization of Library.**

Library is fully computerized.

**11. To establish Commerce and English Laboratory.**

The requisite steps are yet to be taken.

**12. To encourage the faculty for research.**

Four teachers namely Mr. M. B. Patil, (Commerce), Ms A.S. Samant (English), Ms A.S. Thakur (Geography), Ms H. A. Chande (Economics) are pursuing research leading to Ph. D. Degree.

**13. To develop infrastructure of the College.**

The infrastructure of the College has been developed as per requirement and need.

**Part C: Details of the plans of the institution for the next year 2011 - 2012**

1. To organize guest lectures, seminars, nature trail etc.
2. To organize study tours and field visits.
3. To take necessary steps for starting unaided course B. Com. (Accounting and Finance).
4. To relieve needy teachers for orientation and refresher courses.
5. To relieve teachers for participation and paper presentation at Seminars & Workshops.
6. To start the study centre of Open Universities such as IGNOU – New Delhi.
7. To establish Commerce and English Language Laboratory.
8. To encourage the faculty for research.
9. To upgrade infrastructure of the College.
10. To raise NCC units.
11. To strengthen the unit of DACEE.
12. To strengthen health services.

Dr. Suryakant D. Koshti

Coordinator, IQAC

Dr. P. M. Karkhele

PRINCIPAL