

Sheth T.J. Education Society's

Sheth N.K.T.T. College of Commerce and Sheth J.T.T. College of Arts, Thane.

Date: 15th December 2017

Minutes of the meeting of IQAC

Minutes of the meeting of the IQAC held on 15th December 2017 at 11 am in the conference room are as follows.

Principal Sir was in the chair.

1. Minutes of the meeting held on 22nd September 2017 were approved.
2. Members discussed on the report submitted by IQAC members after their visit to CKT College, MCC and DAV College on 15th November to understand implementation of new NAAC guidelines.
3. It was decided to depute two members from feedback committee to visit CKT College to understand online feedback mechanism carried out by their college.
4. It was also decided to suggest website update committee to visit various College and University websites and make suggestions accordingly for college website update.
5. It was informed by feedback committee convener that feedback mechanism development work is in process.
6. IQAC coordinator informed about workshop on Google classroom to be conducted on 23rd January 2018 by IQAC inviting Mr Hiren Dand as resource person as part of ICT training to faculty.
7. Progress of the remedial coaching scheme was discussed.
8. IQAC discussed in detail about tasks to be done according to new manual of NAAC.
9. Draft of Code of conduct was discussed.
10. Code of ethics in academic research submitted by RDC was finalized.
11. Discussion was held on institutional distinctiveness.
12. Discussion was held on formation of 'Capability enhancement and Development Cell'
13. Discussion was held on Lecture capturing system.
14. Resource mobilization policy and procedures were discussed.
15. Post accreditation Quality initiatives were reviewed and discussed.

16. IQAC coordinator informed about the various activities conducted by Departments, committees and library in the current academic year.
17. Discussion on upgrading of Wifi and ICT facilities was done.
18. It was decided to hold next meeting in April 2018.
19. Meeting ended with vote of thanks to the chair.

Chandela

IQAC coordinator



Chandela

PRINCIPAL
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